

MINUTES OF THE BURIAL GROUND COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE
ON MONDAY 3RD DECEMBER 2018 COMMENCING AT 8.06PM

Present: Councillors Mr A Channon, Mrs B Thomas, Mr J Paxton, Mrs G Gardner,
Mr L Davison-Williams

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk)

Minutes: Mrs S Cowie

18/365 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Gunter

18/366 SPECIFIC DECLARATIONS OF INTEREST - There were none

18/367 MATTERS ARISING

Councillor Davison-Williams confirmed that he would move the skip ready for collection. Councillor Thomas asked whether the repair to the churchyard path had been completed also whether the burial ground tree canopies have been raised and the hedge height reduced. Members were advised that the works had not yet been carried out, the contractor will be chased.

18/368 TO APPROVE THE MINUTES OF THE BURIAL GROUNDS COMMITTEE HELD ON 22ND OCTOBER 2018

Councillor Channon **PROPOSED** approval of the minutes of the meeting held on 22nd October 2018, this was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

18/369 TO ACKNOWLEDGE BURIAL GROUND INSPECTION OF 22ND NOVEMBER 2018

The inspection sheet was circulated to members prior to the meeting, no issues were noted. The inspections were acknowledged.

18/370 TO ACKNOWLEDGE THE CHURCHYARD INSPECTION OF 22ND NOVEMBER 2018

The inspection sheet was acknowledged, no new issues were found. Councillor Channon advised he would be available to carry out the next inspection check.

18/371 TO CONSIDER/APPROVE QUOTATIONS FOR TREE WORKS IN ST NICHOLAS CHURCHYARD

A comparison table of the three quotations for tree works in the churchyard and garden were provided for members. Following discussion Councillor Channon **PROPOSED** that the quotation from Macaulay Tree Services at a cost of £1,200 be accepted. The proposal was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**. Work to be carried out over 2 days.

Councillor Channon further **PROPOSED** that St Nicholas Church be invited to split the cost with the Parish Council for the tree works in the churchyard and garden. Councillor Davison-Williams **SECONDED** the proposal and it was **UNANIMOUSLY CARRIED**.

ACTION: Office to advise St Nicholas Church and invite the Church to split the costs.

18/372

TO ACKNOWLEDGE RESPONSE FROM STREATLEY PARISH COUNCIL REGARDING BURIAL ARRANGEMENTS WITHIN THEIR PARISH

Following the committee meeting on 22nd October the office wrote to Streatley Parish Council to ask what plans they have in place for future burial requirements within their Parish. Streatley Parish Council advise that St Margaret's churchyard is owned and managed by the church and is a closed churchyard to full burials however ashes interments are currently permitted. The Parish Council does not own any land suitable for burial use and they have not able to secure suitable land for burial. Members acknowledged the response and agreed that this item should be discussed fully at the next committee meeting.

18/373

TO CONSIDER REPLY FROM A RESIDENT REGARDING SUGGESTED WILD AREA IN ST NICHOLAS CHURCHYARD

Following the meeting in October the resident asked the Council to consider the creation of log piles at the foot of hedges within the churchyard and leaving a strip of grass long over the winter. Concerns over accessibility for the grass cutting contractor were raised, members felt that a meeting should be arranged to ascertain the proposed locations and sizes. **ACTION:** office to arrange meeting with the resident

18/374

TO CONSIDER AND APPROVE REQUEST FORM G & R LEE MEMORIALS LTD TO UNDERTAKE MEMORIAL WORK AT THE BURIAL GROUND

Members considered the request from G & R Lee Memorials to undertake memorial work at the burial ground and following discussion Councillor Channon **PROPOSED** that permission be granted. This was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**. **ACTION:** Councillor Channon to check memorial once installed.

18/375

REVIEW OF COMMITTEE EXPENDITURE FOR 2018/19 AND TO CONSIDER AND APPROVE DRAFT BUDGETS FOR 2019/20

The expenditure for 2018/19 and draft budgets for 2019/20 were discussed;. Members asked that funds be set aside for a sound system for the morning Remembrance Sunday service at the War Memorial, the office will obtain a quotation for the equipment. It was agreed that the £3,000 budget for the new burial ground project should be transferred into the Ear marked reserved 333, a further £5,000 to be included in the draft budget for 2019/20. Councillor Channon **PROPOSED** a draft budget of £3,850, **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**.

18/376

ANY OTHER BUSINESS OF AN URGENT NATURE OF FOR INCLUSION ON THE NEXT AGENDA

Items to be included on the next agenda - request for a memorial bench in the burial ground, to explore the possibility of closing the road(s) for the Remembrance Sunday war memorial service and agree policy for Sharpshoe residents.

Meeting ended 8.51pm