

**MINUTES OF THE ANNUAL BARTON-LE-CLAY PARISH MEETING**  
**HELD ON MONDAY 13<sup>th</sup> MAY 2024**  
**AT THE VILLAGE HALL, HEXTON ROAD, BARTON-LE-CLAY AT 7.08PM**

**Present:** Councillors J Paxton (Chairman), J Mikkelson, G Gardner, A Fletcher, A Vale, W Rudd, S Laycock, B Thomas and K Qureshi

**In Attendance:** C Callen (Clerk), S Cowie (Assistant Clerk),  
Ward Councillors A French and E Childs & 2 members of public

**Minutes:** C Callen

Councillor Paxton welcomed everyone to the meeting. There were displays of photos showing the work of the Parish Council over the past 12 months and details of current consultations and events.

1. **APOLOGIES FOR ABSENCE** – These were received from Councillors J Selley and A Tebb.
2. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 15<sup>th</sup> MAY 2023**  
Councillor Paxton **PROPOSED** approval of the minutes of 15<sup>th</sup> May 2023, **SECONDED** by Councillor Vale with **7 in favour and 2 abstentions**.
3. **MATTERS ARISING** – There were none.
4. **REPORT FROM THE PARISH COUNCIL CHAIRMAN FOR THE PREVIOUS YEAR (2023/24)**  
The Parish Council's Chairman thanked the office staff, and particularly the Assistant Clerk, for producing the Annual Report 2023-24 document for presentation as well as the display boards. The Chairman's report was included in the Annual Report document, page 3. A copy of the full report was previously circulated to Members and copies given to those present at the meeting. It will be published on the Council Website, and paper copies will be made available from the Library and several local shops, following the meeting. Councillor Paxton highlighted the Community Garden Preview Day on 19<sup>th</sup> May and thanked the Rotary Club and Blooming Barton for their hard work on this project. He also thanked the Neighbourhood Plan Steering Group for all their efforts in getting the Plan to consultation. There were no further questions and no further comments made.
5. **COMMITTEE CHAIR'S REPORTS FOR THE PREVIOUS YEAR (2023/24)**  
Those present were advised that the committee reports, summarising what each committee had achieved over the previous year, were included in the Annual Report: Planning, *page 5*; Neighbourhood Plan, *page 6*; Leisure, *page 7*; Village Show, *page 9*; Burial Grounds, *page 10*; Highways & Environment, *page 12*; Sports Field, *page 14*; Policies & Resources, *page 15* and Pay & Personnel on *page 17*. The Chairs of each committee gave a brief summary of their achievements over the past year and their plans for the coming year. Councillor Fletcher advised on the low number of responses to the current Neighbourhood Plan consultation and encouraged those present to respond. Councillor Paxton advised that following the public consultation at the 2023 Christmas Lights switch-on event, the Parish Council had now taken on the maintenance, storage and installation of the lights going forward. He thanked the previous Community Lights group for their work over the past seven years. There were no further questions and no further comments made.
6. **REPORTS FROM PARISH COUNCIL REPRESENTATIVES ON LOCAL ORGANISATIONS**  
The reports from the local organisations were summarised, as included within the Annual Report.  
**Barton-le-Clay Educational Trust** – the report for the Trust as detailed on page 22.  
**Barton-le-Clay Village Hall Committee** – the report for the Committee as detailed on page 21.  
**Schools Liaison** – the report was detailed on page 20.  
**Barton Tennis Club Report** – the report was detailed on page 20.  
There were no further questions and no further comments made.
7. **PRELIMINARY FINANCIAL REPORT FOR 2023/2024**  
The Clerk presented the financial figures for the last financial year. The Financial Summary was included in the Council's Annual Report 2023/24, pages 18 and 19. Expenditure is being kept as minimal as possible, with the Parish Grounds Staff undertaking more work in-house to save on contractors costs. The Parish Council have been successful in being awarded several Grants and donations towards the Community Garden project. There were no further questions and no further comments made.
8. **OPEN FORUM**  
A question was raised regarding potential changes to the speed limit in the Village, particularly near the schools, to make the roads safer. A SpeedWatch team of volunteers was being established but seems to have lost momentum – Ward Councillor Childs will look to push this forward.

Councillor Paxton thanked the Parish Councillors for giving their time to serve the Village. Two new Councillors were co-opted during 2023/24 and there are still opportunities for new Councillors to join the Parish Council.

**9. CLOSE OF MEETING**

As there was no further business, the meeting was closed at 7.51pm

**I certify these minutes are a true and correct record of the Annual Parish Meeting held on Monday 13<sup>th</sup> May 2024.**

**Dated this 12<sup>th</sup> May 2025**

**COUNCILLOR J PAXTON**  
Chairman

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