

MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL HELD ON
MONDAY 11th SEPTEMBER 2017
AT THE VILLAGE HALL, HEXTON ROAD, BARTON-LE-CLAY AT 7.38 P.M.

Present: Councillors Mr D. Gunter (Chair), Mr L. Davison-Williams (Vice Chair), Mrs B. Thomas, Mr J. Roberts, Mrs G. Gardner Mr A. Channon, Mr R. Everson, Mr A. Watson and Mr M. McNulty.

In Attendance: Mr Dean Elcome and Mrs A. Merryweather (Clerk).

Minutes: Mrs K. Kilby (Assistant Clerk)

17/177 **APOLOGIES FOR ABSENCE** – Cllrs Mr. J. Selley, Mr J. Paxton and CBC Cllr Ian Shingler

17/178 **SPECIFIC DECLARATIONS OF INTEREST** – None

17/179 **POLICE REPORTS & ISSUES.**

179.1 The Council was advised of the link to the Police website to peruse the crime statistics for Barton-le-Clay and surrounding villages.

Crime Figures – The crime figures for 1st July 2017 to 26th August 2017 were as follows: Burglary in a dwelling: 1, Burglary residential – (garage/shed/vacant property): 1, Burglary business: 1, Criminal damage – in a dwelling: 0, Criminal damage – other property (not buildings): 4, Theft of Motor Vehicle: 1, Assault occasioning actual bodily harm (oapa section 47): 2, Common Assault: 1, Harassment: 2, Domestic: 2, Theft from shops & stalls: 2, Miscellaneous thefts: 0, Sexual: 1, Distressing post: 1, Dangerous Dog: 1.

Total for 1st July 2017 to 26th August 2017: 20.

The Council acknowledged receipt of the crime statistics.

17/180 **PUBLIC QUESTION TIME** –
See item 186.2

17/181 **CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT** – None.

17/182 **PLANNING COMMITTEE.** Cllr Gardner informed the Council on the following matters:

182.1 **Matters Arising** –

The Clerk advised that she had received a request from Mr Heath Kane that he attend the next Planning Committee meeting where additional documentation relating to St Nicholas Churchyard wall would be discussed.

182.2 **New Planning Applications**

- **CB/17/03505/FULL: 84 Manor Road, Barton-le-Clay** – Single storey and first floor rear extensions and associated alterations including new driveway/highway access. – No comment necessary.
- **CB/17/03639/FULL: 53 Grange Road, Barton-le-Clay** – Demolition of existing garage. Erection of part single, part two storey side and second storey rear extensions. – No comment necessary.
- **CB/17/03712/FULL: Arnold Academy, Hexton Road, Barton-le-Clay** – Two storey building providing 880m2 approx. of new floor space for use as sports hall, changing facilities, admin and 5 classrooms. Re-configuration of external car-park & entrance arrangements. – Deferred to next Committee meeting and Clerk to invite representatives from Arnold Academy to the meeting.
- **CB/17/03917/FULL: 27 Grange Road, Barton-le-Clay** – Erection of detached single storey garage. Conversion of existing garage and upper floor side extension. – No comment necessary.
- **CB/17/03965/FULL: 3 Orchard Close, Barton-le-Clay** – Demolition of existing conservatory and garage and erection of a 1.5 storey front/side/rear extension and loft conversion with rear facing pitched roof dormer. After discussion, the Council requested clarification that the 1st floor east window was to be obscured glass, as window overlooks neighbouring property.

ACTION: Assistant Clerk to submit comments to Central Bedfordshire Council. Clerk to invite representatives from Arnold Academy to the next Planning-Committee meeting.



- 182.3 **Consideration of response to be submitted regarding appeal APP/P0240/C/17/3174466 - Gravenhurst Lane/A6, Silsoe** – Following discussion, the Council agreed no comment was to be submitted in response to the appeal on land at Gravenhurst Lane/A6, Silsoe. **RESOLVED: No action to be taken at this time.**
- 17/183
- 183.1 **APPROVAL OF MINUTES OF THE EXTRA-ORDINARY FULL COUNCIL MEETING HELD ON 24th JULY 2017 (Nos: 17/167 to 17/176).** The Council was advised that item 17/169.1 the heading should read ‘10th July and not 12th June’ and item 17/170 – Planning Committee should read ‘Cllr Gardner and not Cllr Roberts’. **RESOLVED:** Cllr Gunter PROPOSED the approval of the minutes of the Parish Council meeting held on 24th July 2017 with the above amendments, SECONDED by Cllr Thomas and CARRIED with 6 IN FAVOUR and 3 ABSTENTIONS.
- 183.2 **MATTERS ARISING OUTSIDE OF COMMITTEE REPORTS/UPDATES – None.**
- 17/184 **CHAIRMAN’S ANNOUNCEMENTS:**
- 184.1 The Council was advised that the Assistant Clerk had tendered her resignation. The Council thanked the Assistant Clerk for her years of service.
- 184.2 There were no other Chairman’s announcements.
- 17/185 **POLICIES & RESOURCES COMMITTEE.** Cllr Gunter informed the Council on the following matters:
- 185.1 **Matters Arising – None**
- 185.2 **Approval of costs for off-site archiving of Parish Council documents –** After discussion, Cllr Channon PROPOSED the Council do not make a voluntary contribution to the archiving of Parish Council documents, SECONDED by Cllr Davison-Williams and CARRIED with 7 IN FAVOUR and 2 AGAINST. **ACTION: Clerk to make necessary arrangements for the archiving of Parish Council documents.**
- 185.3 **Approval of membership renewal to Campaign to Protect Rural England (‘CPRE’) at a cost of £36.00 –** Cllr Thomas PROPOSED the approval of CPRE membership renewal at a cost of £36.00, SECONDED by Cllr Gardner and UNANIMOUSLY CARRIED. **ACTION: Clerk to submit membership form and payment to CPRE.**
- 185.4 **Approval of Council’s insurance premium for 2017/18 at a cost of £4478.63 –** After discussion, Cllr Gunter PROPOSED the Council approved the Council’s insurance premium for 2017/18 at a cost of £4,478.63 SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED. **ACTION: Clerk to arrange payment of Council’s insurance premium.**
- 17/186 **BURIAL GROUND COMMITTEE.** Cllr Everson informed the Council on the following matters:
- 186.1 **Matters Arising –**
The Council was advised that information had been received from the Historical Society regarding names on the War Memorial. Further discussion to be deferred to a Committee meeting.
- 186.2 **Consideration of request from Natural England to access Cemetery for water exploration works –** Mr Dean Elcome had provided information to the Council regarding the type of exploratory works Natural England wanted to carry out in the Burial Ground. No digging will take place. At this point Natural England wish to ascertain whether all pipes are still connected. Mr Dean Elcome and Cllr Davison-Williams to carry out exploration works. After discussion, Cllr Everson PROPOSED the Council grant permission for exploration works to be carried out on the water pipes in the Burial Ground, SECONDED by Cllr McNulty and UNANIMOUSLY CARRIED. **ACTION: Cllr Davison-Williams to liaise with Mr Dean Elcome to carry out works.**
- 186.3 **Consideration of costs for memorial works on cross in St Nicholas Churchyard. –** The Council was advised that an unsafe memorial cross in St Nicholas Churchyard had been laid flat to make safe and a barrier erected around the site whilst family members were traced. A quotation had been received from Nevilles Memorials to re-fix the cross at a cost of £197.00 +VAT. After discussion, Cllr Everson PROPOSED the cross be left down, to remove the safety barrier, a notice be attached to the stone asking for any family member to contact the Parish Council and the Historical Society be contacted with regards to tracing family members, SECONDED by Cllr Roberts and UNANIMOUSLY CARRIED. **ACTION: Clerk to contact the Church with regards to removing safety barrier, contact Historical Society and Assistant Clerk to prepare notice to be attached to stone.**
- 186.4 **Consideration of request to waiver non-resident burial fees. –** Following discussion, Cllr Everson PROPOSED the Council do not waiver the non-resident burial fees for an interment of ashes (*name withheld for confidentiality*). Fee to be charged at non-resident rate of £517.00 plus Groundsman fees, SECONDED by Cllr Channon and UNANIMOUSLY CARRIED. **ACTION: Clerk to advise Funeral Director of Council’s Decision.**

- 17/187 **LEISURE COMMITTEE.** Cllr Thomas informed the Council on the following matters:
- 187.1 **Matters Arising – None**
- 187.2 **Acknowledgement of Playground Inspections of 24th & 31st July, 5th, 13th, 21st & 29th August and 4th September 2017 –** Cllr Thomas thanked Cllr Davison-Williams for carrying out the inspections and raising any issues.
Norman Road play-area: Any issues to be deferred to the next Committee meeting.
Arnold Recreation play-area: Any issues to be deferred to the next Committee meeting.
- 187.3 **Acknowledgement of Fitness Equipment Inspections of 24th & 31st July, 5th, 13th, 21st & 29th August and 4th September 2017–** Any issues to be deferred to the next Committee meeting.
- 187.4 **Acknowledgement of PPM Investigation report of 25th July 2017 –** Cllr Thomas acknowledged the PPM investigation report and noted there had been light activity in the boxes.
- 187.5 **Update of 2017 Horticultural Show.** – Cllr Gardner thanked all those that helped at the Horticultural Show. She advised that entries were down on last year, particularly the WI section. However, the judge was impressed by the high standard of the Fruit and Vegetables. She advised that a meeting would be held to discuss in greater detail.
ACTION: Further discussion to be deferred to a Horticultural Show Sub-Committee.
- 187.6 **Consideration of repair costs for safety surface in Norman Road play-area –** A quotation had been received from the supplier of the play equipment in Norman Road play-area, for costs to repair the safety surface. Cllr Thomas requested further quotations were obtained. **ACTION: Assistant Clerk to obtain further quotations and defer to Committee meeting.**
- 187.7 **Approval of costs of new swings and safety surface in Arnold Recreation Ground for submitting grant application or delegate authority to Leisure Committee –** After discussion, Cllr Thomas PROPOSED the Council approve the cost of £10,627 for new Junior and cradle swings and safety surfacing in Arnold Recreation Ground play-area, SECONDED by Cllr Roberts and UNANIMOUSLY CARRIED. **ACTION: Assistant Clerk to complete grant application form and request written confirmation from the supplier that the safety surface was sufficient.**
- 187.8 **Approval of costs of replacement safety matting beneath Giro-Spiral equipment in Arnold Recreation Ground –** After discussion, Cllr Thomas PROPOSED the purchase of 2 safety mats and fixings for beneath the Giro-Spiral equipment in Arnold Recreation Ground at a cost of £82.00. Council’s Groundsman to install. SECONDED by Cllr Roberts and UNANIMOUSLY CARRIED. **ACTION: Assistant Clerk to place order with PlaySmart UK.**
- 17/188 **HIGHWAYS & ENVIRONMENT COMMITTEE.** Cllr McNulty informed the Council on the following matters:
- 188.1 **Matters Arising - None**
- 188.2 **Acknowledgement of Bus Shelter Inspections of 5th September 2017 –** No faults reported
- 188.3 **Acknowledgement of complaint regarding dog waste bin in Dane Road.** – A complaint had been received regarding noise around the dog waste bin in Dane Road. The bin lid is noisy when used and people talking loudly when using the bin late at night. They requested the bin was moved to an alternative location.

The Council acknowledged there was nothing that could be done with regards to the talking, but would request the Council’s Groundsman spray the lid with WD40 and fix rubber feet to silence the closing of the lid. They also acknowledged there was no other location suitable to put a dog waste bin. After discussion, Cllr McNulty PROPOSED the Council take action to silence the lid of the dog waste bin, SECONDED by Cllr Everson and UNANIMOUSLY CARRIED. **ACTION: Clerk to advise resident and request Groundsman carries out Council’s request.**
- 188.4 **Acknowledgement of road closure on A6, Silsoe –** The Council acknowledged receipt of correspondence regarding road closure on A6 Silsoe between the hours of 0800-1800 on Saturday 7th October 2017. **ACTION: Assistant Clerk to post information on Facebook.**
- 17/189 **SPORTS FIELD COMMITTEE.** Cllr Davison-Williams informed the Council on the following matters:
- 189.1 **Matters Arising – None**

- 189.2 **Retrospective approval of costs for repairs to Pavilion roller shutter door** – After discussion, Cllr Davison-Williams PROPOSED the retrospective approval of the repairs to the Pavilion shutter door at a cost of £415.00 + VAT, SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED. **ACTION:** Clerk to pay invoice.
- 189.3 **Update on car park arrangements for Sports Field users.** – Cllr Davison-Williams gave an update on the car park arrangements for Sports Field users. Barton Rovers FC have given the Council permission to use the car-park. Mr Whiley requested a meeting between BRFC and the Council to discuss maintenance and charges and to formalise an agreement. Heads of Terms to be drawn up. Cllr Davison-Williams PROPOSED the Council continue with talks with BRFC and take Draft Heads of Terms to Committee for approval, SECONDED by Cllr Channon and CARRIED with 8 IN FAVOUR and 1 ABSTENTION. **ACTION:** Defer to next Committee for approval of Heads of Terms.
- 189.4 **Retrospective approval of purchase of additional set of Junior goal sockets & installation** – Cllr Davison-Williams PROPOSED the retrospective approval of the purchase of an additional set of Junior goal sockets at a cost of £75.50 +VAT, installation at a cost of £140.00 and removal of old sockets at a cost of £70.00, SECONDED by Cllr Roberts and UNANIMOUSLY CARRIED. **ACTION:** Clerk to pay invoices
- 189.5 **Acknowledgement of receipt of complaint regarding Sports Field and Pavilion** – Council was advised of a complaint from a football club. Due to players clearing grass cuttings from the pitch the game kicked off 15 minutes late and the showers were not working. After discussion, Cllr Thomas PROPOSED the Council waiver the pitch fee for the game on 3rd September and that pitches be charged at a reduced rate until the showers have been repaired, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED. **ACTION:** Clerk to advise football club of Council's decision and re-schedule future boiler servicing for June/July and approve cost in June.
- 189.6 **Retrospective approval of costs for repairs to the Luton Road access gate** – After discussion, Cllr Davison-Williams PROPOSED the retrospective approval of the repairs to the Luton Road access gate at a cost of £260.00 + VAT, SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED. **ACTION:** Clerk to pay invoice and proceed with insurance claim.
- 189.7 **Approval of costs for replacement parts for the Pavilion Boilers** – After discussion, Cllr Davison-Williams PROPOSED the approval of the repairs to the Pavilion Boilers at a cost of £1507.11 + VAT, SECONDED by Cllr McNulty and UNANIMOUSLY CARRIED. **ACTION:** Assistant Clerk to place order from code 4815 and remainder from General Reserves.
- 189.8 **Consideration of holding Sport Relief run in 2018** – Defer to next Committee meeting.

17/190 MONTHLY FINANCIAL REPORTS

Balance Sheet, Committee Income & Expenditure and Creditors & Debtors Reports for period ending 31st July 2017, subject to end of year audit, were disseminated to all Councillors prior to the meeting.

Balance Sheet confirmed Current Assets: £224,511 less Liabilities: £1,719 totalling **Net Assets: £222,792** Represented by General Fund: £91,585, Current Year Fund: £26,129 and Earmarked Reserves: £105,078.

Balance Sheet, Committee Income & Expenditure and Creditors & Debtors Reports for period ending 31st August 2017, subject to end of year audit, were disseminated to all Councillors prior to the meeting.

Balance Sheet confirmed Current Assets: £217,979 less Liabilities: £11,319 totalling **Net Assets: £206,659** Represented by General Fund: £91,585, Current Year Fund: £9,996 and Earmarked Reserves: £105,078.

Cllr Gunter advised that any queries on monthly financial reports to be sent to the Parish Clerk.

17/191 APPROVAL OF PAYMENT OF ACCOUNTS

Payments due as follows:

| FOLIO No | PAYEE | DESCRIPTION | AMOUNT | VAT DUE | TOTAL | ACC. No. | MULTIPLE INV. TOTAL | CHQ No. |
|----------|-----------------------------|--|--------|---------|--------|----------|---------------------|---------|
| 0163/17 | KBC Security Systems | Annual alarm service - Pavilion | 50.00 | 0.00 | 50.00 | 4815 | Paid | |
| 0164/17 | KBC Security Systems | Annual alarm service - Parish Office | 45.00 | 0.00 | 45.00 | 4137 | 95.00 | 6676 |
| 0165/17 | Customer First Business Sol | Quarterly PC Maintenance | 90.00 | 18.00 | 108.00 | 4142 | Paid | 6677 |
| 0166/17 | PPM | Pest Control Inspection July | 62.41 | 12.48 | 74.89 | 4609 | Paid | 6678 |
| 0167/17 | Village Hall | Meeting July x 3 | 99.00 | 0.00 | 99.00 | 4112 | Paid | 6679 |
| 0168/17 | CPC | Spanners for Sports Field O/No: 843 | 19.01 | 3.80 | 22.81 | 4807 | Paid | 6680 |
| 0169/17 | Network Safety Services Ltd | Electrical PAT testing Office/Pavilion | 128.65 | 25.73 | 154.38 | Split | Paid | 6681 |

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|---|------------------------------|--|------------------|-----------------|------------------|-------|----------|------|
| 0170/17 | Hertfordshire County Council | Stationary Supplies O/No 838 | 13.83 | 2.77 | 16.60 | 4113 | Paid | 6682 |
| 0171/17 | Reynolds Landscaping | Grass Cutting July 2017 | 440.00 | 38.00 | 528.00 | Split | Paid | 6683 |
| 0172/17 | H.L. Hutchinson Ltd | White lining paint O/No: 841 | 270.00 | 54.00 | 324.00 | 4805 | Paid | 6684 |
| 0173/17 | CNG | Pavilion Gas (July 17) | 17.46 | 0.87 | 18.33 | 4812 | Paid | DD |
| 0174/17 | Cawleys | Skip Emptying - Br'l Ground (July) | 34.68 | 6.94 | 41.62 | 4314 | Paid | DD |
| 0175/17 | Scottish Power | Parish Office Elec August 17 | 63.61 | 3.18 | 66.79 | 4137 | Paid | DD |
| 0176/17 | D.Procter | August Salary | Salary | | Salary | 4003 | Paid | 6685 |
| 0177/17 | P. Harwood | August Salary | Salary | | Salary | 4003 | Paid | 6686 |
| | TOTAL SALARIES | NET AUGUST SALARIES | 4,969.69 | 0.00 | 4,969.69 | - | | |
| 0178/17 | M J Granger Grds Mtce | Grass Cutting 25/7/17 | 357.08 | 71.41 | 428.49 | Split | | |
| 0179/17 | M J Granger Grds Mtce | Tree works in Simpkins Drv & Arnold Rec O/No: 840 | 460.00 | 92.00 | 552.00 | Split | | |
| 0180/17 | M J Granger Grds Mtce | Grass Cutting 10/8/17 | 357.08 | 71.41 | 428.49 | Split | | |
| 0181/17 | M J Granger Grds Mtce | Grass Cutting 22/8/17 | 133.17 | 26.63 | 159.80 | Split | | |
| 0182/17 | M J Granger Grds Mtce | Grass Cutting 29/8/17 | 223.85 | 44.77 | 268.62 | Split | 1,837.40 | 6687 |
| 0183/17 | Central Bedfordshire Council | Rates Sports Pavilion - September | 602.00 | 0.00 | 602.00 | 4811 | | DD |
| 0184/17 | Central Bedfordshire Council | Rates Parish Office - September | 224.00 | 0.00 | 224.00 | 4137 | | DD |
| 0185/17 | Peninsula Business Services | HR Services - September | 199.00 | 39.80 | 238.80 | 4151 | | DD |
| 0186/17 | NEST | Pension payments August 2017 (Payment due 22/9/17) | 669.10 | 0.00 | 669.10 | 526 | | DD |
| 0187/17 | Direct 365 | Skip Emptying - Allotments (August) | 120.25 | 24.05 | 144.30 | 4134 | | DD |
| 0188/17 | Direct 365 | Skip Emptying - Allotments (September) | 120.25 | 24.05 | 144.30 | 4134 | | DD |
| 0189/17 | Cawleys | Skip Emptying - Br'l Ground (August) | 52.02 | 10.40 | 62.42 | 4314 | | DD |
| 0190/17 | British Gas | Pavilion Electric (July & August 17) | 207.20 | 10.35 | 217.55 | 4806 | | DD |
| 0191/17 | K. Kilby | September Salary | Salary | | Salary | 4001 | | 6688 |
| 0192/17 | I. Nicholls | September Salary | Salary | | Salary | 4002 | | 6689 |
| 0193/17 | A.Merryweather | September Salary | Salary | | Salary | 4000 | | 6690 |
| 0194/17 | E. Rhodes | September Salary | Salary | | Salary | 4004 | | 6691 |
| 0195/17 | D.Procter | September Salary | Salary | | Salary | 4005 | | 6692 |
| 0196/17 | P. Harwood | September Salary | Salary | | Salary | 4003 | | 6693 |
| | TOTAL SALARIES | NET SEPTEMBER SALARIES | 4,788.05 | 0.00 | 4,788.05 | - | | |
| 0197/17 | HM Rev & Customs | Mth 5 PAYE | 672.60 | 0.00 | 672.60 | 525 | | |
| 0198/17 | HM Rev & Customs | Mth 5 Nat. Emp'ee NI Contri | 354.58 | 0.00 | 354.58 | 525 | | |
| 0199/17 | HM Rev & Customs | Mth 5 Nat. Emp'er NI Contri | 431.13 | 0.00 | 431.13 | 525 | 1,458.31 | 6694 |
| 0200/17 | Boston Crop Sprayers Ltd | Service of White line machine O/No: 837 | 81.76 | 16.35 | 98.11 | 4805 | | |
| 0201/17 | Boston Crop Sprayers Ltd | New White line machine O/No: 842 & Battery charger | 314.37 | 62.87 | 377.24 | 4807 | 475.35 | 6695 |
| 0202/17 | Smith of Derby | Service of St Nicholas Church Clock O/No: 823 | 254.00 | 50.80 | 304.80 | 4144 | | 6696 |
| 0203/17 | Stuart Brown | Service of Brushcutter O/No: 833 | 80.75 | 16.15 | 96.90 | 4143 | | 6697 |
| 0204/17 | Broxap | Goal Sockets O/No: 844 | 75.50 | 15.10 | 90.60 | 4807 | | 6698 |
| 0205/17 | CPRE | Membership renewal | 36.00 | 0.00 | 36.00 | 4108 | | 6699 |
| 0206/17 | Wicksteed Leisure Ltd | Replacement bolts for Norman Rd playarea. | 30.08 | 6.02 | 36.10 | 4654 | | 6700 |
| 0207/17 | Apogee Corporation Ltd | Copier Rental | 366.91 | 73.38 | 440.29 | 4111 | | 6701 |
| 0208/17 | Prestige Design & Workwear | Groundsmans uniform O/No 846 | 65.00 | 13.00 | 78.00 | 4141 | | 6702 |
| 0209/17 | Dan Proctor | August Mileage (136) miles @ 60.1p | 81.74 | 0.00 | 81.74 | 4107 | | 6703 |
| 0210/17 | Phil Harwood | August Mileage (30) miles @ 45p | 13.50 | 0.00 | 13.50 | 4107 | | 6704 |
| 0211/17 | RS Engineering | Repairs to Access Rd gate. | 260.00 | 52.00 | 312.00 | 4807 | | 6705 |
| 0212/17 | Came & Company | Council Insurance | 3998.78 | 479.85 | 4,478.63 | 4109 | | 6706 |
| 0213/17 | Reynolds Landscaping | Grass Cutting August 2017 | 350.00 | 70.00 | 420.00 | Split | | 6707 |
| 0214/17 | Cash | Petty Cash | 27.14 | 0.17 | 27.31 | Split | | 6708 |
| 0215/17 | Cash | Handyman Petty Cash | 33.49 | 6.70 | 40.19 | Split | | 6709 |
| 0216/17 | Cash | Additional Horticultural Show Prize Money | 90.00 | 0.00 | 90.00 | 4608 | Paid | 6710 |
| 0217/17 | Royal Industrial Doors | Repairs to Pavilion roller door | 415.00 | 83.00 | 498.00 | 4807 | | 6711 |
| 0218/17 | BT | Telephone, Fax & broadband (Dec - Feb) | 447.76 | 89.55 | 537.31 | 4105 | | DD |
| 0219/17 | G. Gardner | Horticultural Show Expenses | | | 122.10 | 4608 | | 6712 |
| 0220/17 | K. Kilby | Travel Expenses | 15.08 | 0.0 | 15.08 | Split | | 6713 |
| 0221/17 | A.Merryweather | Horticultural Show Expenses | 5.81 | 1.17 | 6.98 | 4608 | | 6714 |
| 0222/17 | Xerox Finance Ltd | Copier rental Aug to Nov | 99.05 | 19.81 | 118.86 | 4111 | | 6715 |
| 0223/17 | Seton | Sack Barrow O/No: 852 | 38.90 | 7.78 | 46.68 | 4807 | | 6716 |
| TOTAL AUGUST/SEPTEMBER 2017 PAYMENTS | | | 23,455.32 | 1,694.34 | 25,271.76 | | | |

Approval of Payment of Accounts: Cllr Gunter PROPOSED that the Council approve the payments as listed, Cllr Thomas SECONDED this motion, which was CARRIED with 8 IN FAVOUR and 1 ABSTENTION.

17/192 TIME ALLOCATION FOR COMMITTEE MEETINGS -

18th September 2017 – Extra Ordinary Council meeting including Planning, Pay & Personnel and Policies & Resources.

25th September 2017 – Leisure 7.30pm and Sport 8.15pm.

ACTION: Assistant Clerk to book Village Hall.

17/193 MISCELLANEOUS CORRESPONDENCE RECEIVED

193.1 **Acknowledgement of receipt of the September Issue of Bugle and consider issues relevant to Council's business** – September issue of the Bugle acknowledged. Council noted that there is another opportunity to list Lime Close Green as a village green, thereby protecting the area. **ACTION:** Clerk to seek further information.

193.2 **Acknowledgement of receipt of correspondence from Central Bedfordshire Council regarding Library Opening hours** – Council acknowledged receipt of the new Library opening hours.

17/194 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA – None

The meeting closed at 9.55pm.

I certify that these minutes are a true record of the Parish Council Meeting held on the 11th September 2017, with *no changes/*with agreed amendments to page: item:
(*Delete as applicable)

Dated this the 9th October 2017.

CHAIRMAN