

MINUTES OF THE ANNUAL BARTON-LE-CLAY PARISH MEETING
HELD ON MONDAY 12th MAY 2025
AT THE PAVILION, LUTON ROAD SPORTS FIELD, BARTON-LE-CLAY AT 6.30PM

Present: Councillors J Paxton (Chairman), J Mikkelson, G Gardner, A Fletcher, A Vale, W Rudd, S Laycock, B Thomas and K Qureshi

In Attendance: C Callen (Clerk), S Cowie (Assistant Clerk),
Ward Councillors A French and E Childs
4 members of Barton-le-Clay Rotary Club
2 members of Barton Helping Hands
2 Community Policing Officers
and 5 members of the public

Minutes: C Callen

Councillor Paxton welcomed everyone to the meeting. There were displays of photos showing the work of the Parish Council over the past 12 months and details of recent events. The Rotary Club also had a display and details of what they do, and Helping Hands had leaflets promoting their service for residents and the dates of the Community Café. The Community Police had a stall to advise residents on home security and discuss any issues. Informal discussions were held with residents by members of the Parish Council and refreshments were provided.

1. **APOLOGIES FOR ABSENCE** – These were received from Councillors J Selley and A Tebb.
2. **APPROVAL OF THE MINUTES OF THE MEETING HELD ON 13th MAY 2024**
Councillor Paxton **PROPOSED** approval of the minutes of 13th May 2024, **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**.
3. **MATTERS ARISING** – There were none.
4. **REPORT FROM THE PARISH COUNCIL CHAIRMAN FOR THE PREVIOUS YEAR (2024/25)**
The Parish Council's Chairman thanked the office staff, and particularly the Assistant Clerk, for producing the Annual Report 2024-25 document for presentation as well as the display boards. The Chairman's report was included in the Annual Report document, page 3. A copy of the full report was given to those present at the meeting. It will be published on the Council Website, and paper copies will be made available from the Library and several local shops, following the meeting. There were no further questions, and no further comments made.
5. **COMMITTEE CHAIR'S REPORTS FOR THE PREVIOUS YEAR (2024/25)**
Those present were advised that the committee reports, summarising what each committee had achieved over the previous year, were included in the Annual Report: Planning, *page 4*; Neighbourhood Plan, *page 5*; Leisure, *page 6*, including Play Equipment Working Group, *page 8*; Burial Grounds, *page 9*; Highways & Environment, *page 11*; Sports Field, *page 12*; Policies & Resources, *page 14* and Pay & Personnel on *page 15*. The reports gave a brief summary of the Committee's achievements over the past year and their plans for the coming year. There were no further questions, and no further comments made.
6. **REPORTS FROM PARISH COUNCIL REPRESENTATIVES ON LOCAL ORGANISATIONS**
The reports from the local organisations were summarised, as included within the Annual Report.
Barton-le-Clay Village Hall Committee – the report for the Committee as detailed on page 18.
Schools Liaison – the report was detailed on page 18.
Barton-le-Clay Educational Trust – the report for the Trust as detailed on page 19.
Barton Tennis Club Report – the report was detailed on page 19.
There were no further questions, and no further comments made.
7. **PRELIMINARY FINANCIAL REPORT FOR 2024/2025**
The financial figures for the last financial year were prepared by the Clerk. The Financial Summary was included in the Council's Annual Report 2024/25, pages 16 and 17. Expenditure is being kept as minimal as possible, with the Parish Grounds Staff undertaking more work in-house to save on contractor's costs. The Parish Council have been successful in being awarded several Grants and donations towards the Community Garden project and new Play Equipment project. There were no further questions and no further comments made.
8. **OPEN FORUM**
No specific questions were raised and attendees held informal discussions regarding relevant issues.

Councillor Paxton thanked the Parish Councillors for giving their time to serve the Village. There are still opportunities for new Councillors to join the Parish Council.

9. CLOSE OF MEETING

As there was no further business, the meeting was closed at 7.30pm

I certify these minutes are a true and correct record of the Annual Parish Meeting held on Monday 12th May 2025.

Dated this 11th May 2026

COUNCILLOR J PAXTON
Chairman

DRAFT