

MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL, HELD ON

MONDAY 11th FEBRUARY 2019

AT THE VILLAGE HALL, HEXTON ROAD, BARTON-LE-CLAY AT 7.30PM

Present: Councillors Mr L Davison-Williams (Vice-Chair), Mrs B Thomas, Mrs G Gardner, Mr J Roberts, Mr A Channon, Mr N Day

In attendance: Mrs S Cowie (Assistant Clerk), Central Bedfordshire Councillor Shingler & 2 members of public

Minutes: Mrs S Cowie

18/490 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mr D Gunter, Mr J Selley and Mr J Paxton

18/491 SPECIFIC DECLARATIONS OF INTEREST – There were none

18/492 POLICE REPORTS

492.1 To acknowledge receipt of Crime Statistics for December 2018

The Crime statistics for December, taken from Police.uk website, were acknowledged. A total of 25 crimes were reported; the categories included: 3 x antisocial behaviour, 6 x violence/sexual offence, 6 x burglary, 1 x vehicle crime, 3 x criminal damage, 2 x drugs, 2 x other theft and 2 x public order offences. Councillor Roberts suggested that the crime statistic should be taken from the crime stats website as more detailed information is available. Members agreed that this should be considered.

492.2 To acknowledge receipt of the Bedfordshire Police & Crime Commissioners monthly newsletters

The newsletter for February was acknowledged by members.

492.3 Update following attendance at the Community Policing Team Community Priority Setting Meeting on 25th January 2019

Councillors Davison-Williams, Thomas and Selley attended the priority setting meeting on behalf of the Parish Council. The number of attendees was low and the PC responsible for Barton was not present. The Policing priorities from the villages mainly related to speeding and overweight lorries which have become a larger problem since the new junction 11A of the M1 opened, with large lorries using the villages as a shortcut. The Police confirmed that they would look into this problem. Two main objectives were agreed; shoplifting/violent crime in shops in Leighton Buzzard and in the rural areas antisocial behaviour will be the main focus. Drug crime was acknowledged as the biggest problem and this is often linked to lower level crime. This area is not tackled by the community team but is looked at a higher level. Members acknowledged that the addition of extra officers should help, the Community Policing Team advise that they attend Barton frequently often in unmarked vehicles to enable officers to observe without being detected. Councillor Davison-Williams confirmed that there will be a follow up meeting when the outcomes from this setting meeting will be provided.

492.4 To acknowledge receipt of the Bedfordshire Police & Crime Commissioners letter of 22nd January 2019 and consider a response

The Police & Crime Commissioner, Kathryn Holloway, has written to all Parishes regarding the funding challenges the Police are facing and has asked Parish Councils to consider funding a local PCSO from their general reserves. The cost for the first year would be £31,200. Members acknowledged the letter. Councillor Davison-Williams reported that in previous years the Parish Council did fund a PCSO, and at that time it was agreed that the PCSO would be dedicated to Barton



95% of the time, however this did not happen as she was drafted to cover colleagues and operations elsewhere. Whilst the Parish Council is able to fund a PCSO from its general reserves for the first year, concerns were raised over the sustainability of funding for future years and the potential significant increase in the Parish Councils precept. Members agreed that this should be investigated further.

The Assistant Clerk has spoken to the Police regarding concerns over crime levels, they have indicated that a community engagement session could be arranged. This would involve a leaflet drop, speaking with schools and would be an opportunity to involve Streetwatch and Speedwatch to encourage new members.

18/493 PUBLIC QUESTION TIME

One member of public, representing a group of residents 'Barton Against Crime' attended the meeting. The group was set up following the recent weekend of crime when two cars were overturned, property damaged and antisocial behaviour. Many crimes committed on the night were not reported by residents. The group felt that crime levels in Barton are increasing and although they are sympathetic with the Police, felt Barton was not getting the resources necessary to tackle the issues. The group are keen to act in a legal manner and asked the Parish Council to consider hosting a meeting where all concerns could be addressed. It was suggested that CCTV on the entry and exit points of the village together with additional CCTV on Bedford Road could assist the Police in gaining a conviction. Councillor Davison-Williams confirmed the Parish Council could look into organising a public event with the Police, Streetwatch and Speedwatch.

One resident left at 8.17pm.

18/494 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT.

494.1.1 Councillor Shingler confirmed that the planning application for 67 Bedford Road/Maple House would be considered by Central Bedfordshire's Management committee on Wednesday 6th March. He invited the Parish Council to attend. The latest newsletter will be delivered to all households in the coming weeks. As there was no further business Councillor Shingler left at 8.24pm.

18/495 PLANNING COMMITTEE REPORTS/UPDATE

495.1 **Matters arising from previous Planning Committee not included within agenda**
None

495.2 **Update on planning applications refused/granted**

A list of planning application decisions was circulated to members prior to the meeting. This was duly noted. A copy is provided within the minutes.

495.3 **Update on Enforcement Notices**

An enforcement notice has been raised for Brook End Green Farm, Sharpenhoe Road for alleged unauthorised works to listed building including change of use of barn for wedding venue purposes. This was duly noted.

495.4 **To consider new planning applications or delegate authority to respond to committee**

CB/19/00111/FULL, 54 Osborn Road: Two storey side and rear, single storey front & rear extensions, installation of velux-type roof windows on rear extension

No comments

CB/19/00112/FULL, 24 Old Road: Demolition of existing garage, conservatory and rear extension and erection of a part single part two storey rear and side extension

No comments



CB/18/04080/FULL, Maple House, Nicholls Close: New dwelling with associated access and parking

OBJECT: The Parish Council feel the proposed house is too large for the site and inappropriate with the style required for a Conservation Area. The proposed house should not be sympathetic with houses in Nicholls Close as they are not within the Conservation Area but with those houses which are in the conservation area i.e. the Clipstone cottages and mews. In addition *the Parish Council queries the ownership of the land used for relocated parking spaces for the existing Maple House, as it believes this is not under the ownership of the property. The Parish Council recommends that this application goes to committee for a decision, rather than via the planners.*

CB/19/00169/FULL, 5 Grange Road: Installation of 2 double glazed clear glass opening windows in the same ground floor side aspect
No comments

CB/19/00174/FULL, 23 Manor Farm Close: Single storey side extension
No comments

495.5 **To consider any planning applications received after the agenda was produced**
None received

18/496 MINUTES OF LAST MEETINGS

496.1 **To receive and approve the minutes of the Full Council meeting held on 14th January 2019**
The minutes of Full Council held on 14th January 2019 were previously circulated to members. Councillor Davison-Williams **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

496.2 **Matters arising outside of committee reports/updates**
Members were advised that the old lamp posts on Whitehill Road have now been removed.

18/497 CHAIRMAN'S ANNOUNCEMENTS

497.1 **To acknowledge Central Bedfordshire Council Chairman's invitation to the Civic Service on 10th March, 3pm at St Mary's Church Woburn**
The invitation was acknowledged, should any member wish to attend they should let the office know.

497.2 **Announcements as deemed appropriate by the Chairman**
None

18/498 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE

498.1 **Matters arising from previous Policies & Resources Committee not included within agenda –**
Councillor Channon advised his next blog would be 'Being a Parish Councillor', he will consult with members over this.

498.2 **To receive the minutes of the Policies & Resources committee meeting held on 28th January 2019 and to consider and ratify any recommendations contained therein.**
A copy of the minutes was previously circulated to members. Councillor Davison-Williams **PROPOSED** receipt and approval of the minutes of the Policies and Resources meeting held on 28th January 2019, this was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

498.3 **To consider and approve the cost to purchase Arnold-Baker Local Council Administration 11th Edition book**
Councillor Davison-Williams **PROPOSED** approval of the purchase of the 11th Edition Arnold-Baker Local Council Administration book at a cost of £110.99, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

- 498.4 **To acknowledge receipt of BATPC Training Programme Spring/Summer 2019 and approve delegate(s) and costs for any training required**
A copy of the training programme was circulated to members. Members were asked to let the office know if any training is required.
- 18/499 BURIAL GROUNDS COMMITTEE REPORT/UPDATE**
- 499.1 **Matters arising from previous Burial Grounds committee not included within agenda - information only**
Rev Johnson has confirmed that the Parish Councils request to the diocese regarding the purchase of glebe land for burial use will be discussed at the next Diocesan Glebe Committee meeting in March. An update will be given following that meeting.
- 499.2 **To receive the minutes of the Burial Grounds committee meeting held on 21st January 2019 and to consider and ratify any recommendations contained therein.**
Councillor Channon **PROPOSED** the receipt and ratification of the minutes of the burial ground committee held on 21st January, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
- 499.3 **To acknowledge churchyard and burial ground inspections**
The inspections undertaken on 5th February 2019 were acknowledged. It was noted that the wooden Burial Ground sign has been damaged, members asked that enquiries are made to have it repaired.
- 499.4 **To acknowledge the War Memorial inspection**
The inspection undertaken on 5th February 2019 was acknowledged. It was noted that there is a small crack on the memorial, this should be monitored.
- 18/500 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE**
- 500.1 **Matters arising from previous Highways & Environment committee not included within agenda - information only**
On 31st January Councillor Paxton, the Clerk and Assistant Clerk attended a drop-in session at the Thorn-turn depot with the Highways Area Custodian for Area 3. A road closure notice has been issued by the Streetworks team for the traffic calming installation on Hexton Road, this is scheduled to take place during the Easter holidays, week commencing 8th April. It was noted that the formal road closure notification has not yet been received by the office and the costs relating to the scheme have not yet been approved by the Parish Council. To date the invoice for Phase 1, Luton Road, has not been received and the Parish Council has raised concerns over defects in the raised table on Luton Road. Phase 3 of the scheme has now been submitted to Central Bedfordshire Council for consideration. We await their response.
- 500.2 **To acknowledge the Bus Shelter inspections**
The bus shelter inspections of 24th January and 8th February were acknowledged.
- 500.3 **To retrospectively approve cost of replacement Perspex for Bus Shelters**
At the Full Council meeting in November approval was granted for replacement perspex sheet for the bus shelters, subject to the measurements being checked. A review of the bus shelters was subsequently undertaken and found that two different sizes are required and that polycarbonate rather than perspex would offer improved strength and durability. A quote for two sheets of polycarbonate was provided for members. Councillor Day **PROPOSED** retrospective approval of the cost of £84.89 + VAT. The proposal was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
- 500.4 **To consider and approve quotes to remove trees at the back of Simpkins Drive**
Councillor Davison-Williams met with two contractors to outline the work required to remove the trees which are blocking light and causing damage to fences at the rear of Simpkins Drive. At the time of the meeting two quotations were available and considered. Following discussion Councillor Day **PROPOSED** the quotation from Reynolds Landscaping for £750.00 + VAT should be accepted, subject to confirmation of ownership of the land, **SECONDED** by Councillor Channon and



UNANIMOUSLY CARRIED. ACTION: Office to contact Central Bedfordshire Council's Highways Custodian to seek clarification before any work is carried out.

18/501 LEISURE COMMITTEE REPORT/UPDATE

501.1 Matters arising from previous Leisure Committee not included within agenda – information only

Councillor Thomas advised members that the grant application for the replacement toddler and junior swings at Arnold Recreation Ground had been successful. Councillor Thomas thanked Councillors and the office for their help with the grant application. The work will be scheduled as soon as possible. The Assistant Clerk confirmed that the Groundsman has now reset the gate post into the children's play area at Arnold Recreation Ground. Welding work to the gate hinge will be necessary, item and quotation to be considered at the next committee meeting.

501.2 To receive the minutes of the Leisure committee meeting held on 21st January 2019 and to consider and ratify any recommendations contained therein

Councillor Thomas **PROPOSED** receipt and ratification of the minutes of the Leisure committee held on 21st January, **SECONDED** by Councillor Gardner with **5 in favour and 1 against**. Councillor Davison-Williams objected to minute point 18/437 in which the committee are requesting £5,000 from the general reserves for allotment security. This objection was duly noted. Councillor Davison-Williams proposed that an extra-ordinary council meeting should be held on Monday 4th March to discuss the general reserves and transfers.

501.3 To acknowledge weekly Playground and Fitness Equipment Inspections

The Arnold Recreation Ground playground inspections of 23rd, 29th January and 5th February were acknowledged. In Arnold Recreation Ground, the seat by the basketball net was noted. A new bench has been purchased however the Groundsman may be able to fix the existing seat, the newly purchase bench could then be used elsewhere. One toddler swing seat has been replaced, the question of a second seat would be covered later during the meeting. The bearings for the aeroskate are awaiting fitting and Councillor Davison-Williams and the Groundsman will install as soon as possible. The basketball back plate is yet to be replaced but will be done when the contractor is in the area. On 5th February broken glass was removed by the Groundsman.

The Fitness Equipment inspections of 23rd, 30th January and 5th February were acknowledged. Everything was in order.

The Norman Road play area inspections of 20th and 27th January and 1st February were acknowledged. The gate padlock has been oiled, the moss on the safety surfacing has been treated.

501.4 To consider and approve quotation to raise the canopy of trees at Arnold Recreation Ground/.Burial Ground extension land

Quotations from two contractors to raise the canopies of the row of trees in Arnold Recreation Ground were considered. Following discussion Councillor Thomas **PROPOSED** the quotation from Macaulay Tree Services for £250.00 be accepted on a supplier diversification basis. This proposal was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

501.5 To consider and approve cost of engraving allotment winner's cup

The 2018 allotment winner has returned the winner's trophy to the office and asked that it be engraved, as previous years. Councillor Thomas **PROPOSED** the quotation from MBS Trophies at a cost of £22.00 + VAT be accepted, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**. It was noted that the trophy should be engraved prior to the presentation of the award.

- 501.6 **To consider and approve the cost of a replacement toddler seat for swing at Arnold Recreation Ground**
One new toddler seat has now been fitted, the second seat is in a poor state of repair. Councillor Thomas **PROPOSED** that a second toddler seat should be purchased from B&S Chains at a cost of £77.96 + VAT. This was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 18/502 SPORTS FIELD COMMITTEE REPORT/UPDATE**
- 502.1 **Matters arising from previous Sports Field committee not included within agenda, information only**
Repairs to the lightning protection equipment have now been completed, the roller shutter door repair/re-alignment has also be completed however concerns over the quality of the work have been raised with the supplier. The Groundsman will be fixing the grill cover to the Pavilion later this week.
- 502.2 **To receive the minutes of the Sports Field committee meeting held on 28th January and to consider and ratify any recommendations contained therein**
Councillor Roberts **PROPOSED** receipt and approval of the minutes of the Sportsfield committee meeting held on 28th January 2019, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
- 502.3 **To retrospectively approve the cost to repair the grill cover on the sports Pavilion**
The Groundsman has made a cover for the grill using plastic mesh from existing supplies and a wooden frame. Cost of material for wooden frame £21.19. Councillor Roberts **PROPOSED** retrospective approval of the cost of £21.19, claimed under the Groundsman's petty cash allowance. This was **SECONDED** by Councillor Channon and **UNANIMOUSLY APPROVED**.
- 18/503 MONTHLY FINANCIAL REPORTS**
- 503.1 **To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports**
The monthly financial reports up to January month end were received by members. The debtors list shows Barton Rovers in arrears, members asked that they be reminded of our 30 day terms.
- 18/504 APPROVAL OF PAYMENT OF ACCOUNTS**
- 504.1 **To consider/approve payment of accounts as listed within the schedule or added at the meeting**
The payments for February were provided to members. Councillor Davison-Williams **PROPOSED** approval of the payments for February. This was **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.
- 18/505 TIME ALLOCATION FOR COMMITTEE MEETINGS**
- 505.1 **Dates available for committee/sub-committee meetings – 18th, 25th February**
8th February – Burials and Leisure Committees to meet
25th February – Planning, Highways and Policies & Resources Committees
26th February - Horticultural Show sub-committee
Meetings to be held in the Parish office, start time 7.30pm
- 18/506 MISCELLANEOUS CORRESPONDENCE RECEIVED**
- 506.1 **To acknowledge receipt of the Campaign to Protect Rural England monthly Newsletter - acknowledged.**
- 506.2 **To acknowledge receipt of the Rural Services Network Monthly bulletin, February edition - acknowledged.**



- 506.3 To acknowledge receipt of the Rural Services Network Weekly Bulletin of 15th, 22nd, 29th January and 5th February - acknowledged.
- 506.4 To acknowledge receipt of the National Association of Local Councils newsletter dated 23rd January - acknowledged.
- 506.5 To acknowledge receipt of the National Association of Local Council Chief Executive's Bulletin of 18th, 25th January and 1st February - acknowledged.
- 506.6 To acknowledge receipt of London Luton Airport Inform Newsletter January 2019 edition - acknowledged.
- 506.7 To acknowledge receipt of the Allotment & Leisure Gardener Issue 1 2019 - acknowledged. The magazine is available in the Parish office.
- 18/507 **ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**
There were none.

The meeting closed at 9.53 pm

I certify these minutes are a true and correct record of the Parish Council meeting held on 11th February 2019

Dated this the 11th March 2019



**COUNCILLOR L DAVISON-WILLIAMS
VICE-CHAIRMAN**



**PAYMENT OF ACCOUNTS
FEBRUARY 2019**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MULTIPLE INV. TOTAL	CHQ No.
0362/18	Peninsula Business Services	HR Services - February 2019	£ 199.00	£ 39.80	£ 238.80	4151		DD
0363/18	Direct 365	Skip Emptying - Allotments (January)	£ 120.25	£ 24.05	£ 144.30	4134		DD
0364/18	Direct 365	Excess weight charge 7/12/18	£ 17.01	£ 3.40	£ 20.41	4134		DD
0365/18	Cawleys	Skip Emptying - Burial Ground (January)	£ 36.32	£ 7.26	£ 43.58	4314		DD
0366/18	Cawleys	Annual Duty of Care Charge	£ 98.28	£ 19.66	£ 117.94	4314		DD
0367/18	Scottish Power	Electricity - Parish office	£ 60.95	£ 3.05	£ 64.00	4137		DD
0368/18	Crown Gas	Gas - Pavilion (01/01/19-31/01/19)	£ 235.23	£ 11.76	£ 246.99	4812		DD
0369/18	British Gas	Electric supply Pavilion (01/01/19-31/01/19)	£ 126.76	£ 6.33	£ 133.09	4806		DD
0370/18	Everflow Ltd	Water Supply Office, Sports, Allots (7/1/19 - 6/3/19)	£ 312.15	£ -	£ 312.15	SPLIT		DD
0371/18	NEST	Pension payments January 2018 (Payment due February)	£ 572.36	£ -	£ 572.36	526		DD
0372/18	HM Rev & Customs	Mth 10 PAYE	£ 537.60	£ -	£ 537.60	525		7069
0373/18	HM Rev & Customs	Mth 10 Nat. Emp'ee NI Contribution	£ 359.81	£ -	£ 359.81	525		7069
0374/18	HM Rev & Customs	Mth 10 Nat. Emp'er NI Contribution	£ 413.78	£ -	£ 413.78	525	£ 1,311.19	7069
0375/18	I Nicholls	February Salary	Salary	.	Salary	4002		7070
0376/18	E Rhodes	February Salary	Salary		Salary	4004		7071
0377/18	S Cowie	February Salary	Salary		Salary	4001		7072
0378/18	C Callen	February Salary	Salary		Salary	4000		7073
0379/18	I Swales	February Salary	Salary		Salary	4003		7074
	TOTAL SALARIES		£ 5,453.59		£ 5,453.59			
0380/18	I Swales	January Petty Cash	£ 31.62	£ 5.52	£ 37.14	4140		7075
0381/18	I Swales	January Mileage 196 miles @ 60.1p	£ 117.80	£ -	£ 117.80	4107	£ 154.94	7075
0382/18	Anglian Water	Water Supply for Parish Office (4/10/18 - 6/1/19)	£ 44.39	£ -	£ 44.39	4137		7066
0383/18	Anglian Water	Water Supply for Sports Pavilion (4/10/18 - 6/1/19)	£ 196.58	£ -	£ 196.58	4809		7067
0384/18	Anglian Water	Water Supply for Allotments (4/10/18 - 6/1/19)	£ 283.25	£ -	£ 283.25	4602		7068
0385/18	Viking Direct	Hand Sanitiser for Office Toilet & Stamps	£ 34.96	£ 5.38	£ 40.34	SPLIT		7076
0386/18	T Burton Plumbing & Heating	Repairs to Toilet valve Sports Pavilion	£ 90.00	£ -	£ 90.00	4807		7077
0387/18	T Burton Plumbing & Heating	Repairs to Toilet filling valve Sports Pavilion	£ 90.00	£ -	£ 90.00	4807	£ 180.00	7077

0388/18	Prestige Design & Workwear	New uniform for Groundsman	£ 124.00	£ 24.80	£ 148.80	4141	7078
0389/18	Professional Pest Management	Pest Control Allotments 24/01/19	£ 62.41	£ 12.48	£ 74.89	4609	7079
0390/18	BATPC	Local Council Clerk Core Skills Course fees	£ 300.00	£ -	£ 300.00	4120/321	7080
0391/18	Barton Village Hall	January PC Meeting x2	£ 70.00	£ -	£ 70.00	4112	7081
0392/18	Reynolds Landscaping Services	Topping hedge at Burial Ground	£ 900.00	£ 180.00	£ 1,080.00	4306	7082
0393/18	Reynolds Landscaping Services	Grange Rd Hedge & Brambles	£ 195.00	£ 39.00	£ 234.00	4404	7082
0394/18	Reynolds Landscaping Services	Maintenance & routine hedge cutting Burial Grd/Churchyd	£ 933.00	£ 186.60	£ 1,119.60	SPLIT	7082
0395/18	C Callen	Mileage Nov18-Jan19 39.8 mile @ 45p	£ 17.91	£ -	£ 17.91	4107	7083
0396/18	C Callen	Amari Plastics Bus Shelter Perspex x2 Expenses	£ 84.89	£ 16.98	£ 101.87	4503	7083
0397/18	P&R Property	Quarterly Office & garage Rent (Feb - May19)	£ 2,000.00	£ -	£ 2,000.00	4137	7084
0398/18	Hertfordshire County Council	Office Supplies	£ 8.30	£ 1.66	£ 9.96	4113	7085
0399/18	Women's Institute	Gale Court Afternoon tea 20 x £5 ph	£ 100.00	£ -	£ 100.00	4121	
TOTAL FEBRUARY 2019 PAYMENTS			£14,227.20	£ 587.73	£14,814.93		

Planning Application Refused/Granted

Date rec'd	App No	Address	Details	Granted/ Approved	Date of Decision	Objection/No Comment
06/02/2019	19/00087/FULL	8 Peck Court	Convert garage into living accommodation with new window to rear			
01/02/2019	19/00169/FULL	5 Grange Road	Installation of 2 double glazed clear glass opening windows in the same ground floor side aspect			
01/02/2019	19/00174/FULL	23 Manor Farm Close	Single storey side extension			
01/02/2019	18/04080/FULL	Maple House, Nicholls Close	New Dwelling with associated access and parking			
30/01/2019	19/00112/FULL	24 Old Road	Demolition of existing garage, conservatory and rear extension and erection of a part single part two storey rear and side extension			
28/01/2019	19/00111/FULL	54 Osborn Road	Two storey side & rear, single storey front and rear extensions, installation of velux type roof windows on rear extension			
02/01/2019	18/04640/FULL	9 Manor Road	Two storey side & single storey rear extensions	Granted	05/02/2019	No comments
24/12/2018	18/04245/FULL	44 Sharpenhoe Road	Extension of current double garage to create a triple garage			No comments
13/12/2018	18/04448/FULL	114 Manor Road	Two storey side/rear extension, erection of rear dormer window and outbuilding in rear garden			No comments
06/12/2018	18/03664/FULL	17 Brookend Drive	Single storey rear extension and first floor rear extension	Granted	02/01/2019	No comments
04/12/2018	18/04368/VOC	Nicholls Close (Maple House)	Variation of Condition 10 of Planning Permission CB/16/04198/FULL - Garage to be removed and parking layout to be changed			Object – the two garages associated with this previous planning application have never been built but represent the parking for Maple House (4 bed Property) which is now completed, sold and occupied. Therefore, it has not been built per Condition 10. Additionally, Conditions 7 and 8 of the Granted Planning Consent have not been followed in respect of the garage and parking. With this current planning application there is no remedial spaces allowed for Maple House.
03/12/2018	18/04367/LDCE	23 Manor Farm Close	Single Storey Side extension	Withdrawn	18/01/2019	No comments
29/11/2018	TCA/18/00478	61 Bedford Road	Works to trees within a conservation area: Sycamore tree - fell to ground level and grind out stump	Granted	12/12/2018	No comments
29/11/2018	18/04329/FULL	78 Bedford Road	Enlargement of existing first floor side extension	granted	09/01/2019	Object – The Parish Council have concerns that no additional parking spaces have been shown on the planning application or drawings.



Planning Application Refused/Granted

26/11/2018	18/04269/FULL	Arnold Academy	Earth bank on the boundary to existing school comprising of un-contaminated excavated material	Granted	11/01/2019	Object – The earth bank was not included in the original planning permission granted. The Parish Council has concerns regarding the run off of water into the nearby River Ivel waterway. This could possibly have an environmental impact and could damage the historic watercress that grows there. There is no evidence to evaluate that there is no impact on the environment within the proposal.
26/11/2018	18/04243/FULL	88 Manor Road	Dormer to front elevation with flat roof	Granted	09/01/2019	No comments
23/11/2018	18/04242/FULL	48 Manor Road	Extension and alterations to bungalow and conversion of loft to living space	Granted	04/02/2019	No comments
19/11/2018	18/04182/ADV	Veterinary surgery 125 Bedford	Advertisement - new signs to enhance the visibility of the veterinary practice and help way-finding	Granted	24/01/2019	No Comments (Listed Building Appln?)
16/11/2018	18/04080/FULL	Maple House, Nicholls Close	New Dwelling with associated access and parking			OBJECT – The Parish Council feel the proposed house is too large for the site and inappropriate with the style required for a Conservation area. The Proposed House should not be sympathetic with houses in Nicholls Close as they are not within the Conservation area, but with those houses which are in the conservation area, i.e. the Clipstone cottages & mews. The Parish Council recommends that the application goes to Committee for a decision, rather than via the planners
09/11/2018	18/04053/FULL	25 Nicholls Close	Proposed front extension	granted	21/12/2018	The Parish Council acknowledge the need for improved access by the current owners but their comments regarding CB/18/03370/LDCP still apply to this application, to reiterate, that the Parish Council has concerns regarding the parking, as the loss of the garage reduces off street parking available. In addition, the implementation of the disabled ramp will reduce available parking further. The Parish Council suggests that a clause is considered that upon subsequent sale of the property in the future, it should be returned to the original design.
08/11/2018	TCA/18/00444	St Nicholas Church, Church Rd	Works to Trees within a conservation area: Various works to trees as detailed in the Tree Survey & Risk assessment document	Granted	06/12/2018	No comments
26.10.18	TRE/18/00401	66 Manor Road	Works to tree Protected by a Preservation Order. Prune one Multi stemmed Poplar Tree	Granted	13/12/2018	No comments



**NOTICE OF A MEETING OF
BARTON-LE-CLAY PARISH COUNCIL
Monday 11th February 2019, at the Village Hall, Hexton Road, Barton-le-Clay, at 7.30pm**

AGENDA

18/490 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record forms part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Clerk.

18/491 SPECIFIC DECLARATIONS OF INTEREST

Under the Localism Act 2011 (Sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of any such interest.

Members are invited to make written requests for Dispensations which should be submitted to the Chairman prior to the meeting.

18/492 POLICE REPORTS

- 492.1 To acknowledge receipt of Crime Statistics for December 2018
- 492.2 To acknowledge receipt of the Bedfordshire Police & Crime Commissioners monthly newsletter
- 492.3 Update following attendance at the Community Policing Team Community Priority Setting Meeting on 25th January 2019
- 492.4 To acknowledge receipt of the Bedfordshire Police & Crime Commissioners letter of 22nd January 2019 and consider a response

18/493 PUBLIC QUESTION TIME

- 493.1 Members of the public may put questions to the Council at this point of the meeting

18/494 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT

- 494.1 To receive written or verbal report from Cllr Shingler.

18/495 PLANNING COMMITTEE REPORTS/UPDATE

- 495.1 Matters arising from previous Planning Committee not included within agenda – Information only
- 495.2 To receive the minutes of the Planning committee meeting held on 28th January 2019 and to consider and ratify any recommendations contained therein.
- 495.3 Update on planning applications refused/granted - for information only
- 495.4 Update on Enforcement Notices
- 495.5 To consider new planning applications or delegate authority to respond to committee:
 - [CB/19/00111/FULL](#), **54 Osborn Road**: Two storey side & rear, single storey front & rear extensions, installation of Velux-type roof windows on rear extension
 - [CB/19/00112/FULL](#), **24 Old Road**: Demolition of existing garage, conservatory and rear extension and erection of a part single part two storey rear and side extension
 - [CB/18/04080/FULL](#), **Maple House, Nicholls Close**: New dwelling with associated access and parking
 - [CB/19/00169/FULL](#), **5 Grange Road**: Installation of 2 double glazed clear glass opening windows in the same ground floor side aspect
 - [CB/19/00174/FULL](#), **23 Manor Farm Close**: Single storey side extension
- 495.6 To consider any urgent planning applications received after the agenda was produced.

18/496 MINUTES OF LAST MEETINGS

- 496.1 To receive and approve the minutes of the Full Council meeting held on 14th January 2019
- 496.2 Matters arising outside of committee reports/updates – Information only

18/497 CHAIRMAN'S ANNOUNCEMENTS

- 497.1 To acknowledge Central Bedfordshire Council Chairman's invitation to the Civic Service on 10th March
- 497.2 Announcements as deemed appropriate by the Chairman

18/498 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE

- 498.1 Matters arising from previous Policies & Resources Committee not included within agenda – Information only.
- 498.2 To receive the minutes of the Policies & Resources committee meeting held on 28th January 2019 and to consider and ratify any recommendations contained therein.
- 498.3 To consider and approve the cost to purchase Arnold-Baker Local Council Administration 11th Edition book
- 498.4 To acknowledge receipt of BATPC Training Programme Spring/Summer 2019 and approve delegate(s) and costs for any training required.

18/499 BURIAL GROUNDS COMMITTEE REPORT/UPDATE

- 499.1 Matters arising from previous Burial Grounds Committee not included within agenda – Information only
- 499.2 To receive the minutes of the Burial Grounds committee meeting held on 21st January 2019 and to consider and ratify any recommendations contained therein.
- 499.3 To acknowledge churchyard and burial ground inspections
- 499.4 To acknowledge the War Memorial inspection

18/500 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE

- 500.1 Matters arising from previous Highways & Environment Committee not included within agenda – Information only.
- 500.2 To acknowledge the bus shelter inspections
- 500.3 To retrospectively approve cost of replacement Perspex for Bus shelters
- 500.4 To consider and approve quotes to remove trees at the back of Simpkins Drive

18/501 LEISURE COMMITTEE REPORT/UPDATE

- 501.1 Matters arising from previous Leisure Committee not included within agenda – Information only.
- 501.2 To receive the minutes of the Leisure committee meeting held on 21st January 2019 and to consider and ratify any recommendations contained therein.
- 501.3 To acknowledge weekly Playground and Fitness Equipment Inspections
- 501.4 To consider and approve quotation to raise canopy of trees at Arnold Recreation Ground/Burial Ground extension land
- 501.5 To consider and approve cost of engraving allotment winner's cup
- 501.6 To consider and approve the cost of a replacement toddler swing seat at Arnold Recreation Play area

18/502 SPORTS FIELD COMMITTEE REPORT/UPDATE

- 502.1 Matters arising from previous Sports Field Committee not included within agenda - information only
- 502.2 To receive the minutes of the Sports Field committee meeting held on 28th January 2019 and to consider and ratify any recommendations contained therein.
- 502.3 To retrospectively approve the costs to repair the grill cover on the Sports Pavilion

18/503 MONTHLY FINANCIAL REPORTS (as attached)

- 503.1 To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports.

18/504 APPROVAL OF PAYMENT OF ACCOUNTS (as per attached schedule).

- 504.1 To consider and approve payment of accounts as listed within the schedule or added at the meeting.

18/505 TIME ALLOCATION FOR COMMITTEE MEETING

- 505.1 Dates available for committee or sub-committee meetings: 18th & 25th February

18/506 MISCELLANEOUS CORRESPONDENCE RECEIVED

- 506.1 To acknowledge receipt of the Campaign to Protect Rural England monthly Newsletter
- 506.2 To acknowledge receipt of the Rural Services Network Monthly bulletin, February edition
- 506.3 To acknowledge receipt of the Rural Services Network Weekly Bulletin of 15th, 22nd, 29th January and 5th February
- 506.4 To acknowledge receipt of the National Association of Local Councils newsletter dated 23rd January
- 506.5 To acknowledge receipt of the National Association of Local Council Chief Executive's Bulletin of 18th, 25th January and 1st February
- 506.6 To acknowledge receipt of London Luton Airport Inform Newsletter January 2019 edition
- 506.7 To acknowledge receipt of the Allotment & Leisure Gardener Issue 1 2019

18/507 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

Items raised will be restricted to information only.

Carolyn Callen
Clerk to the Council

