

MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL
HELD ON MONDAY 14th MARCH 2022
AT THE VILLAGE HALL AT 7.33 PM

Present: Councillors Mrs B Thomas (Chairman), Mr J Paxton (Vice-Chairman), Mr S Laycock, Mrs G Gardner, Mr J Selley, Mrs A Vale, Mr N Day, Mrs A Miller and Mr A Channon

In attendance: Mrs C Callen (Clerk) and Mrs S Cowie (Assistant Clerk)

Minutes: Mrs C Callen

21/575 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mr J Roberts, Miss G Widdowfield and Central Bedfordshire Ward Councillor Mr I Shingler.

21/576 SPECIFIC DECLARATIONS OF INTEREST

Members were reminded of the procedures regarding declaration of interests. There were none.

Councillor Channon joined the meeting at 7.34 pm

21/577 POLICE REPORTS

577.1 To acknowledge receipt of Crime Statistics for January 2022

The Crime statistics for January 2022, taken from Police.uk website, were acknowledged. A total of 19 crimes were reported: 11 still under investigation and 8 where investigation complete, no suspect identified. The categories for January included: 6 violence/sexual offences, 3 criminal damage/arson, 3 vehicle crime, 3 burglary, 2 public order, 1 possession of weapon and 1 other theft.

577.2 To consider attendance at the PCC Meets Town and Parish Councils online event on 20th April 2022

An invitation has been received from the OPCC to attend an online session on Wednesday 20th April at 6.30pm via Microsoft Teams. This is for local Town & Parish Councils to ask the PCC any questions they may have. Members to advise the Clerk if they are able to attend.

577.3 To acknowledge the Police Environmental Visual Audit visit and consider any recommendations

The Community Policing team and their Design Out Crime Officer met with Councillor Paxton, the Assistant Clerk and a representative from Street Watch on Friday 11th March to undertake an environmental visual audit around the Village to identify potential crime prevention measures that could be put in place. The Village Hall, Arnold Recreation Ground and the Sports Field were assessed. The report will be passed to PC Konopka who will forward it to the Parish Council for consideration at the next Full Council meeting.

As requested at the last Full Council meeting, PC Konopka is liaising with the OPCC to see if any plans or funds would be available to help with a potential Youth Project for the Village.

PC Konopka has also agreed to hold a 'Lock-it/Mark-it' event in the Village, as requested at the last Priority Setting meeting.

21/578 PUBLIC QUESTION TIME – there were no members of public present.

21/579 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT

579.1 Councillor Shingler was unable to attend. No written report was available

ACTION: Clerk to chase up previous request for a written report from Councillor Shingler.

21/580 PLANNING COMMITTEE REPORTS/UPDATE

580.1 **Matters arising from previous Planning Committee not included within agenda – information only**

The Clerk advised that the developers at 113 Manor Road have now installed a fence alongside the footpath leading to Odell's Pocket, following the line of the previous hedge.

This is in accordance with the planning application plans held.

580.2 **To receive the minutes of the Planning Committee meeting held on 28th February 2022 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Gardner **PROPOSED** approval and ratification of the minutes of the meeting held on 28th February 2022, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

580.3 **Update on planning applications refused/granted**

A list of application decisions was circulated to members prior to the meeting. This was noted.

580.4 **Update on Enforcement Notices**

Re: 126 Norman Road – The Planning Enforcement Officer has now visited the site. The previous Planning Application was approved in 2014. As they are unable to identify if an offence has occurred, Planning Enforcement have recommended the case be closed as 'no breach through lack of evidence'.

Re: Development of garage next to Maple House – The Clerk advised that a planning application has been received for variation of condition number 4 of planning permission CB/21/02036/FULL (New garage with office above) in respect of the changes to the drawings to reflect the building that has been completed. This will be considered at the next Committee meeting.

580.5 **To consider new planning applications or delegate authority to respond to committee:**

CB/22/00551/FULL, 5 Churchill Road: Demolition of the existing extensions and erection of part single part two storey rear and side extension with alterations.

- No comments

CB/TRE/22/00104, 9 Manor Farm Close: Works to a tree protected by Tree Preservation Order SB/94/00006/G4: Lift and reduce the crown to Ash Tree and remove dead wood

Following discussion, Councillor Day **PROPOSED** the following comment to be submitted,

SECONDED by Councillor Miller and **UNANIMOUSLY CARRIED**

- Comment: The Parish Council will follow the advice and recommendation from the Central Beds Council Tree Officer in this regard.

580.6 **To receive the minutes from the Neighbourhood Plan Steering Group meeting held on 7th March 2022 and to consider and ratify any recommendations contained therein**

A copy of the minutes was circulated to members prior to the meeting. The costs for the Housing Needs Survey were detailed and plans for the public consultation event on 26th March. Councillor Miller **PROPOSED** the ratification of the minutes of the Neighbourhood Plan Steering Group meeting held on 7th March, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

580.7 **To acknowledge the Public Exhibition being held at Wrest Park in March regarding the proposed 'Greenwoods Community' development and agree attendance**

The Agents acting for the developers have organised a public exhibition on 24th & 26th March at Wrest Park with details of the proposed 'Greenwoods Zero Carbon Community'. A revised application is expected shortly.

The Clerk has spoken to the co-ordinator of 'No to Greenwoods' Group and they are meeting with CPRE to discuss the situation. Posters have been put on the Noticeboard to publicise the exhibition. Several Councillors agreed to attend and report back at the next meeting.

21/581 **MINUTES OF LAST MEETINGS**

581.1 **To receive and approve the minutes of the Full Council meeting held on 14th February 2022**

The minutes of Full Council held on 14th February 2022 were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Vale **with 7 in favour and 2 abstentions**.

- 581.2 **Matters arising outside of committee reports/updates -**
The Clerk advised that contact has been made with the Governors at Arnold Academy and they will be approached regarding the Central Beds Council 'Schools for the Future' Principles and Policies Communication.
- 21/582 CHAIRMAN'S ANNOUNCEMENTS**
- 582.1 **Announcements as deemed appropriate by the Chairman**
The Village Hall caretaker is retiring. Councillor Thomas **PROPOSED** approval of a donation of £25 to be made from the Chairs Allowance, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.
- 582.2 **To remind Chairs and Outside Representatives to submit Annual Reports to the Clerk**
The Clerk and Assistant Clerk will be preparing the Report over the next few weeks. Members were requested to provide reports where they represent the Council on outside organisations. The chairs of each committee were requested to provide details of what they want incorporating in their sections report. Details required by 31st March 2022.
- 582.3 **To retrospectively approve the cost for New Councillor Induction training sessions**
BATPC have arranged New Councillor Induction Courses on 31st March and 20th April 2022. Councillors Vale, Miller and Widdowfield have agreed to attend and the courses have been booked. Councillor Thomas **PROPOSED** retrospective approval of the total cost of £90 for the three sessions, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.
- 21/583 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**
- 583.1 **Matters arising from previous Policies & Resources Committee not included within agenda - information only**
The new noticeboard from the Welcome Back Fund is due for delivery week commencing 14th March. Installation will then be arranged.

The Clerk advised that the afternoon entertainment event planned for Gale Court has been postponed due to the limit on numbers allowed in the communal room. Central Beds Council will advise when this restriction is lifted. The funds allocated to cover the cost of the event have been moved to the Community Fund Ear Marked Reserve.
- 583.2 **To receive the minutes of the Policies & Resources Committee meeting held on 28th February 2022 and to consider and ratify any recommendations contained therein**
The minutes were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the approval and ratification of the minutes of the meeting held on 28th February 2022, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 583.3 **To review and adopt the Annual Review of Effectiveness of Systems of Internal Control**
Following approval by the Policies & Resources Committee on 28th February, as required under Standing Order 77, 1a, there were no further queries raised. Councillor Thomas **PROPOSED** approval of the Annual Review of Effectiveness of Systems of Internal Control for 2021/22, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.
- 583.4 **To review and adopt the Annual Audit Plan, Internal Audit Terms of Reference and Internal Audit Programme**
No significant changes from previous years had been made when reviewed by the Policies and Resources Committee. There were no further questions regarding the documents. Councillor Thomas **PROPOSED** approval and adoption of the Annual Audit Plan for 2021/22 year end, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.
- 583.5 **To consider and approve any additional Ear-marked Reserve Allocation at Year End**
Details of the current EMR's were provided to all members ahead of the meeting.

During the Budget process in December, it was agreed to transfer any unspent funds from the current year from the expenditure lines, as follows:

- £360 from Chairs Allowance to the Community Fund EMR to help cover the costs of the Queen's Jubilee event;
- £325 from the S137 Grants to the Community Fund EMR for the Gale Court postponed event;
- £750 from Maintenance of trees/shrubs to the Trees & Shrubs EMR for additional works required during 2022;
- £160, £50 and £50 from the Highways precept to the Bus Shelters, Bins and Village Sign EMR's for future expenditure;
- £280 net saving from the Horticultural Show that was cancelled to the Tree EMR for works required in the parks;
- £625 from Parks Contingency and Maintenance to Play equipment EMR for benches in the Recreation Ground;
- £1675 from Parks Ground Maintenance to new EMR for Park Gates.

Councillor Thomas **PROPOSED** the additional transfers as detailed above totalling £4275, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.

583.6 To approve transfer of any nominal underspend from committees to Ear-marked Reserve at Year End

The Clerk has reviewed the expenditure to date and any further expenditure expected before the year end. A breakdown was provided to all members ahead of the meeting.

An overall surplus of £19k is forecast. This is due to receipt of several Grants which have covered expenditure in Leisure and Sports Field, the additional income received from Burials and the savings with the Groundsman completing much of the tree and hedge work.

Any surplus at the year-end will be added to General Reserves - best practice is to maintain between 3-6 months in General Reserves. Last year General Reserves dropped below the 6month figure due to the exceptional cost for tree works.

Following discussion, Councillor Vale **PROPOSED** that £2500 from the surplus be transferred to the tree works EMR to fund additional works required, with the remainder to boost General Reserves back to the 6month level. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

583.7 To review and adopt the Risk Management Strategy

Following approval of the draft document by the Policies & Resources Committee on 28th February, Councillor Thomas **PROPOSED** approval and adoption of the Risk Management Strategy, **SECONDED** by Councillor Miller and **UNANIMOUSLY CARRIED**.

583.8 To acknowledge and review the Risk Assessment summary and any Action Plan 2021/22

The Clerk has completed the annual review of Risk Assessments for the Council, including updating the additional COVID-19 assessments put in place for the Office, Sports Pavilion, Play Areas and Burial Ground in line with the latest guidance. The Clerk has also completed the Annual H&S Review which will be reviewed at the next Committee meeting.

Copies of the Risk Assessment Overall Summary Sheets and Action Plans were provided for members. All agreed that the individual Risk Assessments should be considered at committee level where any requirements to improve risk vulnerability could be discussed fully and progressed. Councillor Thomas **PROPOSED** acknowledgment and receipt of the Risk Assessment Summary for 2021/22, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

583.9 To receive update from the Queen's Platinum Jubilee Working Group and agree actions necessary

A copy of the notes taken at the meetings on 16th February and 2nd March were provided to Members ahead of the meeting. Councillor Paxton confirmed that the layout for the event had been approved and local Community Groups are coming forward to confirm their requirements for stalls. Request for

volunteers and a qualified First Aider have been circulated on flyers, noticeboards and on the Website and social media. The next meeting will take place on Wednesday 6th April.

The Beacon Lighting will take place on Thursday 2nd June and Councillor Paxton agreed to confirm his availability to host that event.

It was acknowledged that the Assistant Clerk is working very hard to pull together all the arrangements to ensure the event is a success.

583.10 To approve the cost to provide a PA system for the Big Platinum Jubilee Picnic

The Assistant Clerk confirmed that the hire of the PA equipment (without a generator) will cost £230.50 plus VAT. In addition, there will be labour costs for the set up of £120. All costs are covered within the original allocated budget. Councillor Paxton **PROPOSED** approval of the total cost of £350.50 plus VAT for the hire and set up of the PA System, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

583.11 To retrospectively approve the cost for the Electrical Installation Condition Report for the Parish Office and Sports Pavilion and the replacement heaters for the Parish Office

The EICR was due in 2021 (5yearly). Last year the Council approved the cost for the Parish Office and were awaiting a quote for the Pavilion. Unfortunately, the electrician never completed the work and quotes for the work from other electricians have not been forthcoming. The Clerk has now met with a local electrician, SJB Electrical Services, and received a quote which was shared with members of the Policies & Resources Committee on 28th February. The cost of the work is £25 plus VAT per circuit. There are 8 at the office and 17 at the Pavilion. Work has been requested and will be undertaken before the end of March. Councillor Thomas **PROPOSED** retrospective approval to undertake the EICR at a total cost of £625 plus VAT, **SECONDED** by Councillor Miller and **UNANIMOUSLY CARRIED**.

In addition, the electrician quoted to replace the two heaters at the Parish Office which have not worked since 2020. Again, this work had been approved in February 2021 but not completed. Councillor Thomas **PROPOSED** retrospective approval of the total cost of £251.28 plus VAT for the replacement heaters, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

583.12 To review and adopt the Terms of Reference for all Committees

Each Committee have already reviewed and approved the draft Terms of Reference. Copies were shared with members ahead of the meeting. Councillor Thomas **PROPOSED** approval and adoption of the Terms of Reference for each Committee, **SECONDED** by Councillor Miller and **UNANIMOUSLY CARRIED**.

Councillor Channon thanked the Clerk for drawing up these documents.

583.13 To review and adopt the Action Plan 2022/23

Following discussions at the various Committee meetings in January and February, a revised plan was presented for adoption. Councillor Thomas **PROPOSED** to adopt the Parish Action Plan 2022/23 version 2.0, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

583.14 To review and adopt the Delegation to Employees Policy

The draft policy was reviewed and approved at the Committee meeting on 28th February. A copy was provided to members ahead of the meeting. Councillor Thomas **PROPOSED** approval and adoption of the Delegation to Employees Policy, version 1.0, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

583.15 To review and adopt the Document Retention Policy

Following approval of the revised policy at the last Committee meeting on 28th February, Councillor Thomas **PROPOSED** approval and adoption of the Document Retention Policy version 2.0, **SECONDED** by Councillor Miller and **UNANIMOUSLY CARRIED**.

21/584 **BURIAL GROUNDS COMMITTEE REPORT/UPDATE**

584.1 **Matters arising from previous Burial Grounds committee not included within agenda - information only** - There were none.

584.2 **To receive the minutes of the Burial Grounds Committee meeting held on 7th March 2022 and to consider and ratify any recommendations contained therein**

The minutes were circulated to members prior to the meeting. Councillor Channon **PROPOSED** the approval and ratification of the minutes of the meeting held on 7th March 2022, **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.

Councillor Channon thanked Councillor Laycock for chairing the meeting.

584.3 **To acknowledge the Burial Ground and Churchyard inspections**

No inspections have taken place since the last committee meeting.

584.4 **To acknowledge the War Memorial inspection**

No inspections have taken place since the last committee meeting.

584.5 **To review and adopt the Burial Ground Regulations and Fees**

Following approval at the last Committee meeting on 7th March, Councillor Channon **PROPOSED** approval and adoption of the revised Burial Regulations, **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**. Councillor Channon then **PROPOSED** approval and adoption of the revised Burial Ground fees, with effect from 1st April 2022, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

21/585 **HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE**

585.1 **Matters arising from previous Highways & Environment committee not included within agenda - information only**

The Parish Council have been approached by several residents regarding the possibility of extending the double yellow lines on Manor Road at the junction with Bedford Road. Several cars park there, and it makes it dangerous for vehicles turning into and out of the road. This item will be discussed at the next Committee meeting.

585.2 **To receive the minutes of the Highways & Environment Committee meeting held on 28th February 2022 and to consider and ratify any recommendations contained therein.**

The minutes were circulated to members prior to the meeting. Councillor Paxton **PROPOSED** the approval and ratification of the minutes of the meeting held on 28th February 2022, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

585.3 **To acknowledge the Bus Shelters inspections**

The bus shelter inspections of 2nd March were acknowledged. Everything was in order with the exception of graffiti on the Windsor Road shelter and floor which has now been removed by the Groundsman.

585.4 **To consider and approve the Rural Match Funding application 2022/23 and 2023/24**

The Clerk has prepared the draft application for the Rural Match Funding, based on the priorities agreed at the last Committee meeting. It was suggested that this be amended to include the junction with Manor Road and Bedford Road. The Clerk will amend the application and forward it to members for final approval before submission by 8th April 2022.

21/586 **LEISURE COMMITTEE REPORT/UPDATE**

586.1 **Matters arising from previous Leisure Committee not included within agenda – information only**

The Assistant Clerk advised that the roadway repairs at the allotments will be undertaken over two days during the week commencing 21st March – all tenants will be advised in advance.

The judges for the Horticultural Show have now been confirmed and the Show will go ahead on Saturday 10th September. The Show Schedule is already prepared. The Committee will meet to discuss arrangements over the coming weeks.

586.2 To receive the minutes of the Leisure Committee meeting held on 7th March 2022 and to consider and ratify any recommendations contained therein

The minutes were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the approval and ratification of the minutes of the meeting held on 7th March 2022, **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.

586.3 To acknowledge weekly Playground and Fitness Equipment Inspections

The Arnold Recreation Ground playground, Fitness Equipment and Norman Road play area inspections for the 8th March were acknowledged.

21/587 SPORTS FIELD COMMITTEE REPORT/UPDATE

587.1 Matters arising from previous Sports Field committee not included within agenda - information only

The Clerk has spoken to the driver involved in the collision with the Sports Field gates and fence and has provided them with details of the quote for repair. The driver has requested that an insurance claim be pursued. The Assistant Clerk is arranging for a second like-for-like quote to be provided.

Damage to a bolt in the tank of the new white lining machine has occurred, the replacement part has been ordered and will be fitted by the groundsman.

Central Beds Council have invited parishes who own grass pitches to be involved in the Football Foundations pilot project 'LA Grass Pitch programme' The programme aims to improve the quality of grass pitches across Central Bedfordshire and the funding avenues for improvements. Barton has been included in the pilot scheme and an assessor from the Grounds Maintenance Associations will be on site on 16th March to carry out the inspection with the Groundsman.

587.2 To receive the minutes of the Sports Field Committee meeting held on 21st February 2022 and to consider and ratify any recommendations contained therein

The minutes were circulated to members prior to the meeting. Councillor Selley **PROPOSED** the approval and ratification of the minutes of the meeting held on 21st February 2022, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

Councillor Vale thanked Councillor Selley for the tour of the Sports Fields and Pavilion.

587.3 To approve the cost for the plumbing specification for the Sports Pavilion

In order to move forward with a grant application for repairs and upgrades at the Pavilion, a specification to provide a new hot water system and plumbing repairs will be needed. Plumbing was not covered in the condition survey already undertaken and will be at additional cost. SMRHS have quoted to draw up a specification which can be used for tender purposes. Councillor Selley **PROPOSED** approval of the cost of £500 plus VAT for SMRHS to provide the specification required, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

21/588 MONTHLY FINANCIAL REPORTS

588.1 To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 11

The monthly financial reports for February month-end were received by members. No issues were raised.

21/589 APPROVAL OF PAYMENT OF ACCOUNTS

589.1 To consider and approve payment of accounts as listed within the schedule or added at the meeting for March

The payments for March were provided to members prior to the meeting. Additional payments to Stuart Brown Ltd (£9.36), Wrighton & Barker (£50), Viking (£152.40) and Barton Village Hall (£25)

were added. Councillor Thomas **PROPOSED** approval of the payments for March, totalling £16,409.93, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

21/590 **TIME ALLOCATION FOR COMMITTEE MEETINGS**

590.1 **Dates available for committee/sub-committee meetings –**

21st March – Pay & Personnel Sub-Committee and Policies & Resources Committee to be held at the Village Hall, start time 7.30pm.

28th March – Planning Committee to be held at the Village Hall, start time 7.30pm.

4th April - The Neighbourhood Plan Steering Group online meeting

6th April – Queen’s Jubilee Working Group online meeting

Horticultural Show Sub-Committee meeting – date to be agreed with members.

21/591 **ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

None

The meeting closed at 9:20 pm

I certify these minutes are a true and correct record of the Parish Council meeting held on 14th March 2022

Dated this the 11th April 2022

**COUNCILLOR B THOMAS
CHAIRMAN**

PAYMENT OF ACCOUNTS
March 2022

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
21/0468	Everflow	Water Supply 07/04/2022 to 06/05/2022	£ 77.55	£ -	£ 77.55	SPLIT		DD
21/0469	Central Bedfordshire Council	Council Tax - Sports Pavilion (Mar)	£ 489.00	£ -	£ 489.00	4811		DD
21/0470	Peninsula Business Services	H&S Support Services - Mar 2022	£ 107.64	£ 20.33	£ 127.97	4151		DD
21/0471	Cawleys	Skip Emptying - Burial Ground (Feb)	£ 36.34	£ 7.27	£ 43.61	4314		
21/0472	Cawleys	Skip Emptying - Office Recycling (Feb)	£ 5.78	£ 1.16	£ 6.94	4134		
21/0473	Cawleys	Skip Emptying - Allots (Feb)	£ 122.50	£ 24.50	£ 147.00	4134	£ 197.55	DD
21/0402	Cawleys	Credit Note - re Inv 449091 31/12/21 re missed collections	-£ 112.00	-£ 22.40	-£ 134.40	4134		DD
21/0437	Cawleys	Credit Note - re Inv 459194 31/01/22 re missed collections	-£ 56.00	-£ 11.20	-£ 67.20	4134	-£ 201.60	DD
21/0474	Scottish Power	Electricity - Parish office (01/02/22-28/02/22)	£ 57.14	£ 2.86	£ 60.00	4137		DD
21/0475	Crown Gas	Gas - Pavilion (01/02/22-28/02/22)	£ 74.18	£ 3.71	£ 77.89	4812		DD
21/0476	British Gas	Electric supply Pavilion (01/02/22-28/02/22)	£ 122.59	£ 6.12	£ 128.71	4806		DD
21/0477	Puzzle Technology Ltd	IT Support maintenance, Backup, licences - Mar	£ 192.22	£ 38.45	£ 230.67	4142		DD
21/0478	Virginmedia	Fibre Broadband Office - Mar	£ 45.00	£ 9.00	£ 54.00	4105		DD
21/0479	Telefonica UK Ltd (O2)	Monthly Mobile Subscription - Mar	£ 12.00	£ 2.40	£ 14.40	4105		DD
21/0480	Xerox Finance Ltd	Versalink Photocopier Rental(1/12/2021-38/02/2022)	£ 81.04	£ 16.21	£ 97.25	4111		DD
21/0481	Xerox UK	Versalink Photocopier Usage(1/12/2021-38/02/2022)	£ 171.16	£ 34.23	£ 205.39	4111		DD
21/0504	British Telecom	Telephone & Broadband chg Qtly (1/12/21-28/02/22)	£ 245.85	£ 49.17	£ 295.02	4105		DD
21/0482	NEST	Pension payments Feb 2022 (Paymt due Mar)	£ 964.94	£ -	£ 964.94	526		DD
21/0483	HM Rev & Customs	Mth 11 PAYE	£ 754.20	£ -	£ 754.20	525		
21/0484	HM Rev & Customs	Mth 11 Nat. Emp'ee NI Contribution	£ 473.75	£ -	£ 473.75	525		
21/0485	HM Rev & Customs	Mth 11 Nat. Emp'er NI Contribution	£ 569.66	£ -	£ 569.66	525	£1,797.61	FP
21/0486	I Nicholls	March Salary	Salary	.	Salary	4002		FP
21/0487	S Cowie	March Salary	Salary		Salary	4001		FP
21/0488	C Callen	March Salary	Salary		Salary	4000		FP

21/0489	J Fitzgerald	March Salary	Salary		Salary	4003		FP
21/0490	K Small	March Salary	Salary		Salary	4004		FP
21/0491	S McConville	March Salary	Salary		Salary	4004		FP
	TOTAL SALARIES		£ 6,586.87	£ -	£ 6,586.87			
21/0492	J Fitzgerald	January Mileage 151 miles @ 60.1p	£ 90.75	£ -	£ 90.75	4107		FP
21/0493	Petty Cash/Amazon UK	Bunting/Flag/Phone case	£ 52.42	£ 10.50	£ 62.92	SPLIT		Dcard
21/0494	Barton Village Hall	Hire of Village Hall for meetings - January (x3)	£ 111.00	£ -	£ 111.00	4112		FP
21/0495	Barton Rovers FC	50% O2 Telemast Rent	£ 1,625.00	£ -	£ 1,625.00	4802		FP
21/0496	Stuart Brown Ltd	Annual Service of equipment	£ 245.39	£ 49.08	£ 294.47	4143		FP
21/0497	Frank Whittle Partnership Ltd	Condition Survey Sports Pavilion	£ 1,500.00	£ 300.00	£ 1,800.00	4807/385		FP
21/0498	Reynolds Landscaping Services	Clear fallen tree Burial Ground	£ 200.00	£ 40.00	£ 240.00	4311		FP
21/0499	Shaw & Sons Ltd	Register of Graves & Grants	£ 176.00	£ 35.20	£ 211.20	4311		FP
21/0500	Chagos Consulting Ltd	Parish Online Training webinar	£ 15.00	£ -	£ 15.00	4120/321		FP
21/0501	Herts County Council	Stationery & facilities management supplies	£ 82.81	£ 16.56	£ 99.37	4113		FP
21/0502	Steve Dear Tree Services	Tree works at Churchyard	£ 70.00	£ 14.00	£ 84.00	4321		FP
21/0503	Barton Village Hall	Hire of Village Hall for meetings - February (x3)	£ 111.00	£ -	£ 111.00	4112		FP
21/0505	Prestige Design & Workwear	White Liner cleaner	£ 87.00	£ 17.40	£ 104.40	4805		FP
21/0506	Prestige Design & Workwear	Hi-Viz waistcoats for Litter Picking	£ 21.00	£ 4.20	£ 25.20	4405	£ 129.60	FP
21/0507	The Helping Hand Company Ltd	Long Litter picker & delivery	£ 60.70	£ 12.14	£ 72.84	4405		FP
21/0508	BATPC	New Councillor Induction training x3	£ 90.00	£ -	£ 90.00	4120/321		FP
21/0509	Stuart Brown Ltd	Additional invoice re Fuel part	£ 7.80	£ 1.56	£ 9.36	4143		FP
21/0510	Wrighton & Barker	Refund Addnl Memorial Fee re Tyler	£ 50.00	£ -	£ 50.00	4311		FP
21/0511	Viking	Table Top Display Board	£ 127.00	£ 25.40	£ 152.40	4113		FP
21/0512	Barton Village Hall	Donation for Caretaker	£ 25.00	£ -	£ 25.00	4116		7547
21/0473	Cawleys	Credit Note - re Inv 466042 28/02/22 re missed collection	-£ 56.00	-£ 11.20	-£ 67.20	4134		DD
	TOTAL JANUARY 2022 PAYMENTS		£ 15,713.28	£ 696.65	£ 16,409.93			