

**MINUTES OF A MEETING OF THE LEISURE COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE VILLAGE HALL
ON 17th JULY 2023 COMMENCING AT 7.29 PM**

Present: Councillors B Thomas (Chair), A Vale (Vice-Chair), G Gardner, S Laycock, J Mikkelson, J Paxton (ex-officio)

Attending: S Cowie (Assistant Clerk)

Minutes Taken by: S Cowie

23/110 APOLOGIES FOR ABSENCE - were received from Councillor Day.

23/111 SPECIFIC DECLARATIONS OF INTEREST – Members were reminded of the procedures, there were no declarations of interest made.

23/112 MATTERS ARISING

At the July Full Council meeting it was reported that the padlock on the allotment pedestrian gate had failed. The office received complaints that main gates padlock also had an intermittent fault, so it was decided that both locks should be replaced at the same time to avoid further callout charges for welding. The full costs for parts and labour were unknown at the time of the meeting.

During the inspection of the Arnold Recreation Ground on 11th July it was noted that some branches from the hedgerow had fallen during the recent storm. The area was made safe and will be cleared as soon as possible.

An update regarding the final dressing works to the allotment bank was provided. Work is now underway and will be completed very soon.

Following discussion at the walkabout meeting in June, a meeting was arranged with a tree surgeon to discuss work within an allotment plot. The quote will be discussed once it is available.

23/113 TO APPROVE THE MINUTES OF THE LEISURE COMMITTEE HELD ON 27th FEBRUARY 2023

There were no queries on the minutes. Councillor Thomas **PROPOSED** approval of the minutes of the Leisure Committee meeting held on 27th February 2023 **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**. The minutes were approved.

23/114 TO ACKNOWLEDGE THE WEEKLY INSPECTIONS OF THE PLAYGROUND AND FITNESS EQUIPMENT

The inspections of the Norman Road and Arnold Recreation Ground Play Areas and Fitness Equipment undertaken by the Groundsman on 11th July were acknowledged. Everything was in order.

23/115 TO REVIEW THE ROSPA INSPECTION REPORTS FOR ARNOLD RECREATION GROUND, FITNESS EQUIPMENT AND NORMAN ROAD PLAY AREA AND AGREE ACTION

A copy of the Full Reports and a Summary of Findings and proposed Action Plan was circulated to members prior to the meeting. Members were pleased to read that during the inspection, only minor faults, with low risks had been found. They thanked the Groundsmen for their efforts to keep the Parish Council owned green spaces in good condition.

Following review, the proposed Action Plan was agreed, and the Assistant Clerk was asked to report back on any cost implications.

23/116 TO CONSIDER REQUEST FOR TENANTS TO HAVE A STORAGE STRUCTURE ON ALLOTMENT PLOTS

Councillor Vale declared a non-pecuniary interest in agenda items 23/116, 23/117 and 23/118, as an allotment tenant.

Members considered the request to allow storage structures on allotment plots. Historically structures have not been permitted but members agreed that now the site is fenced and gated, the policy should be reviewed. There were mixed views and concerns were raised regarding size, type of structure, removal of structure and base once a tenancy ends, storage of fuel, and the appearance of the site,

which could change if full size sheds were permitted. It was agreed that the decision should be deferred to enable more research to be done.

ACTION: Assistant Clerk to investigate policies and procedures of other allotment sites who allow structures on plots, for discussion at the next meeting. Tenancy Agreement to be updated once the policy and conditions have been agreed.

23/117 TO REVIEW AND AGREE THE ALLOTMENT TENANCY AGREEMENT

The Agreement was reviewed, and minor amendments agreed. It was noted that the Agreement would need to include a clause regarding structures within plots and would need to be reviewed fully once the information is available.

The information sheet for new tenants was also reviewed and it was agreed that it should be expanded to include general safety information for tenants.

ACTION: Assistant Clerk to provide updated Tenancy Agreement once a decision on storage structures on plots has been reached. Information Sheet to be reviewed once safety information has been added.

23/118 TO REVIEW AND AGREE THE ANNUAL ALLOTMENT RENTAL FEE EFFECTIVE FROM 1ST OCTOBER 2024

Councillor Mikkelson **PROPOSED** that the annual allotment fee, effective from 1st October 2024 should be £22.50 per 5 pole plot and £45.00 per 10 pole plot. Councillor Paxton **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.

23/119 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA – for information only

The Assistant Clerk provided an update on the Village Show taking place on 23rd July. The rota for set up and the day would be circulated to all councillors prior to the event.

The meeting closed at 9.07 pm