

**MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL**  
**HELD ON MONDAY 13<sup>th</sup> FEBRUARY 2023**  
**AT THE VILLAGE HALL AT 7.30 PM**

Present: Councillors Mrs B Thomas (Chairman), Miss G Widdowfield (Vice-chair), Mr J Paxton, Mrs A Fletcher, Mr J Selley, Mrs A Vale, Mr W Rudd, Mr S Laycock, Mr J Roberts, Mrs J Mikkelson and Mr N Day

In attendance: Mrs C Callen (Clerk) and Mrs S Cowie (Assistant Clerk), plus 1 member of the public

Minutes: Mrs C Callen

**22/444 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Mrs G Gardner and Central Bedfordshire Ward Councillor Mr I Shingler.

**22/445 SPECIFIC DECLARATIONS OF INTEREST**

Members were reminded of the procedures regarding declaration of interests. Councillor Fletcher declared her involvement in the Blooming Barton Group.

**22/446 POLICE REPORTS**

**446.1 To acknowledge receipt of Crime Statistics for December 2022**

The Crime statistics for December 2022, taken from Police.uk website, were acknowledged. Members also received the yearly crime rates from 2016 to date. These were duly noted.

In December a total of 14 crimes were reported: 4 unable to prosecute suspect; 6 under investigation; 4 with no further details. The categories included: 8 violence and sexual offences, 2 criminal damage & arson and 4 anti-social behaviour.

In addition, the figures provided centrally were also shared with members for comparison – these showed only 11 crimes in December but provided slightly more details (date of incident, road, type of crime). Following discussion, it was agreed that both sets should be provided each month for the time being.

(Councillor Day joined the meeting at 7.37pm)

Following a request by the Clerk, the Community Police provided an update on 26<sup>th</sup> January, as antisocial behaviour around the Royal Oak/village is their priority area this quarter. They currently have resourcing issues, with only two officers available to cover the Leighton Buzzard Rural Villages area. Unfortunately, the parking around the pub is not enforceable unless it is causing an obstruction and danger. However, the police agreed to undertake a drink/driving/documents operation which was held on 11<sup>th</sup> February. This resulted in various warnings and the arrest of someone on suspicion of drug dealing. A drop-in event was also requested in conjunction with Central Beds Council (CBC) Community Safety Officers, to give residents the opportunity to discuss their concerns.

**446.2 Feedback from the Community Safety and Police drop-in event on 4<sup>th</sup> February 2023**

At the request of the Parish Council, the Community Police and CBC Community Safety officers held a drop-in event at the Co-op on Saturday 4<sup>th</sup> February 10am – 12noon. Several Councillors and the Clerk visited their stall and it appeared to be well received by the residents. Both the Community Police Officer and the Community Safety Officers found it worth while with good feedback received.

**22/447 PUBLIC QUESTION TIME**

There was one member of the public present who was interested in the item 22/455.5 Strategy regarding the Heritage Garden. Councillor Thomas agreed to move this item forward on the Agenda.

**22/455.5 Leisure Committee - To consider strategy regarding the Heritage Garden**

At the Leisure committee meeting in January, Barton Rotary Club and Blooming Barton expressed an interest in setting up a community garden in the Heritage Garden area. Funding sources could include BRCC, The Co-op Community Fund and Parish Council ear marked reserve and BRCC are

able to assist with the design and other elements, should the scheme be approved. The idea of a Wellbeing area, with accessible walkways, seating and fragrant planting was discussed. After consideration, Councillor Thomas **PROPOSED** to move forward with use of the area as a Community Garden to be progressed via a working party, **SECONDED** by Councillor Widdowfield and **UNANIMOUSLY CARRIED**. Councillors Thomas, Widdowfield, Fletcher, Selley, Day, and Laycock all expressed an interest in being involved. Blooming Barton are looking to start work by November 2023 to use their grant fund, with an opening date of Spring 2024 proposed. Barton Rotary Club are keen for the project to be for the people, by the people Community activity. The resident agreed to arrange a suitable date to progress the project with an initial discussion with BRCC.

(1 member of the public left the meeting at 7.57pm)

**22/448 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT**

448.1 Councillor Shingler was unable to attend and no report had been received. The Clerk advised that Councillor Shingler has taken forward with Central Beds Council a resident's complaint regarding speeding on Sharpenhoe Road.

**22/449 PLANNING COMMITTEE REPORTS/UPDATE**

449.1 **Matters arising from previous Planning Committee not included within agenda – information only**

The Clerk has chased the Planning Officer currently dealing with the Land East of Barton-le-Clay CB/21/02409/OUT for an update. He has confirmed that the S106 agreement is currently with the lawyers acting for CBC and Taylor Wimpey so that they can reach agreement on the details. A further update will be sought at the end of February to see if the issues have been resolved.

As part of the adopted Local Plan, CBC have now adopted the Supplementary Planning Documents on Electric Vehicle Charging: Guidance for New Developments and Forest of Marston Vale: Design Guidance. Details can be found on their website.

449.2 **To receive the minutes of the Planning Committee meeting held on 23<sup>rd</sup> January 2023 and to consider and ratify any recommendations contained therein**

The minutes were circulated to members prior to the meeting. Councillor Fletcher **PROPOSED** the receipt and ratification of the minutes of the meeting held on 23<sup>rd</sup> January 2023, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

449.3 **Update on planning applications refused/granted**

A list of application decisions was circulated to members prior to the meeting. This was noted.

449.4 **Update on Enforcement Notices**

There were no new updates.

449.5 **To consider new planning applications or delegate authority to respond to committee:**

CB/22/04061/FULL, Unit 1, 24 Bedford Road: Change of use from an office unit to a Dog Groomers Following discussion, Councillor Fletcher **PROPOSED** the following comment, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**:

Comment: The Parish Council have no objections to the planned change of use but would support the comments made by the Public Protection Practitioner regarding restricting operating hours to 8am to 6pm Monday to Saturday. In addition, they are concerned regarding the potential impact on the environment from the effluent as a result of the grooming work. This could potentially impact the drains which are already experiencing problems in the vicinity, so suitable arrangements should be considered for the water waste disposal.

**CB/23/00104/FULL, 54 Washbrook Close**: Single storey front, rear and side extensions. External insulation boards on existing walls. Combination of render and timber effect cladding on external surfaces

Following discussion, Councillor Fletcher **PROPOSED** the following comment, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**:

Comment: The Parish Council support the comments made by the Tree & Landscape Officer regarding the Willow trees located on the site of the planned development, which are protected by a Tree Preservation Order.

**CB/23/00176/FULL, 3 Manor Farm Close:** First floor side extension, two storey rear extension and loft conversion with 4 roof-windows to front and 2 dormers to rear. Integral garage is being converted into living accommodation.

Following discussion, Councillor Fletcher **PROPOSED** the following objection, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**:

Object: The Parish Council considers this application to be an overdevelopment of the site and is concerned that the rear extension and dormer windows would cause an invasion of privacy to the bungalows at the rear of the property. In addition, they are concerned that should this application be approved, it will set a precedent for other properties within the road to do similar, impacting on neighbouring properties.

449.6 **To consider and approve response to the planning appeal in respect of application CB/22/01951/OUT**

The appeal and the Parish Councils previous response were reviewed. Following discussion, Councillor Fletcher **PROPOSED** that that comments previously submitted should be reiterated, including maintaining the paddock area on the land behind the two new dwellings on the previous site of 113 Manor Road. Councillor Day **SECONDED** the proposal and it was **UNANIMOUSLY CARRIED**.

449.7 **To receive the minutes of the Neighbourhood Plan Steering Group meeting held on 19<sup>th</sup> January 2023**

A copy of the minutes was circulated to members prior to the meeting, for information. Councillor Fletcher advised that both the Green Infrastructure Plan and Design Guide were moving forward. There will be a delay to the original timetable of a few months until these documents are completed.

449.8 **To review and adopt the Engagement with Developers Policy v2**

The policy was reviewed and approved by the Planning Committee at their meeting in January. Councillor Fletcher **PROPOSED** the adoption of the Engagement with Developers Policy version 2.0, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

**22/450 MINUTES OF LAST MEETINGS**

450.1 **To receive and approve the minutes of the Full Council meeting held on 9<sup>th</sup> January 2023**

The minutes of the Full Council meeting held on 9<sup>th</sup> January 2023 were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Selley **with 8 in favour and 3 abstentions**. The minutes were approved.

450.2 **Matters arising outside of committee reports/updates** - There were none.

**22/451 CHAIRMAN'S ANNOUNCEMENTS**

451.1 **Announcements as deemed appropriate by the Chairman**

A 'Thank you' letter has been received from Barton Kids Club for their S137 Grant, together with copy invoice and photos of the children enjoying the equipment purchased. The Barton Community Choir have also emailed to thank the Parish Council for their grant which has enabled them to buy music scores to extend their repertoire. The Village Hall committee have confirmed that they have now purchased the LED lights for the foyer with their S137 grant funding.

Flitwick Town Council have written to all neighbouring Town and Parish Councils and CBC Councillors regarding access to face-to-face banking facilities, following the announcement that Barclays in Flitwick will close on 18<sup>th</sup> April and the closure of their post office at the end of 2022. They have invited members to attend an informal meeting at the Rufus Centre on Monday 20<sup>th</sup> February at 7.30pm to discuss the situation and explore the possibility of establishing a Banking Hub in Flitwick Town Centre, using the existing Barclays building. Members agreed that they would be supportive in

principle to this proposal but unfortunately no one available to attend the meeting due to Committee meetings already scheduled for that date.

**ACTION – Clerk to respond to Flitwick Town Council to pass on the Parish Council apologies and ask to be kept informed on their discussions.**

The Department for Levelling Up, Housing & Communities is inviting honours nominations for the New Year 2024. Details are with the Clerk if anyone is interested.

- 451.2 **To confirm the date for the Annual Parish Meeting and Annual Meeting of the Parish Council**  
The Annual Parish Meeting should be held between 1st March and 1st June. With the local council elections this May, it may be wise to hold after the elections, so as not to be impacted by pre-election purdah rules. The Annual Meeting of the Parish Council must be held on 15<sup>th</sup> May, due to the election and Bank Holidays.

It was agreed that both meetings should take place on Monday 15<sup>th</sup> May in the Village Hall.

- 451.3 **Update on the Village commemoration for HM The King's Coronation**  
Central Beds Council have confirmed the arrangements for applying for road closures for street parties. This information has been shared on the Parish Council website and also promoted in the February newsletter.

The Knit and Natter group at the Library have suggested that residents might make pom-poms to decorate the Village like bunting. Members considered this was a good suggestion.

On Monday 8th May, members of the public are invited to take part in 'The Big Help Out'. It is being organised by The Together Coalition and a wide range of partners such as The Scouts, the Royal Voluntary Service and faith groups from across the United Kingdom. The Big Help Out will highlight the positive impact volunteering has on communities across the nation. In tribute to His Majesty The King's public service, The Big Help Out will encourage people to try volunteering for themselves and join the work being undertaken to support their local areas. The aim of The Big Help Out is to use volunteering to bring communities together and create a lasting volunteering legacy from the Coronation Weekend. Members discussed the practicalities of organising something at the Village Hall to promote volunteering for local groups. Councillor Fletcher agreed to discuss this further with the Rotary Club and Blooming Barton.

- 451.4 **To acknowledge the BATPC Finance Training Programme for 2023 and consider any attendance requirements**  
BATPC have provided an update regarding their finance training programme for 2023. Details were provided to members before the meeting. Members are to advise the Clerk if they are interested in booking something.

- 451.5 **To acknowledge the latest NALC Online events and consider any attendance requirements**  
The latest NALC Online events schedule was provided to members ahead of the meeting. This was acknowledged. No event bookings were requested.

- 451.6 **To acknowledge 'The Future of Local Councils' survey results produced by the Society of Local Council Clerks**  
A copy of the survey results document was provided to members ahead of the meeting. This was acknowledged.

## **22/452 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**

- 452.1 **Matters arising from previous Policies & Resources Committee not included within agenda - information only**

Re: **minute no. 22/372.2** – Councillors Vale, Paxton, Gardner and the Clerk met with the heads of both Ramsey Manor Lower and Arnold Academy on 26<sup>th</sup> January to develop a working relationship between the schools and the Parish Council. A copy of the notes from the meeting were shared with members.

Councillor Roberts and the Clerk have been working with the Village Hall Committee to produce a consultation questionnaire to go out with the February Newsletter to all residents. An online version has also been prepared using Microsoft Forms linked to the Clerks account. The Clerk attended the Village Hall meeting on 9<sup>th</sup> February to discuss the proposal and agree the final version.

- 452.2 **To receive the minutes of the Policies & Resources Committee meeting held on 23<sup>rd</sup> January 2023 and to consider and ratify any recommendations contained therein**  
The minutes were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and ratification of the minutes of the meeting held on 23<sup>rd</sup> January 2023, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 452.3 **To review and adopt Annual Investment Policy 2023/24**  
The policy was reviewed, there were no queries. Councillor Thomas **PROPOSED** adoption of the Annual Investment Policy 2023/24, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 452.4 **To review and adopt the Action Plan 2023/24**  
Following discussions at the various Committee meetings in January, a revised plan was presented for adoption. Councillor Thomas **PROPOSED** to adopt the Parish Action Plan 2023/24 version 3.0, **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**.
- 452.5 **To review and adopt the Bench Policy and Bench Packages for the Burial Ground and Parish Council owned green spaces**  
Following approval of the Bench Policy and Bench Packages by the Leisure and Burial Ground Committees, the manufacturer has advised that light brown slats are an extra cost, however brown or black are included in the bench cost. After discussion, Councillor Thomas **PROPOSED** the approval and adoption of the Bench Policy and Bench Package, incorporating the standard dark brown slat benches, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.
- 452.6 **To acknowledge receipt of Internal Auditors Interim report as at January 2023**  
The interim report was acknowledged, everything was in order. Councillor Thomas congratulated the Clerk on a successful audit.
- 452.7 **To approve the February newsletter and delivery costs**  
The next Parish Newsletter is due in February. The Assistant Clerk has produced the draft for consideration. Following review, Councillor Thomas **PROPOSED** approval of the draft newsletter and costs of £390 plus VAT for delivery by D2D Distribution. This was **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.
- 452.8 **Update regarding the water damage to the Parish Office and agree way forward**  
The leak from the flat above the Parish Office was finally repaired on 25<sup>th</sup> January and appears to be resolved. The Site agent and Landlord have visited the office to assess the damage and agree the repairs required. The leaks in the office were first reported in November 2022 and the carpet, shelves and boxes have been wet ever since, resulting in mould and fungus building in the kitchen area and making it unpleasant for the staff to use the kitchen.  
The Clerk has sent several messages to the landlord's agent, stating that a reduction in rent will be expected due to the inconvenience over the last quarter. They have now offered a reduction of £200. Following discussion, this was considered insufficient. Therefore, Councillor Fletcher **PROPOSED** that the compensation amount is rejected and that further remedial work is required, including replacement of the carpet, boxing in the waste pipe and re-plastering the walls and ceiling. This was **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.  
**ACTION – Clerk to write to the landlords detailing the works required and rejecting their compensation amount.**
- 452.9 **To consider request to hold an event at Lovers Walk for The Great Big Green Week**  
The Great Big Green Week 2023 is taking place between 10<sup>th</sup> and 18<sup>th</sup> June. This is a celebration of community action to tackle climate change and protect nature. Barton Countryside Conservation

Volunteers are looking to host an event to get residents out into the countryside, linking recycling, carbon footprint and suburban wildlife.

They have approached the Parish Council to request use of Lovers Walk/Barton Hill Quarry for two hours on 10<sup>th</sup> June to stage an open-air concert and plastic-free picnic for an hour. Barton Choir are keen to engage with the public in such a unique location. BCCV would provide the insurance, clean the site pre and post-event and do all the promotion. The event will be free to attend. The History Society plan to record the event. After consideration, Councillor Thomas **PROPOSED** permission be granted for the event, **SECONDED** by Councillor Widdowfield and **UNANIMOUSLY CARRIED**.

## **22/453 BURIAL GROUNDS COMMITTEE REPORT/UPDATE**

### **453.1 Matters arising from previous Burial Grounds committee not included within agenda - information only**

**Re: Minute point 22/391:** St Albans Diocese have advised that it would be reasonable for the unstable headstone to remain laid down rather than have it reset. They confirmed that a Faculty must be applied for to give the owner an opportunity to come forward. St Nicholas Church confirmed their approval so that the Assistant Clerk can now progress the application.

**Re: Minute point 22/214:** work to reduce the height of the Burial Ground hedge, public right of way side, has now been completed.

### **453.2 To receive the minutes of the Burial Ground Committee meeting held on 16<sup>th</sup> January 2023 and to consider and ratify any recommendations contained therein**

The minutes were circulated to members prior to the meeting. A minor typo was corrected. Councillor Laycock **PROPOSED** the receipt and ratification of the amended minutes of the meeting held on 16<sup>th</sup> January 2023, **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.

### **453.3 To acknowledge the Burial Ground, Churchyard and War Memorial inspections**

The inspections undertaken on 16<sup>th</sup> and 30<sup>th</sup> January were acknowledged.

In the Burial Ground it was noted that there were fallen leaves, the Groundsmen have cleared the garden of rest area. Everything else was in order.

In the churchyard, the marked-up memorials were noted and there were fallen leaves. Everything else was in order.

Everything was in order at the War Memorial.

### **453.4 To review and adopt the Burial Ground Regulations and Fees**

Following review and approval at the last Committee meeting on 16<sup>th</sup> January, Councillor Laycock **PROPOSED** approval and adoption of the revised Burial Regulations, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**. Councillor Laycock then **PROPOSED** approval and adoption of the revised Burial Ground fees, with effect from 1<sup>st</sup> April 2023, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

## **22/454 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE**

### **454.1 Matters arising from previous Highways & Environment committee not included within agenda - information only**

Central Beds Council have advised that the revised improvements for the Clophill roundabout are due to start from 20<sup>th</sup> February. As a result of rising construction costs, the scheme has had to be altered to keep within the budget agreed. Therefore, CBC have reassessed and redesigned the plans, which has resulted in the footbridge being retained on the eastern A507 arm and the bridge over the River Flit being kept on the southern A6 arm. Three toucan pedestrian crossings will be installed and the speed limit reduced to 30mph on the approaches to the roundabout.

The installation of the Speed Indicator Device in Sharpenhoe Road is due to be completed in the next month.

CBC have advised that Bedford Road and Manor Road will have road closures between 21-24<sup>th</sup> February for patching works (9am-3.30pm). Signs have been put up around the Village and details are on the PC Social Media and Website.

- 454.2 **To receive the minutes of the Highways & Environment Committee meeting held on 23<sup>rd</sup> January 2023 and to consider and ratify any recommendations contained therein**  
The minutes were circulated to members prior to the meeting. Councillor Paxton **PROPOSED** the receipt and ratification of the minutes of the meeting held on 23<sup>rd</sup> January 2023, **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**.
- 454.3 **To acknowledge the Bus Shelters inspections**  
The bus shelter inspection undertaken on 30<sup>th</sup> January was acknowledged. Everything was in order.
- 22/455 LEISURE COMMITTEE REPORT/UPDATE**
- 455.1 **Matters arising from previous Leisure Committee not included within agenda – information only**  
**Re: Minute point 22/130.5** The work to improve the allotment bank and provide safe access to plots is nearly finished. The Committee will discuss grassing the areas at their next meeting.  
The second Community Hedge Planting at the rear of the allotments will be held on Saturday 18<sup>th</sup> February from 1.30pm – 3pm. Everyone was encouraged to take part to support this event.  
**Re: Minute point 22/432.** The Contractor has spoken to the Tree Officer at Central Beds Council Planning department regarding the proposed tree and hedge work behind the tennis courts in the Recreation Ground, which are situated within the Conservation Area. He has confirmed that planning permission is not required as they relate to an overgrown hedge which is an actionable nuisance. The work will be completed as soon as possible.
- 455.2 **To receive the minutes of the Leisure Committee meeting held on 30<sup>th</sup> January 2023 and to consider and ratify any recommendations contained therein**  
The minutes were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and ratification of the minutes of the meeting held on 30<sup>th</sup> January 2023, **SECONDED** by Councillor Rudd and **UNANIMOUSLY CARRIED**.
- 455.3 **To receive the minutes of the Horticultural Show Sub-Committee meeting held on 30<sup>th</sup> January 2023 and to consider and ratify any recommendations contained therein**  
The minutes were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and ratification of the minutes of the meeting held on 30<sup>th</sup> January 2023, **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**.
- 455.4 **To acknowledge weekly Playground and Fitness Equipment Inspections**  
The Arnold Recreation Ground playground, Fitness Equipment and Norman Road play area inspections for the 30<sup>th</sup> January and 6<sup>th</sup> February were acknowledged.  
Everything was in order.
- 455.5 **To consider strategy regarding the Heritage Garden**  
Discussed earlier in the Agenda
- 455.6 **To consider the 2023 Show and agree actions**  
The sub-committee meeting on 30<sup>th</sup> January was inquorate so an informal discussion took place.  
It was noted that the growing season is very often over before the usual show date in September and this has resulted in a dwindling number of entries in recent years. It was suggested that the Show date should be brought forward to allow for the changing seasons. The availability of the Hall, judges and committee members has been considered. After discussion, Councillor Thomas **PROPOSED** approval to move the Show date to Sunday 23<sup>rd</sup> July, **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**. Additional costs will be incurred due to the change – these will be considered at the next Committee meeting.  
Entries from allotment holders have been dwindling and some feedback received is that the Horticultural Show is for the elite. The Show Schedule will need to be reviewed at the next meeting, taking into account produce available at the time and potentially reducing the number of produce classes.

It was suggested that the Show should be rebranded as the 'Barton Village Show' and stalls should be invited to widen the offering. St Nicholas Church have confirmed that they have no plans to run the Fete this year. The Village Show could offer an alternative. Following consideration, Councillor Thomas **PROPOSED** approval for rebranding to 'Barton Village Show' **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**.

455.7 **To consider Horticultural Show Sub-committee and its membership**

Following approval of the rebranded Show, it was agreed that the Sub-committee should change its name to reflect the new 'Barton Village Show' name. Standing Orders state that at least 3 committee members must be present at meetings. The Sub-committee currently has only 4 members. Several Councillors put themselves forward to join the Sub-committee. Councillor Vale **PROPOSED** the change of name and that Councillors Fletcher, Rudd, Mikkelson and Day join the Sub-committee, **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**.

**22/456 SPORTS FIELD COMMITTEE REPORT/UPDATE**

456.1 **Matters arising from previous Sports Field committee not included within agenda - information only**

The Bowls Club have asked permission to display their banner at the entrance to the Sports Field on Luton Road from March, as it was last year, ready for the start of the 2023 Season. Members agreed that this would be allowed.

The Assistant Clerk advised that no decision has been received yet from the Chiltern League regarding holding their annual tournament at the Sports Field in May.

Councillor Paxton and the Clerk had a meeting with Barton Rovers FC committee and the Valuer on 25<sup>th</sup> January to discuss the requirements for the revised lease. A meeting with the working party will be arranged once all the necessary information is available to take this forward.

456.2 **To receive the minutes of the Sports Field Committee meeting held on 16<sup>th</sup> January 2023 and to consider and ratify any recommendations contained therein**

The minutes were circulated to members prior to the meeting. Councillor Selley **PROPOSED** the receipt and ratification of the minutes of the meeting held on 16<sup>th</sup> January 2023, **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.

**22/457 MONTHLY FINANCIAL REPORTS**

457.1 **To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 10**

The monthly financial reports for January month-end were received by members. No issues were raised.

**22/458 APPROVAL OF PAYMENT OF ACCOUNTS**

458.1 **To consider and approve payment of accounts as listed within the schedule or added at the meeting for February**

The payments schedule for February was provided to members prior to the meeting. Councillor Thomas **PROPOSED** approval of the payments for February, totalling £24,911.54, including transfer from savings account, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

**22/459 TIME ALLOCATION FOR COMMITTEE MEETINGS**

459.1 **Dates available for committee/sub-committee meetings –**

20<sup>th</sup> February – Planning and Policies & Resources committees to be held at the Village Hall, start time 7.30pm.

27<sup>th</sup> February – Burial Grounds and Leisure committees to be held at the Village Hall, start time 7.30pm.

Date for the Village Show Sub-committee still to be agreed – the Assistant Clerk will arrange this directly with members.

**22/460 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

Councillor Selley announced that he will be hosting a summer BBQ for Councillors and their partners at his home address on Sunday 2<sup>nd</sup> July. More details will be provided nearer the time.

Councillor Paxton advised that he had attended the BRCC online workshop on Nature & Wellbeing on 7<sup>th</sup> February.

Councillor Paxton advised that the local Cub Scout Pack were struggling to find a Pack Leader and may have to close.

The meeting closed at 10.13pm

**I certify these minutes are a true and correct record of the Parish Council meeting held on 13<sup>th</sup> February 2023**

**Dated this the 13<sup>th</sup> March 2023**

**COUNCILLOR B THOMAS  
CHAIRMAN**

**PAYMENT OF ACCOUNTS  
February 2023**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
22/0413	Everflow	Water Supply (07/02/2023-06/03/2023)	-£ 112.63	£ -	-£ 112.63	SPLIT		DD
22/0463	Everflow	Water Supply (07/03/2023-06/04/2023)	£ 163.23	£ -	£ 163.23	SPLIT	£ 50.60	DD
22/0464	Central Bedfordshire Council	Council Tax - Sports Pavilion (Feb)	£ 489.00	£ -	£ 489.00	4811		DD
22/0465	Peninsula Business Services	H&S Support Services - Feb 2023	£ 107.64	£ 20.33	£ 127.97	4151		DD
22/0466	Cawleys	Skip Emptying - Burial Ground (Jan)	£ 58.76	£ 11.75	£ 70.51	4314		
22/0467	Cawleys	Skip Emptying - Allots (Jan)	£ 199.18	£ 39.84	£ 239.02	4134		DD
22/0468	Cawleys	Skip Emptying - Recycle (Jan)	£ 6.64	£ 1.33	£ 7.97	4134		DD
22/0469	Cawleys	Annual Duty of Care	£ 98.28	£ 19.66	£ 117.94	4134	£435.44	DD
22/0470	EDF Energy	Electricity - Parish office (15/12/22-14/01/23)	£ 247.80	£ 12.39	£ 260.19	4137		DD
22/0471	Crown Gas	Gas - Pavilion (01/01/23-31/01/23)	£ 155.25	£ 7.76	£ 163.01	4812		DD
22/0472	British Gas	Electric supply Pavilion (01/01/23-31/01/23)	£ 111.35	£ 5.56	£ 116.91	4806		DD
22/0473	Puzzle Technology Ltd	IT Support maintenance, Backup, licences - Feb	£ 251.85	£ 50.37	£ 302.22	4142		DD
22/0474	Virginmedia	Fibre Broadband Office - Feb	£ 45.00	£ 9.00	£ 54.00	4105		DD
22/0475	Telefonica UK Ltd (O2)	Monthly Mobile Subscription - Jan	£ 13.40	£ 2.68	£ 16.08	4105		DD
22/0476	Tower Leasing Ltd	Photocopier Quarterly rental	£ 93.07	£ 18.61	£ 111.68	4111		DD
22/0477	NEST	Pension payments Jan 2023 (Paymt due Feb)	£ 1,081.79	£ -	£1,081.79	526		DD
22/0478	HM Rev & Customs	Mth 10 PAYE	£ 1,038.40	£ -	£1,038.40	525		
22/0479	HM Rev & Customs	Mth 10 Nat. Emp'ee NI Contribution	£ 454.58	£ -	£ 454.58	525		
22/0480	HM Rev & Customs	Mth 10 Nat. Emp'er NI Contribution	£ 642.83	£ -	£ 642.83	525	£2,135.81	FP
22/0481	I Nicholls	January Salary	Salary		Salary	4002		FP
22/0482	S Cowie	January Salary	Salary		Salary	4001		FP
22/0483	C Callen	January Salary	Salary		Salary	4000		FP
22/0484	J Fitzgerald	January Salary	Salary		Salary	4003		FP
22/0485	K Small	January Salary	Salary		Salary	4004		FP
22/0486	S McConville	January Salary	Salary		Salary	4004		FP
22/0487	J Pope	January Salary	Salary		Salary	4002		FP
	<b>TOTAL SALARIES</b>		<b>£ 6,809.33</b>	<b>£ -</b>	<b>£ 6,809.33</b>			

22/0488	J Fitzgerald	January Mileage 246 miles @ 45p	£ 110.70	£ -	£ 110.70	4107		FP
22/0489	J Pope	January Mileage 32 miles @ 45p	£ 14.40	£ -	£ 14.40	4107		FP
22/0490	Professional Pest Management Ltd	Pest Control at Allotments Jan	£ 70.77	£ 14.15	£ 84.92	4609		FP
22/0491	D & G Short Ltd	Duplicate Keys for new Groundsman	£ 65.84	£ 13.16	£ 79.00	4140		FP
22/0492	Reynolds Landscaping Services	Hedgeworks & maintenance Churchyard/Burial Grd	£ 559.52	£ 111.90	£ 671.42	SPLIT		FP
22/0493	Herts Fullstop	Stationery supplies	£ 78.32	£ 15.66	£ 93.98	4113		FP
22/0495	Copybox Document Systems	Photocopier Usage January	£ 48.17	£ 9.64	£ 57.81	4111		FP
22/0496	Barton Rovers FC	50% O2 Mast rental	£ 1,625.00	£ -	£ 1,625.00	4802		FP
22/0497	SumUp Payments Ltd	Card Transaction Fees - January	£ 20.28	£ -	£ 20.28	4181		Direct
22/0498	TSB Bank	Transfer from Savings Account	£ 10,000.00	£ -	£10,000.00	n/a		TF
		<b>TOTAL FEBRUARY 2023 PAYMENTS</b>	<b>£ 24,547.75</b>	<b>£ 363.79</b>	<b>£24,911.54</b>			