

**MINUTES OF A MEETING OF THE HIGHWAYS & ENVIRONMENT COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE ON
MONDAY 18th NOVEMBER 2019 COMMENCING AT 9.03pm**

Present: Councillors Mr J Paxton (Chair), Mr J Selley , Mr K Taylor and Mr J Roberts

In Attendance: Mrs C Callen (Clerk)

Minutes: Mrs C Callen

19/408 APOLOGIES FOR ABSENCE – Councillors Mr N Day, Mr L Davison-Williams and Mrs B Thomas

19/409 SPECIFIC DECLARATIONS OF INTEREST (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*). - There were none.

19/410 MATTERS ARISING

The Headteacher from Ramsey Manor Lower School has acknowledged the Council's letter regarding car parking on Manor Road, outside the school, and has invited the Parish Council to meet with her to discuss the situation further.

It was noted that the bollards in the centre of the roads around the Village have now been replaced.

19/411 TO APPROVE THE MINUTES OF THE HIGHWAYS & ENVIRONMENT COMMITTEE MEETING HELD ON 28th OCTOBER 2019

Councillor Paxton **PROPOSED** approval of the minutes of 28th October 2019, **SECONDED** by Councillor Selley and **with 3 in favour and 1 abstention**.

19/412 REVIEW OF COMMITTEE EXPENDITURE FOR 2019/20 AND TO CONSIDER AND APPROVE DRAFT BUDGETS FOR 2020/21

Budgets allow for an increase of 2.4% for the Council's Grounds Maintenance Contract.

Bus shelter upkeep is expected to be minimal in 2020/21, Vandalism costs for replacement Perspex to be held in stock, in case of need.

Funds to be put aside in Ear Marked Reserve (EMR) for new bins and bus shelters.

Traffic Calming budget of £5000 to be transferred into EMR for 2020/21 – to be used towards either further Rural Match Funding in conjunction with Central Bedfordshire Council, or for the Parish Council to purchase speed management equipment.

The Tree Survey was last undertaken in 2013 and the Council's Insurers have recommended this is completed every 3/5 years, as formalised in the Council's Tree Management Policy. £5000 budget required to meet the anticipated costs for this survey.

Councillor Paxton **PROPOSED** the approval of the draft 2020/21 Highways & Environment Income and Expenditure budgets, with a £13,920 committee precept. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

19/413 ANY OTHER BUSINESS OF AN URGENT NATURE – None.

Meeting closed at 9.25pm