

**MINUTES OF A MEETING OF THE BURIAL GROUNDS COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT
THE PARISH OFFICE, 1 WINDSOR PARADE
ON MONDAY 16th FEBRUARY 2026 COMMENCING AT 7.30pm**

Present: Councillors S Laycock (Chair), W Rudd (Vice-chair), B Thomas, A Vale, J Paxton (ex-officio), J Mikkelson (ex-officio)

Attending: S Cowie (Assistant Clerk), Councillor A Tebb

Minutes Taken by: S Cowie

25/452 APOLOGIES FOR ABSENCE were received from Councillor K Qureshi.

25/453 SPECIFIC DECLARATIONS OF INTEREST - None declared.

25/454 MATTERS ARISING

The Assistant Clerk confirmed that the contractor has begun hedge cutting in the Burial Ground and Churchyard. Additional hedge work (as agreed) will be carried out at the same time.

Minute point 25/430. The resident is pleased with the Council's decision that the grave space in the old area of the burial ground can be reserved for their use, subject to it being rodded. They have agreed to meet the contractors cost for rodding which has been booked for 17th February. Providing everything is in order the records will be updated.

The Assistant Clerk has contacted the supplier of the Burial Grounds IT system to request amendments to the mapping system as it is out of date.

The Full Time Groundsman is refurbishing the wooden bollards at the Burial Ground and completed two so far. The current wet weather has delayed completion, but the remaining bollards will be finished as soon as possible.

Two poems, which may be suitable for the Remembrance Sunday service have been provided to the office. One was written in 2025 by an 11-year-old, the other was written in 2004 to commemorate D-Day. Both will be considered at the committee meeting, later in the year.

24/455 TO APPROVE THE MINUTES OF THE BURIAL GROUNDS COMMITTEE HELD ON 2nd FEBRUARY 2026

There were no queries. Councillor Rudd **PROPOSED** the approval of the minutes of the Burial Grounds Committee meeting held on 2nd February 2026 **SECONDED** by Councillor A Vale with **3 IN FAVOUR AND 3 ABSTENTIONS** as they were not present. The minutes were approved.

25/456 TO ACKNOWLEDGE THE INSPECTIONS OF THE BURIAL GROUND, CHURCHYARD AND WAR MEMORIAL

The inspections, undertaken by the Ground staff on 9th February 2026 were acknowledged. Everything was in order.

25/457 TO CONSIDER/APPROVE QUOTATION FOR MEMORIAL STABILITY TESTING IN THE BURIAL GROUND

The last memorial stability testing took place in June 2021 and is due this year. The quotation from Cemetery Development Services to carry out testing was considered and following discussion Councillor Laycock **PROPOSED** approval of the cost of £1,000 for the testing plus additional cost of £4.50 to provide warning signs as required. Councillor Vale **SECONDED** the proposal, and it was

UNANIMOUSLY CARRIED. Advance notices will be included in the Parish Councils February Newsletter, displayed on notice boards and shared on social media and the website.

Councillor Tebb arrived at 7.40pm

25/458 TO APPROVE THE COST TO PURCHASE WOODEN POSTS FOR USE IN THE BURIAL GROUND

Following discussion, Councillor Laycock **PROPOSED** the approval to purchase six 1.8 treated wooden posts from Jewsons at a cost of £40.92 + VAT. Councillor Mikkelson **SECONDED** the proposal and it was **UNANIMOUSLY CARRIED.**

25/459 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

The next meeting will discuss replanting in the Garden of Rest. Members were asked to visit the Burial Ground in advance and bring forward their ideas.

There was no further business and the meeting ended at 7.46pm.