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MINUTES OF A MEETING OF BARTON-LE-CLAY PARISH COUNCIL HELD ON
MONDAY 19th September 2016
AT THE VILLAGE HALL, HEXTON ROAD, BARTON-LE-CLAY AT 7.30 P.M.

Present: Councillors Mr L. Davison-Williams (Chair), Mr D. Gunter (Vice Chair), Mrs B. Thomas, Mrs G. Gardner, Mr M. Wright, Mr R. Everson, Mr M. McNulty, Mr Alun Watson and Mr A. Channon.

Minutes: Mrs K. Kilby (Assistant Clerk).

In Attendance: Mrs Ann Merryweather (Clerk), CBC Cllr Ian Shingler.

1. **APOLOGIES FOR ABSENCE** – Cllrs Mr J. Selley and Mr J. Paxton

2. **SPECIFIC DECLARATIONS OF INTEREST** – None.

3. **POLICE REPORTS AND ISSUES.**

3.1 The Council was advised of the link to the Police website to peruse the crime statistics for Barton-le-Clay and surrounding villages, the Assistant Clerk provided a table of crime statistics for July 2016.

Crime Figures – The crime figures for 1st July 2016 to 31st July 2016 were presented to the meeting:
Domestic Dispute/Incident 0, Violence/Sexual Offence 5, Burglary 2, Robbery 1, Theft & Handling Stolen Goods 1, Public Order 1, Vehicle Crime 2, Criminal Damage 1, Possession of Drugs 0, Other Notifiable Offences 0
Total for 1st July 2016 to 31st July 2016: 13. There were 16 reports of anti-social behaviour during the above period, no details were given.

3.2 The Council enquired whether Operation Meteor was being continued as offered evidence was not being followed up by the Police.

3.3 The Council was advised that no representatives attended the Police meeting at Kempston Police headquarters on Saturday 10th September 2016.

3.4 Reports had been received that evidence of drug taking had been found at Arnold Recreation Ground. This had been reported to the Police.

3.5 The Council was advised that there had been an attempted break in of the Burial Ground shed. Damage had been caused to the locks and the roof. A new padlock had been purchased, but repair work was required on the metal section of the door. Costs to be deferred to Burial Ground Committee meeting.

3.6 The Council suggested the Clerk contact the local schools to request pupils are advised that the damage being caused in the play-areas and general anti-social behaviour will not be tolerated in the village. The Clerk to also approach other local Parish Council's to ascertain how they are combatting these problems.

4. **BARTON-LE-CLAY 'COMMUNITY FIRST RESPONDER' REPORT**

4.1 No report had been received from the Community First Responders for July as the service had been temporarily suspended.

4.2 The Council was advised that the kit bag was currently located at a local ambulance station, however, no volunteers from the village had booked on. **ACTION:** The Clerk to request update on investigation and enquire whether the scheme is to continue.

5. **PUBLIC QUESTION TIME** – No members of the public attended the meeting.

6. **CENTRAL BEDFORDSHIRE WARD CLLR REPORTS –**

6.1 Cllr Shingler reported on the following:

- The Central Bedfordshire Council ('CBC') Local Plan consultation would be disseminated by the end of September. Responses to be submitted to CBC by 1st November 2016.
- There were no questions for Cllr Shingler and he left the meeting.

7. **PLANNING COMMITTEE** – Cllr Gardner informed the meeting on the following issues:

7.1 **Matters Arising –**

Cllr Gardner enquired whether Central Bedfordshire Council ('CBC') had confirmed whether all parties were aware of the application for tree works to be carried out at Clipstone Cottages. The Assistant Clerk confirmed that all property owners were in agreement with the works.

The Council was advised that a CBC Planning Officer will be carrying out a site inspection on the land at Gravenhurst Lane/A6 Silsoe, to identify planning issues relating to the development of the barn on the site. A further update will be given in October.

An update on the advertising boards between the Fish & Chip shop and Barton Supplies and the gates adjacent to The Tanning Studio on Bedford Road, had been received advising that both advertising boards would require planning permission and that the CBC enforcement team would investigate and take any necessary action.

The Council was advised that the use of one of the rooms at the A6 Car Sales for the preparation and cooking associated with the use as a take-away (The Lucky Star) does require planning permission. The owners have been advised of the need to submit an application and have been given four weeks to do so.

7.2 **Planning Applications:**

CB/16/03401/FULL: 11 Luton Road, Barton-le-Clay – Proposed extensions and alterations comprising front porch extension and rear 1st floor extension with single storey orangery – No Comment.

CB/16/03358/FULL: 52 Sharpenhoe Road, Barton-le-Clay – Change of use – from day nursery to C3 dwelling house. – No Comment.

CB/16/03464/FULL: 108 Manor Road, Barton-le-Clay – Single storey side infill extension. – No Comment.

CB/16/03527/FULL: 19 Hastings Road, Barton-le-Clay – Single storey side and rear extension. – No Comment.

CB/16/03759/FULL: 24 Fisher Close, Barton-le-Clay – Single storey rear extension, loft extension and conversion. – No Comment.

CB/16/03552/FULL: 61 Grange Road, Barton-le-Clay – Erection of single storey rear extension and double storey side extension. – Following discussion, Cllr Gardner PROPOSED the Council object on the grounds that the proposed extensions would be an overdevelopment of the site, SECONDED by Cllr Wright and UNANIMOUSLY CARRIED.

CB/16/03761/FULL: Hollow Springs, Private Road, Barton-le-Clay – Single storey front & rear, two storey front and partial second floor extension and roof alterations. – Following discussion, Cllr Gardner PROPOSED the Council object on the grounds that:

- The proposed extensions are an overdevelopment of the site.
- The proposed development constitutes inappropriate development within the ANOB and Conservation area.
- There are no special circumstances for this type of development within the Green Belt.

CB/16/03692/FULL: 57 Norman Road, Barton-le-Clay – Proposed two storey and single storey front extensions, first floor rear extension and associated alterations. – No Comment.

CB/16/03904/FULL: 112 Bedford Road, Barton-le-Clay – Single storey front extension. – No Comment.

CB/16/03978/FULL: Gale Court, Hexton Road, Barton-le-Clay – Erection of single storey rear extension. – After discussion, the Council agreed that a comment be submitted advising that the Parish Council positively support the application.

ACTION: Assistant Clerk to submit Council's comments to Central Bedfordshire Council's planning department.

7.3 **Retrospective approval of response to planning application: CB/16/03093, 39 Mill Lane, Barton-le-Clay. – Cllr Gardner PROPOSED the retrospective approval of the objection submitted regarding the above application, that the Council OBJECT on the grounds that the proposed extension is an overdevelopment of the site, increasing**

the volume of the property by more than 50%, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED.
RESOLVED: No further action required.

- 7.4 **Delegation of authority to the Planning Committee to submit response for the Community Led Housing Survey** – Cllr Gardner PROPOSED the Council delegate the authority to the Planning Committee to agree a response to submit regarding the Neighbourhood Planning Bill, SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED. **ACTION:** Defer to next Planning Committee meeting.
- 8.1 **APPROVAL OF MINUTES OF THE EXTRA-ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 25th JULY 2016.** (pgs. 5182 to 5185) – An error was noted: Item 7.1: should include ‘*Cllr Thomas expressed serious concerns that no response was submitted to CBC’s Passenger Transport Strategy on behalf of the Parish Council*’. Approval of the minutes with the above omission was then PROPOSED by Cllr Davison-Williams, SECONDED by Cllr Wright and UNANIMOUSLY CARRIED.
- 8.2 **MATTERS ARISING OUTSIDE OF COMMITTEE REPORTS/UPDATES** – None.
9. **CHAIRMAN’S ANNOUNCEMENTS**
- 9.1 Cllr Davison-Williams advised the Council that, after 10 years, he will be resigning his post as Chair to the Parish Council as of the Annual meeting of the Parish Council in May 2017.
- 9.2 There were no other Chairman’s announcements.

COMMITTEE REPORTS/UPDATES

- 10 **Policies & Resources Committee.** Cllr Davison-Williams informed the meeting on the following issues:
- 10.1 **Matters Arising** – None
- 10.2 **Approval of candidate for Playground Keyholder vacancy and commencement date.** – The Council was advised that following interviews of 2 candidates for the Playground Keyholder vacancy, a reference had been received from the proposed candidate. Cllr Thomas PROPOSED that, the position of Playground Keyholder be offered to the proposed candidate and suggested a start date of Monday 26th September 2016, SECONDED by Cllr Everson and UNANIMOUSLY CARRIED. **ACTION:** Clerk to advise candidate of Councils decision and arrange for induction day.
- 10.3 **Approval of Councillor attendance on Chairmanship 1 training at a cost of £30.00.** – Cllr Davison-Williams PROPOSED the approval of Cllr Everson’s attendance on Chairmanship 1 training course at a cost of £30.00, SECONDED by Cllr Thomas and CARRIED with 8 IN FAVOUR and 1 ABSTENTION.
- 10.4 **Approval of Councillor attendance on Chairmanship 3 training at a cost of £30.00** – Cllr Davison-Williams PROPOSED the approval of Cllr Gunter’s attendance on Chairmanship 3 training course at a cost of £30.00, SECONDED by Cllr Thomas and CARRIED with 8 IN FAVOUR and 1 ABSTENTION.
- 10.5 **Approval of Councillor attendance on New Councillor training course at a cost of £25.00** – Cllr Davison-Williams PROPOSED the approval of Cllr Watson’s attendance on New Councillor training course at a cost of £25.00, SECONDED by Cllr Gardner and CARRIED with 8 IN FAVOUR and 1 ABSTENTION.
- ACTION:** Clerk to complete forms and book places for above training courses with BATPC.
- 10.6 **Approval of response for the Library Consultation** – Draft response to the Library Consultation was disseminated to all Councillors prior to the meeting, after discussion, Cllr Davison-Williams PROPOSED the approval to submit response for Library Consultation to Central Bedfordshire Council, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED. **ACTION:** Clerk to complete questionnaire and submit to CBC
- 10.7 **Acknowledgement of receipt of letter from Barton Rovers FC and update on annual rent** – A letter received from Barton Rovers FC (*BRFC*) was disseminated to all Councillors prior to the meeting. **ACTION:** Defer to next Committee meeting and Clerk to contact BRFC to request payment of 50% of the valuation fee.
- 10.8 **Delegation of authority to Pay & Personnel or Policies & Resources Committees to recruit an Office Cleaner with immediate effect** – Following discussion, Cllr Davison-Williams PROPOSED authority be delegated to the Pay & Personnel or Policies & Resources Committee to recruit an Office cleaner with immediate effect, SECONDED by Cllr Everson and UNANIMOUSLY CARRIED. **ACTION:** Defer to next Pay & Personnel or Policies & Resources Committee.

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- 11 **Burial Ground Committee** – Cllr Everson informed the meeting on the following issues:
 - 11.1 **Matters Arising** – None
 - 11.2 **Approval of landscaping costs for area around War Memorial.** – The Council agreed that the landscaping of the area around the War Memorial would be deferred to 2017 due to lack of funds. However, they requested that costs be investigated for pressure washing the area. **ACTION:** Defer pressure washing costs to next Committee meeting.
 - 11.3 **Approval of final proof of the new Burial Ground sign artwork** – The Council requested a scale drawing of the new Burial Ground sign to clarify size and exact positioning of lettering. **ACTION:** Cllr Davison-Williams to request scale drawing of the sign and Assistant Clerk to advise Richard Sheen of any impending burials.
 - 11.4 **Approval of 2016 Act of Remembrance service** – After discussion, Cllr Everson PROPOSED the approval of the 2016 Act of Remembrance service and Mr David Cope to be invited to take the service, SECONDED by Cllr Wright and UNANIMOUSLY CARRIED. **ACTION:** Assistant Clerk to contact Mr David Cope and produce service sheets.
- 12 **Highways and Environment Committee** – Cllr Wright informed the meeting on the following matters:
 - 12.1 **Matters Arising** – None
 - 12.2 **Acknowledgement of Bus Shelter Inspections of 11th & 27th July & 15th August 2016** – Cllr Wright acknowledged receipt of the Bus Shelter inspection sheets of and advised that no faults were reported.
 - 12.3 **Approval of costs of traffic calming scheme** – Costs for the proposed Luton Road traffic calming scheme were disseminated to all Councillors prior to the meeting. Following discussion, Cllr McNulty PROPOSED the approval of costs of £26,000, of which £13,000 to be paid by the Parish Council in 2017/18, for Phase 1 of the Traffic Calming Scheme, Luton Road, SECONDED by Cllr Everson and UNANIMOUSLY CARRIED. **ACTION:** The Clerk to advise Central Bedfordshire Council of the Council's decision.
- 13 **Leisure Committee** – Cllr Thomas informed the meeting on the following issues:
 - 13.1 **Matters Arising** – None
 - 13.2 **Acknowledgement of weekly Playground Inspection Sheets of 11th July to 13th September 2016** – Cllr Thomas acknowledged receipt of playground inspection sheets. No faults were reported in Norman Road play-area. Arnold Recreation Ground play-area required maintenance on the new gate, the Pod Swing had been damaged and required replacing and the junior swings had been removed on health and safety and required repairs or replacing.
 - 13.3 **Acknowledgement of Fitness Equipment Inspections of 11th July to 13th September 2016** – Cllr Thomas acknowledged receipt of fitness equipment inspection sheets and advised no faults were reported.
 - 13.4 **Acknowledgement of PPM Inspection of 12th July 2016.** – Cllr Thomas acknowledged receipt of fitness equipment inspection sheets and advised no faults were reported.
 - 13.5 **Consideration of replacement Pod Swing for Arnold Recreation Ground play-area.** – Councillors were advised that the Pod swing had been damaged beyond repair and required replacing. The Police had been notified and a claim had been submitted to the Council's insurance company and the Clerk was awaiting their decision. Quotations for a new Pod Swing were disseminated to all members and after discussion, Cllr Thomas PROPOSED the Council approve a maximum spend of £1,065.00 for a replacement swing, SECONDED by Cllr Channon, and CARRIED with 8 IN FAVOUR and 1 ABSTENTION. **ACTION:** Following receipt of decision from Insurance Company, Assistant Clerk to place order for a replacement Pod Swing.
 - 13.6 **Consideration of request for a junior pitch to be marked out on Arnold Recreation Ground for use by Barton Rovers Youth on Saturday mornings.** – A requested had been received from Barton Rovers Youth regarding the marking of a Junior pitch on Arnold Recreation Ground to use for Saturday morning matches. Concerns were raised over the lack of maintenance work carried out on the area and that it was an area frequently used by the public. Following discussion, Cllr Thomas PROPOSED the Council decline the request, SECONDED by Cllr Gunter and CARRIED with 8 IN FAVOUR and 1 AGAINST. **ACTION:** Clerk to advise Barton Rovers Youth of Council's decision.

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13.7 **Retrospective approve of costs for the removal of a goal post in Arnold Recreation Ground** – It was reported that one of the adult goal posts had to be removed due to being damaged beyond repair, the sockets were removed and the area was made safe. Cllr Thomas PROPOSED the retrospective approval of costs for removal of goal post and sockets at a cost of £70.00, SECONDED by Cllr Gardner and UNANIMOUSLY CARRIED. **ACTION:** Assistant Clerk to include invoice in September payment.

14 **Sports Field Committee** – Cllr Channon informed the meeting on the following issues:

14.1 **Matters Arising** –

The Council was advised that the water standard risk assessment inspection had been postponed until the heating boiler had been fixed or replaced.

14.2 **Approval of costs for maintenance on Pavilion heating boiler** – The Council was advised that one quotation had been received to repair and replace the heating boiler and that the Assistant Clerk was awaiting additional quotations. **ACTION:** Defer to next Committee meeting.

14.3 **Approval of additional costs for installation of the emergency gate on to the Sports Field** – Following discussion, Cllr Channon PROPOSED the approval of the additional costs of £210.00, for the installation of new gate posts for the emergency barrier on to the Sports Field, SECONDED by Cllr Watson and UNANIMOUSLY CARRIED. **ACTION:** Assistant Clerk to place order with Countrywide Grounds Maintenance.

15 MONTHLY FINANCIAL REPORTS

15.1 Balance Sheet & Summary, Profit & Loss and Committee Income & Expenditure Reports for period ending 31st July 2016 were disseminated to all Councillors prior to the meeting. No queries were raised.

15.2 Balance Sheet confirmed Current Assets: £237,706 less Liabilities: £5,075 totalling Net Assets: £232,631 Represented by General Fund: £102,619, Current Year Fund: £41,958 and Earmarked Reserves: £88,055.

15.3 Balance Sheet & Summary, Profit & Loss and Committee Income & Expenditure Reports for period ending 31st August 2016 were disseminated to all Councillors prior to the meeting. No queries were raised.

15.4 Balance Sheet confirmed Current Assets: £225,473 less Liabilities: £3,094 totalling Net Assets: £222,379 Represented by General Fund: £102,619, Current Year Fund: £31,705 and Earmarked Reserves: £88,055.

15.5 Cllr Davison-Williams advised that any queries on monthly financial reports to be sent to the Parish Clerk.

16 APPROVAL OF PAYMENT OF ACCOUNTS

Payments approved as follows:

| FOLIO No | PAYEE | DESCRIPTION | AMOUNT | VAT DUE | TOTAL | ACC. No. | MULTIPLE INV. TOTAL | CHQ No. |
|----------|------------------------------|--|--------------|---------|----------|----------|---------------------|---------|
| 0228/16 | I. Swales | August Salary & Mobile Phone Allowance | salary 10.00 | | Salary | 4003 | PAID | 6397 |
| 0229/16 | K. Kilby | August Salary | Salary | | Salary | 4001 | PAID | 6398 |
| 0230/16 | A. Merryweather | August Salary | Salary | | Salary | 4000 | PAID | 6399 |
| | TOTAL SALARIES | NET AUGUST SALARIES | 4,569.69 | 0.00 | 4,569.69 | - | | |
| 0231/16 | HM Rev & Customs | Mth 4 PAYE | 636.00 | 0.00 | 636.00 | 525 | PAID | |
| 0232/16 | HM Rev & Customs | Mth 4 Nat. Emp'ee NI Contr | 442.56 | 0.00 | 442.56 | 525 | PAID | |
| 0233/16 | HM Rev & Customs | Mth 4 Nat. Emp'er NI Contr | 507.28 | 0.00 | 507.28 | 525 | 1,585.84 | 6400 |
| 0234/16 | Ian Swales | July Mileage (320) miles @. 60.1p | 192.32 | 0.00 | 192.32 | 4107 | PAID | |
| 0235/16 | Ian Swales | Expenses July | 80.81 | 16.16 | 96.97 | Split | 289.29 | 6401 |
| 0236/16 | Barton Village Hall | Meeting Hire July x 2 | 64.00 | 0.00 | 64.00 | 4112 | PAID | 6402 |
| 0237/16 | PPM | Pest Control Inspection July | 62.41 | 12.48 | 74.89 | 4609 | PAID | 6403 |
| 0238/16 | Danwood Finance | Copier Rental | 191.30 | 38.26 | 229.56 | 4111 | PAID | 6404 |
| 0239/16 | Proludic Ltd | Spares for Pod Swing O/No: 764 | 84.80 | 16.96 | 101.76 | 4654 | PAID | 6405 |
| 0240/16 | KBC Security Systems | Repairs to Office alarm O/No: 772 | 40.00 | 0.00 | 40.00 | 4191 | PAID | 6406 |
| 0241/16 | K. Durham | Welding. O/Nos 768, 769 & 770 | 240.00 | 0.00 | 240.00 | Split | PAID | 6407 |
| 0242/16 | Hertfordshire County Council | Stationary Supplies O/No 765 | 11.55 | 2.31 | 13.86 | 4113 | PAID | 6408 |
| 0243/16 | Smith of Derby Ltd | Service of St Nicholas Church clock O/No: 775 | 247.00 | 49.40 | 296.40 | 4121 | PAID | 6409 |
| 0244/16 | Nimbus Lightning Protection | Repairs to Lightning Protection sys. O/No: 763 | 490.00 | 98.00 | 588.00 | 4807 | PAID | 6410 |
| 0245/16 | Cawleys | Skip Emptying - Br'l Ground (July) | 33.46 | 6.70 | 40.16 | 4314 | | DD |

| | | | | | | | | |
|--|--------------------------------|---|------------------|-----------------|------------------|----------|----------|------|
| 0246/16 | Cawleys | Skip Emptying - Allotments (July) | 0.00 | 0.00 | 0.00 | | VOID | |
| 0247/16 | EON | Parish Office Elec Jun/Jul | 46.53 | 2.33 | 48.86 | 4137 | | DD |
| 0248/16 | Central Bedfordshire Council | Rates Sports Pavilion - August | 738.00 | 0.00 | 738.00 | 4811 | | DD |
| 0249/16 | Central Bedfordshire Council | Rates Parish Office - August | 232.00 | 0.00 | 232.00 | 4137 | | DD |
| 0250/16 | Peninsula Business Services | HR Services - August | 199.00 | 39.80 | 238.80 | 4151 | | DD |
| 0251/16 | NEST | Pension payments July 2016 (Payment due 22/08/16) | 558.39 | 0.00 | 558.39 | 526 | | DD |
| 0252/16 | CNG Ltd | Sports Pavilion Gas Charge June/July | 17.43 | 0.87 | 18.30 | 4812 | | |
| 0253/16 | British Gas | Pavilion Electricity | 54.75 | 2.73 | 57.48 | 4812 | | DD |
| 0254/16 | BT | Telephone, Fax & broadband (Sept - Nov) | 406.66 | 81.33 | 487.99 | 4105 | | DD |
| 0255/16 | Crawleys | Skip Emptying - Br'l Ground (Aug) | 50.19 | 10.05 | 60.24 | 4314 | | DD |
| 0256/16 | CNG Ltd | Sports Pavilion Gas Charge August | 17.61 | 0.88 | 18.49 | 4812 | | DD |
| 0257/16 | EON | Parish Office Elec Jul/Aug | 30.60 | 1.53 | 32.13 | 4137 | | DD |
| 0258/16 | Central Bedfordshire Council | Rates Sports Pavilion - September | 738.00 | 0.00 | 738.00 | 4811 | | DD |
| 0259/16 | Central Bedfordshire Council | Rates Parish Office - September | 232.00 | 0.00 | 232.00 | 4137 | | DD |
| 0260/16 | Peninsula Business Services | HR Services - September | 199.00 | 39.80 | 238.80 | 4151 | | DD |
| 0261/16 | NEST | Pension payments August 2016 (Payment due 22/09/16) | 547.06 | 0.00 | 547.06 | 526 | | DD |
| 0262/16 | I. Swales | September Salary & Mobile Phone Allowance | salary 10.00 | | Salary | 4003 | | 6411 |
| 0263/16 | K. Kilby | September Salary | Salary | | Salary | 4001 | | 6412 |
| 0264/16 | I. Nicholls | September Salary | Salary | | Salary | 4002 | | 6413 |
| 0265/16 | A. Merryweather | September Salary | Salary | | Salary | 4000 | | 6414 |
| | TOTAL SALARIES | NET SEPTEMBER SALARIES | 4,908.64 | 0.00 | 4,908.64 | - | | |
| 0266/16 | HM Rev & Customs | Mth 5 PAYE | 617.40 | 0.00 | 617.40 | 525 | | |
| 0267/16 | HM Rev & Customs | Mth 5 Nat. Emp'ee NI Contr | 449.25 | 0.00 | 449.25 | 525 | | |
| 0268/16 | HM Rev & Customs | Mth 5 Nat. Emp'er NI Contr | 514.98 | 0.00 | 514.98 | 525 | 1,581.63 | 6415 |
| 0269/16 | Ian Swales | August Mileage (320) miles @ 60.1p | 176.69 | 0.00 | 176.69 | 4107 | | |
| 0270/16 | Ian Swales | Expenses August | 27.44 | 5.49 | 32.93 | Split | 209.62 | 6416 |
| 0271/16 | M J Granger Grds Mtee | Grass Cutting 26/7/16 | 350.01 | 70.01 | 420.02 | Split | | |
| 0272/16 | M J Granger Grds Mtee | Grass Cutting 8/8/16 | 350.01 | 70.01 | 420.02 | Split | | |
| 0273/16 | M J Granger Grds Mtee | Grass Cutting 23/8/16 | 350.01 | 70.01 | 420.02 | Split | | |
| 0274/16 | M J Granger Grds Mtee | Grass Cutting 7/9/16 | 350.01 | 70.01 | 420.02 | Split | | |
| 0275/16 | M J Granger Grds Mtee | Removal of goal post & socket from Arnold Rec O/No: 783 | 70.00 | 14.00 | 84.00 | 4656 | 1,764.08 | 6417 |
| 0276/16 | Countrywide Grounds Maint | Grass Cutting June | 523.02 | 104.60 | 627.62 | 4308 | | |
| 0277/16 | Countrywide Grounds Maint | Credit note for Memorial Cut Inv 624366 | -10.42 | -2.08 | -12.50 | 4308 | | |
| 0278/16 | Countrywide Grounds Maint | Burial Ground weed spray | 25.00 | 5.00 | 30.00 | 4310 | | |
| 0279/16 | Countrywide Grounds Maint | St Nicholas Churchyard weed spray | 25.00 | 5.00 | 30.00 | 4321 | | |
| 0280/16 | Countrywide Grounds Maint | Grass Cutting July | 348.68 | 69.74 | 418.42 | 4308 | | |
| 0281/16 | Countrywide Grounds Maint | Grass Cutting August | 348.68 | 69.74 | 418.42 | 4308 | 1,511.96 | 6418 |
| 0282/16 | The Danwood Group | Copier Contract | 252.18 | 50.44 | 302.62 | 4111 | | 6419 |
| 0283/16 | Rialtas Business Solutions Ltd | On site accounts training O/No: 761 | 497.10 | 99.42 | 596.52 | 4138 | | 6420 |
| 0284/16 | Three Counties Lining Ltd | Lining works at Sports Field access roads O/No: 780 | 450.00 | 90.00 | 540.00 | 9802 | | 6421 |
| 0285/16 | Jewsons | Wood for allotment shed & post mix O/No: 777 | 36.78 | 7.35 | 44.13 | | | 6422 |
| 0286/16 | Boston Crop Sprayers | Service of White liner machine O/No: 767 | 126.26 | 25.25 | 151.51 | 4805 | | 6423 |
| 0287/16 | R. Delaney | Maintenance work by emergency barrier O/No:779 | 1080.00 | 216.00 | 1296.00 | 9802 | | 6424 |
| 0288/16 | Harton Ltd | Village Hall/Doctors footway repairs O/No: 778 | 1137.58 | 227.52 | 1365.10 | 9102 | | 6425 |
| 0289/16 | Came & Company | Council Insurance | 3805.22 | 380.52 | 4185.74 | 4137 | | 6426 |
| 0290/16 | H.L. Hutchinson Ltd | White Line paint O/No: 782 | 270.00 | 54.00 | 324.00 | 4805 | | 6427 |
| 0291/16 | K. Kilby | Travel Expenses & Vouchers for Allotment Comp | 78.70 | 10.83 | 89.53 | Split | | 6428 |
| 0292/16 | L. Davison-Williams | Expenses | 299.49 | 29.40 | 328.89 | Split | | 6429 |
| 0293/16 | G. Gardner | Horticultural Show Expenses | 43.81 | 5.41 | 49.22 | 4608 | | 6430 |
| 0294/16 | Hertfordshire County Council | Stationary Supplies O/No 781 | 15.95 | 3.19 | 19.14 | 4113 | | 6431 |
| 0295/16 | BATPC | Councillor Training x 3 | 85.00 | 0.00 | 85.00 | 9100 | | 6432 |
| 0296/16 | CPRE | Campaign to Protect Rural England membership | 36.00 | 0.00 | 36.00 | 4108 | | 6433 |
| 0297/16 | MBS Trophies | Medals & Trophies for Hort Show. | 113.48 | 0.00 | 113.48 | 4608 | | 6434 |
| 0298/16 | Cash | Petty Cash | 53.85 | 6.21 | 60.06 | Split | | 6435 |
| TOTAL AGUST/SEPTEMBER 2016 PAYMENTS | | | 29,766.20 | 2,176.66 | 31,942.86 | | | |

AD

Approval of Payment of Accounts: Cllr Gunter PROPOSED that the Council approve the payments as listed above, Cllr Thomas SECONDED this motion, which was CARRIED with 7 IN FAVOUR and 2 ABSTENTIONS.

17. **TIME ALLOCATION FOR COMMITTEE MEETINGS –**
26th September 2016 – Highways & Environment 7.30pm, Burial Ground 8pm and Sports Field 8.30pm at the Parish Office.
3rd October 2016 – Leisure 7.30pm, Horticultural Show 8.15pm, Planning 8.45pm & Policies & Resources 9.15pm.
18. **MISCELLANEOUS CORRESPONDENCE RECEIVED –**
- 18.1 **Acknowledgement of receipt of September Issue of Bugle –** For Information only.
- 19 **ITEMS OF AN URGENT NATURE OR FOR INCLUSION IN THE NEXT AGENDA –** None

The meeting closed at 10.12 pm.

I certify that these minutes are a true record of the Parish Council Meeting held on the 19th September 2016, with
*no changes/*with agreed amendments to page: item:
(* Delete as applicable)

Dated this day the 10th October 2016

CHAIRMAN