

**MINUTES OF A MEETING OF THE BARTON VILLAGE SHOW SUB-COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE
ON 28th JUNE 2023 COMMENCING AT 7.26 PM**

Present: Councillors G Gardner (Chairman), J Mikkelson (Vice-Chairman), B Thomas, A Fletcher and lay member G Widdowfield

Attending: Councillor Mr W Rudd, Mrs S Cowie (Assistant Clerk)

Minutes Taken by: Mrs S Cowie

22/051 APOLOGIES FOR ABSENCE were received from Councillors Paxton, Vale, Tebb and Day.

22/052 TO ACKNOWLEDGE THE MEMBERS OF THE SUB-COMMITTEE

Councillor Gardner welcomed the new and existing sub-committee members, The sub-committee membership was confirmed as Councillors Gardner, Mikkelson, Fletcher, Thomas, Vale, Tebb, Paxton, Day and lay member G Widdowfield.

22/053 SPECIFIC DECLARATIONS OF INTEREST – None

22/054 MATTERS ARISING

An update on the approvals agreed at the June Full Council meeting was provided. Suggestions on suitable classes for the Show had been received and these were shared with members. It was agreed that the Schedule should not be altered this year, as it is too close to the Show date, but that the suggestions and feedback will be considered for next year's Show.

22/055 TO APPROVE THE MINUTES OF THE HORTICULTURAL SHOW SUB-COMMITTEE MEETING HELD ON 9th MARCH 2023

The minutes of the meeting held on 9th March 2023 were reviewed, there were no queries. Councillor Gardner **PROPOSED** approval of the minutes, **SECONDED** by Councillor Thomas with **3 in favour and 1 abstention**. The minutes were approved.

22/056 TO CONSIDER REQUEST FROM BARTON FALCON CUBS TO INCLUDE A TALLEST SUNFLOWER COMPETITION AT THE SHOW

Barton Falcon Cubs have planted sunflower seeds and were keen to include a competition for the tallest sunflower in this year's show. Members considered the request but regretfully felt it would be unfair to others who would not have had time to plant and grow a sunflower in time for the Show. The committee will look at adding this category to next year's Show.

22/057 TO APPROVE THE ARTWORK FOR THE SHOW ADVERTISING BANNERS AND TO APPROVE THE COST

At the sub-committee meeting on 23rd February members approved the cost of £155 + VAT to provide 3 advertising banners for the Show. The company chosen did not taken the project forward and a new supplier was sourced.

Members reviewed the artwork and costs provided by Ocean Creative to supply three advertising banners. The artwork has been provided free of charge and the quote to supply one 3m x 1m and two 6foot x 2foot banners was £201.00 + VAT.

Councillor Thomas **PROPOSED** approval of the artwork as provided, and the cost to purchase three banners from Ocean Creative at a total cost of £201 + VAT. Councillor Fletcher **SECONDED** the proposal with **4 in favour and 2 abstentions**.

22/058 TO CONSIDER/APPROVE COST FOR CATERING

Councillor Gardner **PROPOSED** approval of £70 to provide lunch for the judges and helpers, **SECONDED** by Councillor Mikkelson with **4 in favour and 2 abstentions**.

The committee then discussed the sale of refreshments, items to be purchased and to agree the sale costs.

Following discussion Councillor Gardner **PROPOSED** approval to purchase coffee, tea, sugar, milk, squash and cakes as agreed. Councillor Mikkelson **SECONDED** the proposal with **4 in favour and 2 abstentions**. Councillor Fletcher and the Assistant Clerk volunteered to bake cupcakes for sale on the day.

Councillor Gardner then **PROPOSED** approval of the selling costs for refreshments, as agreed, **SECONDED** by Councillor Fletcher with **4 in favour and 2 abstentions**.

22/059 TO CONSIDER/APPROVE THE COST OF SUNDRIES

Councillor Gardner **PROPOSED** approval of cost of £10.00 to purchase sundries as agreed, **SECONDED** by Councillor Thomas with **4 in favour and 2 abstentions**. Items purchased for last years cancelled show will be used this year.

22/060 TO RECEIVE AN UPDATE ON THE SHOW PREPARATIONS

The Assistant Clerk provided an update on preparations so far. The Schools, Guides and Scouts Association have been advised that there will be no entry fees for the children's classes this year, the Assistant Clerk confirmed that new posters will be circulated. The deadline for receipt of short story entries is 7th July. Once the entries have been received, they will be circulated to members to read and shortlist to 5 in each age group. Councillor Thomas was asked to choose the final winners.

There has been a slow response from community groups who have been invited to have a stall at the event. The deadline for stall booking forms is 10th July. The Assistant Clerk will provide a layout plan for the hall and community stalls as soon as possible.

23/061 TO CONSIDER/AGREE ARRANGEMENTS FOR THE SHOW SET UP AND ON-THE-DAY

At the June Full Council meeting, members advised their availability to help with the set up and cover for Show day. Councillor Gardner agreed to contact a member of public, who has helped in the past, to check their availability and to ask whether the WI are able to help serve refreshments.

Councillor Gardner and the Assistant Clerk will draw up a rota and circulate to members as soon as possible.

22/062 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

Councillor Fletcher advised that she has a microphone which could be used for the auction.

Councillor Gardner thanked the Assistant Clerk for her work organising the event.

Meeting ended at 9.12 pm