

**MINUTES OF A MEETING OF THE LEISURE COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE VILLAGE HALL
ON MONDAY 30th JULY 2018 COMMENCING AT 8.50PM**

Present: Cllrs Mrs B. Thomas (Chair), Mr A Channon (Vice-chair), Mrs G Gardner, Mr L Davison-Williams (ex-officio), Mr D Gunter (ex-officio).

In Attendance: Mrs S Cowie (Assistant Clerk)

Minutes: Mrs S Cowie

18/127 **APOLOGIES** – Councillor Mr J Paxton and Mr R Worsnop

18/128 **SPECIFIC DECLARATIONS OF INTEREST** – None.

18/129 **APPROVAL OF THE MINUTES OF THE LEISURE COMMITTEE MEETING HELD ON 26th MARCH 2018**

Cllr Thomas **PROPOSED** approval of the Leisure committee minutes held 26th March 2018, **SECONDED** by Cllr Gunter and 3 in favour with 2 abstentions.

18/130 **MATTERS ARISING** - There were none

18/131 **TO ACKNOWLEDGE WEEKLY PLAYGROUND INSPECTIONS OF 16TH & 23RD JULY**

Acknowledged

18/132 **TO ACKNOWLEDGE WEEKLY FITNESS INSPECTIONS OF 16TH & 23RD JULY**

Acknowledged

18/133 **REVIEW AND APPROVE ALLOTMENT TENANCY AGREEMENT**

A copy of the proposed revised allotment tenancy agreement was circulated to members for consideration. Amendments included: timescales for plot cultivation, notice period for tenants, amendment regarding composting of allotment matter and Allotment tenants privacy notice.

Members reviewed the proposed document and made minor amendments. Councillor Thomas **PROPOSED** approval of the new tenancy agreement and Allotment Tenants Privacy Notice with the amendments as agreed, **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.

ACTION: Assistant Clerk to amend allotment tenancy agreement as agreed. Privacy notice to be sent to all existing ploholders with their annual rental fee invoices.

18/134 **REVIEW ALLOTMENT RENTAL FEES EFFECTIVE FROM OCTOBER 2019**

The fees for 2019/2020 were discussed. Councillor Gunter asked that the committee consider the installation of fencing to make the site secure at their next committee meeting. Following discussion members agreed a 5% increase (rounded to the nearest 50p). Councillor Gunter **PROPOSED** the 2019/2020 fee for a 5 pole plot, £15.00 per annum, a 10 pole plot, £30.00 per annum, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

18/135 **TO CONSIDER ONE OFF DEPOSIT FOR NEW ALLOTMENT PLOTS**

Members considered whether an one-off deposit for new plots should be introduced. Members felt that this item should be revisited in one year.

18/136 **TO CONSIDER THE ALLOTMENT INSPECTION SHEET AND ACTIONS REQUIRED**

A copy of the allotment inspection sheet was circulated to members. A number of plots were highlighted as needing attention, the Assistant Clerk will write to the ploholders and the handyman will carry out the clearance works indicated.

18/137 **TO CONSIDER/APPROVE ACTION REQUIRED FOR CLEARANCE OF ALLOTMENT PLOTS 11 & 12**

Plots 11 and 12 have now been handed back to the Parish Council. Both plots are very well established but have in recent months become very overgrown and now need clearing. It was agreed that the plots will be left for the moment as much of the area will die down during the winter, an

assessment can then be made as to what clearance works need carrying out. **ACTION: Item to be discussed at the September/October committee meeting.**

- 18/138 TO CONSIDER/APPROVE ACTION FOR DROP TO FOOTPATH BETWEEN ALLOTMENT PLOTS 11 & 13**
Members considered whether steps should be installed between plots 11 and 13 to make access easier. It was noted that there is already an access route however as plot 11 is currently overgrown it cannot be seen or used. It was suggested that members look at this whilst on site and an on-site meeting was arranged for Friday 17th August, 7pm.
- 18/139 AGREE DATES FOR OPENING SKIP AT ALLOTMENTS & SUPERVISORY ARRANGEMENTS**
Members agreed to open the skip at the end of the growing season (September), 2 dates to be organised around the skip emptying, one on a Friday the other a Sunday. **ACTION: Assistant Clerk to confirm dates and seek volunteers to supervise the opening.**
- 18/140 TO ACKNOWLEDGE AND CONSIDER COMPLAINT FROM RESIDENT REGARDING OVERGROWN SHRUBS AT ALLOTMENTS**
A resident of Dunstall Road has contacted the office regarding shrubs behind his property and asked the committee to consider cutting back shrubs to enable him to maintain his fence. Members confirmed that after the nesting season the shrubs will be reduced in height. **ACTION: Councillor Davison-Williams to write to resident informing the committees decision.**
- 18/141 TO CONSIDER ACTIONS ARISING FROM ROSPA REPORT AND APPROVE ANY COSTS**
The ROSPA inspection of the play areas took place at the end of June, a copy of the reports together with a summary sheet was circulated to members prior to the meeting. A number of items highlighted by the inspector have now been actioned and replacement items are currently being sourced.
- 18/142 TO CONSIDER/APPROVE COSTS FOR REPLACEMENT BEARINGS FOR AEROSKATE EQUIPMENT AT ARNOLD RECREATION GROUND**
The base plate of the aeroskate equipment is not moving freely, this was highlighted in the ROSPA report. Following investigation the office has been advised that it is not possible to lubricate the parts and new bearings will be necessary. A quotation for replacement bearings was provided for consideration. Councillor Thomas **PROPOSED** that the quotation from Proludic for replacement bearings (and parts) at a cost of £64.94 + VAT be accepted, **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**.
ACTION: Assistant Clerk to raise purchase order, Grounds Facilities Maintenance person to install.
- 18/143 TO CONSIDER/APPROVE QUOTATION FOR REPAIR/REFURBISHMENT OF 2 LITTER BINS OR PURCHASE OF NEW BINS**
Two litter bins at Arnold Recreation Ground have been vandalised, these were highlighted in the ROSPA report. The supplier provided a quotation to remove and refurbish both bins, this quotation was subject to the bins condition which would be assessed. A quotation for replacement bins was also provided for consideration. Following discussion members felt it may be necessary to look at larger/double bins as these areas are heavily used and asked that prices for larger/double bins be provided at the September meeting. **ACTION: Assistant Clerk to provide quotation at September meeting.**
- 18/144 TO CONSIDER/APPROVE COSTS FOR REPLACEMENT BACK PLATE/SAFETY SIGNAGE OF BASKETBALL NET AT ARNOLD RECREATION GROUND**
The ROSPA report highlighted that the back plate of the basketball net is split and the safety signage needs replacing. Following investigation the Assistant Clerk has spoken to the manufacturer who has advised that removing the signage is a lengthy job as it was fitted with anti-vandal bolts. Members asked the Assistant Clerk to obtain a quote for the works, Councillor Davison-Williams will advise whether a contractor is needed to carry out the works. **ACTION: Quotation to be supplied at September meeting.**
- 18/145 ANY OTHER BUSINESS OF AN URGENT NATURE – None.**

The Meeting closed at 9.50pm