

**MINUTES OF A MEETING OF THE HIGHWAYS & ENVIRONMENT COMMITTEE  
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE ON  
MONDAY 26<sup>th</sup> NOVEMBER 2018 COMMENCING AT 8.17pm**

**Present:** Councillors Mr J Paxton (Chairman), Mr N Day, Mr J Roberts & Mr L. Davison-Williams (*ex-officio*)

**In Attendance:** Mrs C Callen (Parish Clerk) & Councillor Mrs G Gardner

**Minutes:** Mrs C Callen

**18/342 APOLOGIES FOR ABSENCE** – Councillor Mr D Gunter

**18/343 SPECIFIC DECLARATIONS OF INTEREST** (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*). - There were none.

**18/344 MATTERS ARISING**  
There were none.

**18/345 TO APPROVE THE MINUTES OF THE HIGHWAYS & ENVIRONMENT COMMITTEE MEETING HELD ON 24<sup>th</sup> SEPTEMBER 2018**

Councillor Paxton **PROPOSED** approval of the minutes of 24<sup>th</sup> September 2018, **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**.

**18/346 TO APPROVE VICE-CHAIR OF HIGHWAYS & ENVIRONMENT COMMITTEE**

Councillor Paxton **PROPOSED** to nominate Councillor Day as Vice-Chair. This was **SECONDED** by Councillor Roberts with 3 in favour with 1 abstention.

**18/347 REVIEW OF COMMITTEE EXPENDITURE FOR 2018/19 AND TO CONSIDER AND APPROVE DRAFT BUDGETS FOR 2019/20**

Councillor Paxton reviewed the expenditure for 2018/19. Miscellaneous maintenance includes the additional hedge cutting for 2-6 Grange Road. **ACTION – Clerk to obtain a quote for cutting the side hedge at 2 Grange Road for approval at next Full Council meeting.**

Budgets show a slight increase from the previous year due to a price increase 2.8% for the Council's Grounds Maintenance Contract. This contract is reviewed annually and due to expire at the end of March 2019. It has previously been agreed to undertake a survey of all hedges under the Parish Councils control to establish location and agree works required prior to going out to tender for the contract. This has yet to be undertaken.

Village sign and maintenance has had no expenditure in recent years. Whilst the Council will need to consider costs in the future, it was agreed that there was no need to budget in the next year.

Bus shelter upkeep is minimal with only a re-paint due 2019/20, Vandalism costs for replacement Perspex to be held in stock in case of need.

Funds to be put aside in Ear Marked Reserve (EMR) for new bins, bus shelters and planting of hedges/shrubs.

Traffic Calming budget of £5000 to be transferred into EMR for 2019/20 and a similar sum planned for the following year.

Councillor Paxton **PROPOSED** the approval of the draft 2019/20 Highways & Environment Income and Expenditure budgets, with a £8765 committee precept. This was **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

**18/348 TO CONSIDER RURAL MATCH FUNDING APPLICATION RE TRAFFIC CALMING PLAN YEAR 3**

Phase 1 Traffic Calming in Luton Road completed but not yet invoiced. Phase 2 in Hexton Road agreed and to be implemented in Spring 2019. Phase 3 in Higham Road not yet commenced.

The process to apply for Rural Match Funding has now changed for next year. Applications need to be submitted for works identified by 31<sup>st</sup> January 2019. Two applications only are allowed. It was felt that Higham Road was a lower priority than other roads in the village.

Councillor Paxton suggested that the Council look at more important areas, namely further measures in Hexton Road beyond the School and the Bedford Road slip road where plans have already been discussed to consider blocking the entrance off to prevent it being used as a short-cut. This section of road is well used by pedestrians so should be considered a priority.

Councillor Gardner enquired if there was any scope to include speed restrictions on Manor Road by the two school entrances as part of the Hexton Road plan but it was not felt that this would be possible.

Councillor Paxton will look at completing the application to then be brought to Full Council for approval in December.

**18/349 ANY OTHER BUSINESS OF AN URGENT NATURE** - There was none

Meeting closed at 8.46pm