

**MINUTES OF A MEETING OF THE HIGHWAYS & ENVIRONMENT COMMITTEE  
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE ON  
MONDAY 28<sup>th</sup> OCTOBER 2019 COMMENCING AT 7.27pm**

**Present:** Councillors Mr J Paxton (Chair), Mr N Day, Mr J Selley , Mr K Taylor,  
Mr L Davison-Williams (ex-officio) and Mrs B Thomas (ex-officio)

**In Attendance:** Mrs C Callen (Clerk)

**Minutes:** Mrs C Callen

**19/329 APOLOGIES FOR ABSENCE** – Councillor Mr J Roberts

**19/330 SPECIFIC DECLARATIONS OF INTEREST** (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*). - There were none.

**19/331 MATTERS ARISING**

Work to cut back the trees behind Simpkins Drive was undertaken on 24<sup>th</sup> October, with all the arisings left on site. Councillor Davison-Williams advised that he has subsequently met with a resident and although they are pleased with the work completed, they have ongoing concerns regarding one tree which is still overhanging their property. Councillor Davison-Williams has agreed to meet with the Contractor on site to review this outstanding tree.

**19/332 TO APPROVE THE MINUTES OF THE HIGHWAYS & ENVIRONMENT COMMITTEE MEETING HELD ON 23<sup>rd</sup> SEPTEMBER 2019**

Councillor Paxton **PROPOSED** approval of the minutes of 23<sup>rd</sup> September 2019, **SECONDED** by Councillor Taylor and **with 4 in favour and 2 abstentions**.

**19/333 TO ACKNOWLEDGE THE BUS SHELTER INSPECTION**

The inspection undertaken on the 16<sup>th</sup> October was acknowledged. Everything was in order.

**19/334 TO CONSIDER TREE INSPECTION STRATEGY**

Following the adoption of the Tree and Hedge Management Policy at Full Council, it was agreed to review the Council's strategy regarding regular spot-check inspections of the trees, documentation of these inspections and also the way forward regarding the formal Tree inspection, which was last completed in 2013 and is now overdue. After discussion, it was agreed to seek quotes to complete the full tree inspection survey in Spring 2020. **ACTION – Clerk to contact suitable arboriculturalists for quotes.**

**19/335 TO CONSIDER PARKING IN THE VILLAGE AND APPROVE DRAFT LETTER TO SCHOOLS**

Further to the discussion at last month's Committee meeting about how to deal with the inconsiderate and dangerous parking being seen in parts of the Village, particularly by Ramsey Manor Lower School, Councillor Paxton drafted a letter to be sent to the schools and organisations using the area around Manor Road. It was agreed that this was a good starting point and also to encourage suggestions on how to improve the situation from those groups, for further discussion. Councillor Paxton **PROPOSED** approval of the amended letter to be sent to the Schools, PTA, Football Club, Pre-school and Kids Club, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

**19/336 TO ACKNOWLEDGE BRIEFING REGARDING PROPOSED CHANGES TO THE LAW REGARDING PARKING ON PAVEMENTS**

The Local Council Public Advisory Service has provided a briefing about proposed changes to the law regarding parking on pavements. This was discussed and acknowledged.

**19/337 ANY OTHER BUSINESS OF AN URGENT NATURE** – None.

Meeting closed at 8.01pm