

**MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL, HELD ON**  
**MONDAY 8<sup>th</sup> APRIL 2019**  
**AT THE VILLAGE HALL, HEXTON ROAD, BARTON-LE-CLAY AT 7.30PM**

Present: Councillors Mr L Davison-Williams (Vice-Chair), Mrs B Thomas, Mr J Paxton, Mr A Channon and Mr J Selley

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk) & 1 member of public

Minutes: Mrs C Callen

**18/648 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mr D Gunter, Mrs G Gardner, Mr J Roberts and Mr N Day

**18/649 SPECIFIC DECLARATIONS OF INTEREST** – There were none

**18/650 POLICE REPORTS**

**650.1 To acknowledge receipt of Crime Statistics for January 2019**

The Crime statistics for January 2019, taken from Police.uk website, were acknowledged. A total of 28 crimes were reported. The categories included: 2 x antisocial behaviour, 8 x violence/sexual offence, 7 x burglary, 4 x vehicle crime, 2 x criminal damage, 2 x other theft, 1 x other crime and 2 x public order offences.

Members discussed the perceived increase in crime being seen in the village and Councillor Channon requested a comparison with year on year figures. Councillor Selley commented on the poor outcomes reported, with many being 'unable to prosecute' on completed with 'no suspect identified' and requested a letter be sent to the Police Sargent to enquire on the reasons. A letter is still to be sent to the local MP, Nadine Dorries, regarding the lack of funding and under-resourcing of the Police Force.

**ACTION – Clerk to take forward the above correspondence.**

**650.2 To acknowledge receipt of the Bedfordshire Police & Crime Commissioners monthly newsletter**

The newsletter for March was acknowledged by members.

**18/651 PUBLIC QUESTION TIME**

One member of public was present. Clarification was sought regarding the crime statistics and map previously discussed.

**18/652 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT.**

**652.1** Councillor Shingler was not present at the meeting and no written report was available.

**ACTION – A reminder to be sent to Councillor Shingler for him to provide a report if unable to attend the meeting.**

**18/653 PLANNING COMMITTEE REPORTS/UPDATE**

**653.1 Matters arising from previous Planning Committee not included within agenda**

A response is still awaited regarding the question of whether suitable business use authority has been provided for 2 Windsor Road. The Clerk will chase the planning case officer.

An update was provided regarding Pete's Place, where confirmation of trading licence was previously awaited. The shop is now closed with a sign on the door advising that the landlord has repossessed the unit due to non-payment of rent.



- 653.2 **To receive the minutes of the Planning Committee meeting held on 25<sup>th</sup> March 2019 and to consider and ratify any recommendations contained therein**  
A copy of the minutes was circulated to members prior to the meeting. Councillor Davison-Williams **PROPOSED** receipt and approval of the minutes of the Planning committee meeting held on 25<sup>th</sup> March, this was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 653.3 **Update on planning applications refused/granted**  
A list of planning application decisions was circulated to members prior to the meeting. This was duly noted. A copy is provided within the minutes. Members noted that the planning application CB/18/04080/FULL in respect of Maple House, Nicholls Close, for a new dwelling has been refused.
- 653.4 **Update on Enforcement Notices**  
There were none.
- 653.5 **To consider new planning applications or delegate authority to respond to committee**  
**CB/19/00715/FULL, 1 Arnold Close:** Two storey side extension and single storey front extension  
- No comments.  
**CB/19/00781/FULL, 19 Bedford Road:** Erection one dwelling – re-submission CB/18/02729/FULL  
- No comments.  
**CB/19/00686/FULL, 114 Manor Road:** single storey side rear extension and erection of outbuilding in rear garden – No comments.
- 653.6 **To consider any planning applications received after the agenda was produced**  
There were none.
- 653.7 **To consider the planning application for the proposed M1 to A6 Link Road**  
CB/19/00887/FULL - Central Bedfordshire Council has now submitted a planning application for the proposed M1 to A6 Link Road. Members discussed the proposed plan. They acknowledged that it would help with reducing the through traffic in Streatley and Sharpenhoe and also improve business links to the M1 but felt it would increase traffic on the A6.  
Their original concerns, raised at the time of the consultation period, had still not been addressed, particularly the impact on traffic movements East/West from the A6 towards Hitchin on the Hexton Road.  
Councillor Davison-Williams **PROPOSED** a decision be deferred to the Planning Committee meeting on 15<sup>th</sup> April and that in the meantime a response to the Council's letter last October regarding the traffic modelling undertaken be requested from the Planners. This was **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.
- 653.8 **Update regarding the Local Plan**  
An email from the Programme Officer has been received advising on the appointment of the Planning Inspectors and providing details of the proposed Hearing sessions starting from 21<sup>st</sup> May 2019. Councillor Davison-Williams has reviewed the various Matters to be discussed and provided a schedule of those he feels the Parish Council should be involved with. The Programme Officer has confirmed that the original representations will be considered, however, if further representation is required then a request to participate at a specific hearing should be submitted by 5pm on 9<sup>th</sup> April 2019. Councillor Davison-Williams confirmed that he would be attending with regards to the Neighbourhood Plan. Councillor Davison-Williams **PROPOSED** that the Parish Council request attendance at the various Hearing Sessions as outlined. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**. The Parish Council will seek a suitable company to represent them at these Hearings – to be discussed at the next Planning Committee meeting.



- 653.9 **To consider attendance at the CPRE Bedfordshire Annual General Meeting**  
An invitation has been received to attend the AGM at Clifton Community Centre on Wednesday 24<sup>th</sup> April 2019 at 7pm. The guest speaker is Crispin Truman, Chief Executive of CPRE, talking on 'CPRE and the future of our Countryside'. Councillor Thomas agreed to attend on behalf of the Parish Council.
- 18/654 MINUTES OF LAST MEETINGS**
- 654.1 **To receive and approve the minutes of the Full Council meeting held on 11<sup>th</sup> March 2019**  
The minutes of Full Council held on 11<sup>th</sup> March 2019 were previously circulated to members. Councillor Davison-Williams **PROPOSED** the receipt and approval of the minutes, with the date amended. This was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
- 654.2 **Matters arising outside of committee reports/updates**  
Councillor Channon advised there had been poor engagement re the recent Blog which was published regarding being a Parish Councillor.
- 18/655 CHAIRMAN'S ANNOUNCEMENTS**
- 655.1 A Thank You letter has been received from Unity Hall regarding the recent S137 grant award. They have now purchased 2 hand dryers for the toilets with the money awarded.  
A Thank You email has been received from Arnold Academy PTA regarding the recent S137 grant award. They have now purchased a water-bottle water fountain with the money awarded and a photo of it in situ has been provided.  
An email has been received from the Chair of the Christmas Lights Committee advising that she has now stood down from the Committee and thanking the Parish Council for their support and guidance. The Clerk has acknowledged her email and wished her well for the future.
- 655.2 **To remind Chairs and Outside representatives to submit Annual Reports to the Clerk**  
Members were reminded to submit their reports as soon as possible.
- 18/656 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**
- 656.1 **Matters arising from previous Policies & Resources Committee not included within agenda –**  
Councillor Davison-Williams updated members that he has now met with the Assets Team at Central Bedfordshire Council to review the ownership of the land bordering Bailey's Piece. Further clarification is required and he will continue to investigate.  
The meeting with the Village Hall Committee has not yet been arranged to review the lighting.  
The Clerk has met with Peninsula Health & Safety representative to review the Risk Assessments for the Parish Council.  
The Clerk is awaiting a response to her query with Direct 365 regarding a breakdown of the excess weight charges for the Skip at the Allotments.
- 656.2 **To receive the minutes of the Policies & Resources committee meeting held on 25<sup>th</sup> March 2019 and to consider and ratify any recommendations contained therein.**  
A copy of the minutes was previously circulated to members. Councillor Davison-Williams **PROPOSED** approval and ratification of the recommendations contained within the minutes of the Policies and Resources meeting held on 25<sup>th</sup> March 2019, this was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
- 656.3 **To receive the minutes of the Pay & Personnel Sub-committee meeting held on 25<sup>th</sup> March 2019 and to consider and ratify any recommendations contained therein.**  
A copy of the minutes was previously circulated to members. Councillor Davison-Williams **PROPOSED** approval and ratification of the recommendations contained within the minutes of the Pay & Personnel Sub-committee meeting held on 25<sup>th</sup> March 2019, this was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.



- 656.4 **Confirmation of Re-investment of Hampshire Trust Funds**  
The sum of £83,448.91 has been reinvested in the Hampshire Trust 1 Year Business Bond issue 24 at 1.85%. The previous Bond has been closed and a new one opened. The interest is higher than originally advised.
- 656.5 **To approve the Annual Audit Plan**  
The Plan for 2018/19 Year End Audit was provided to members ahead of the meeting. Councillor Davison-Williams **PROPOSED** the Annual Audit Plan be approved, including the Internal Audit Terms of Reference updated with the date of April 2019. This was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
- 656.6 **To review Financial Regulations 2019/20**  
The latest version of the Financial Regulations was provided to members ahead of the meeting. Councillor Davison-Williams **PROPOSED** the Financial Regulations 2019/20 be adopted, this was **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.  
**ACTION - Policies & Resources Committee to review 6.7 of the regulations regarding Direct Debit instructions to be revisited bi-annually.**
- 656.7 **To review Standing Orders 2019/20**  
The latest version of the Standing Orders was provided to members ahead of the meeting. This included areas highlighted as amendments in line with NALC guidance, mainly around the changes with the GDPR requirements. Councillor Davison-Williams **PROPOSED** the Standing Orders be adopted as amended, this was **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.
- 656.8 **To review Code of Conduct 2019/20**  
The latest version of the Code of Conduct was provided to members ahead of the meeting. Councillor Davison-Williams **PROPOSED** the Code of Conduct 2019/20 be adopted, this was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 656.9 **To acknowledge and consider request from Hear2Listen re Bedfordshire Young People's Service**  
An invitation has been received to attend a presentation by Hear2Listen at Shuttleworth House on 18<sup>th</sup> May at 10am-12noon, to highlight the pressures facing young people in the community resulting in mental health issues and what support could be given to them. Councillors Thomas and Davison-Williams volunteered to attend on behalf of the Parish Council.
- 656.10 **Retrospective approval of the cost for increased storage on the Bartonleclay.co.uk domain account**  
Namesco, who provide the bartonleclay.co.uk domain name, advised the Office on 26<sup>th</sup> March that the storage on the email accounts had been exceeded. The office deleted files to try and address the issue but the following day the email accounts were frozen. The domain name includes all email accounts for both staff and councillors. To unfreeze the accounts, the Council had to pay to increase the storage and agreed to purchase 2x 15GB mail boxes at £71.80 plus VAT which the Assistant Clerk paid for on her Credit Card – the expenses claim is included in the April payment of accounts. Councillor Davison-Williams **PROPOSED** the retrospective approval of £71.80 plus VAT to Namesco, this was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
- 656.11 **To approve the transfer of funds to the Nationwide 45 Day Notice Savings Account**  
Central Beds Council have confirmed that the first tranche of Precept funds has been processed for payment. Once this is received, the funds held with the TSB will exceed the £85k FSCS guarantee amount. Councillor Davison-Williams **PROPOSED** that £60,000 be transferred via cheque to the Parish Council's 45 day notice Savings Account held with the Nationwide Building Society. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.



**18/657** **BURIAL GROUNDS COMMITTEE REPORT/UPDATE**

**657.1** **Matters arising from previous Burial Grounds committee not included within agenda - information only**

The Faculty paperwork required to reset the leaning headstone in the churchyard has now been completed and displayed at the Parish office and St Nicholas Church. The notice must be displayed until the end of April to give relatives an opportunity to come forward before any work takes place. Work will be organised as soon as possible.

Treatment of the moss in the Garden of Rest at St Nicholas Churchyard has been successful and the Groundsman will continue to keep an eye on this.

**657.2** **To receive the minutes of the Burial Grounds committee meeting held on 18<sup>th</sup> March 2019 and to consider and ratify any recommendations contained therein.**

A copy of the minutes was previously circulated to members. Councillor Channon **PROPOSED** the approval and ratification of the minutes of the burial ground committee held on 18<sup>th</sup> March 2019, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

**657.3** **To acknowledge churchyard and burial ground inspections**

The inspection undertaken on 28<sup>th</sup> March was acknowledged, everything was in order.

**657.4** **To acknowledge the War Memorial inspection**

The inspection undertaken on 28<sup>th</sup> March was acknowledged. The works for the re-lettering of the names engraved on the war memorial were considered under 18/657.5

**657.5** **To consider and approve contractor and cost for refurbishment of war memorial**

Two quotations were provided and considered to clean and re-paint the lettering and repair the hairline crack in the memorial. Councillor Channon **PROPOSED** approval of the quote from Offley Memorials at £974 plus VAT. This was **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.

**657.6** **To consider and approve annual contract for Reynolds Landscaping Services for 2019/20**

Reynolds Landscaping have provided their quotation for the 2019/20 grass cutting and landscaping contract for the burial ground and churchyard. In previous years the contract has not included cutting the height/regrowth of the burial ground hedge, only trimming the sides. The committee recently agreed the cost to reduce the height to 6 foot at an additional cost of £900 + VAT. To ensure the height is maintained and manageable, Reynolds were asked to include the hedge height in their quote for the current year. They have quoted an additional £110. All other costs are as per last year's contract. Councillor Channon **PROPOSED** approval to renew the contract, including the additional £110 for hedge-cutting. This was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

**18/658** **HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE**

**658.1** **Matters arising from previous Highways & Environment committee not included within agenda - information only**

Councillor Paxton advised that the two bus shelters on Luton Road were vandalised over the weekend. This has been reported to the Police. Replacement Perspex is required to mend the shelters and the Clerk was asked to arrange the repairs on an urgent basis in view of the health & safety risk to the public. Retrospective approval of the costs will be sought at the next committee meeting.

Councillor Paxton attended the demonstration and meeting to discuss the benefits of the Morelock portable speed signage at Bletsoe on 28<sup>th</sup> March. This will be discussed further regarding the way forward at the next committee meeting.

The Clerk and Councillor Paxton hosted the Great British Spring Clean event on Saturday 6<sup>th</sup> April at Grange Road and Norman Road estates. 7 residents joined the event and 10 bags of rubbish were collected.

The perspex in the Bus shelter on Windsor Road was broken two weeks ago and has been replaced by the Groundsmen.



658.2 **To receive the minutes of the Highways & Environment committee held on 18<sup>th</sup> March 2019 and to consider and ratify any recommendations contained therein**  
A copy of the minutes was previously circulated to members. Councillor Paxton **PROPOSED** approval and ratification of the minutes of the meeting held on 18<sup>th</sup> March, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

658.3 **To acknowledge the Bus Shelter inspections**  
The bus shelter inspection of 29<sup>th</sup> March was acknowledged. Everything was in order.

658.4 **Update regarding the Whitbread Wanderbus service to Hitchin**  
Whitbread Wanderbus had their committee meeting recently and discussed the issue of the passengers in Barton being unable to catch the Hitchin bus due to insufficient seats on the bus. They are prepared to run a second vehicle for a 3 month trial period from 6<sup>th</sup> May, subject to assurances from the Parish Council that the Service will be promoted in Barton to make residents aware of the extra provision. It was agreed to put posters on all the noticeboards around the village, including the library, and ask local shops and the chemist to spread the word.

One member of the public left at 9.31pm.

658.5 **Update regarding Traffic Calming Installation in Hexton Road and approve response letter regarding the delay**  
Following several 'chasers' by the Clerk, Central Bedfordshire Council (CBC) have now advised that the traffic calming installation works previously planned from 8<sup>th</sup> to 12<sup>th</sup> April have been postponed as the build costs have not yet been agreed. They will provide an update in due course once arrangements have been finalised, with an indicative date of May. Drawings of the scheme have been provided and circulated to members. Councillor Paxton drafted a response to CBC to express disappointment in the delay. Councillor Paxton **PROPOSED** approval that the letter be sent with the wording as amended. This was **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.

Following complaints from an elderly resident, Councillor Thomas requested that Central Bedfordshire Council be approached to see if they have changed their view and are prepared to allow seating at the South-bound Bus Shelter in Bedford Road (opposite the Chemist). **ACTION – Clerk to approach Central Beds Council.**

#### 18/659 **LEISURE COMMITTEE REPORT/UPDATE**

659.1 **Matters arising from previous Leisure Committee not included within agenda – information only**

Installation of the replacement swings and safety surfacing at Arnold Rec is due to be completed on Thursday 4<sup>th</sup> April. Councillor Thomas expressed the Parish Council's thanks to the Assistant Clerk for supervising the works. Good feedback has been received on Social Media. During the weekend of 30<sup>th</sup>/31<sup>st</sup> March, the contractor's metal safety fencing was trodden down and a number of the panels were damaged. This has been reported to the contractor who will report the incident to the Police. The office has also received reports that the play equipment was being used.

The large metal entrance gate into the Park (from Old Road) has been damaged and does not close properly now. The Groundsman has made a temporary fix to ensure the gates can be securely locked.

The swing works did not include the removal/replacement of the upright wooden posts around the swing area. Many of the uprights are split. A separate quote is being sought regarding removal or replacement of these.

The new Heritage garden at the allotment site is due to be grass seeded shortly. Mr Horner is carrying out the work.

The key holder for Norman Road play area has reported an incident where children were urinating on the swings and spray painting. This was witnessed by a neighbour who challenged the children and provided water for them to clean it up, which they did. The key holder has asked that this incident be minuted and has asked whether Council "could display a notice threatening to fine any anti-social behaviour". Unfortunately the Council would be unable to enforce this action.

The Groundsman has now repaired and refurbished the bench by the basketball net in Arnold Recreation Ground. He will use all salvaged materials on other benches within the recreation ground.

659.2 **To receive the minutes of the Leisure committee meeting held on 18<sup>th</sup> March 2019 and to consider and ratify any recommendations contained therein**

Councillor Thomas **PROPOSED** receipt and ratification of the minutes of the Leisure committee held on 18<sup>th</sup> March, **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**.

659.3 **To acknowledge weekly Playground and Fitness Equipment Inspections**

The Arnold Recreation Ground playground inspections of 19<sup>th</sup>, 26<sup>th</sup> March and 1<sup>st</sup> April were acknowledged. In Arnold Recreation Ground, the only outstanding work is the repair to the green gate into the play area.

The Fitness Equipment inspections of 19<sup>th</sup>, 26<sup>th</sup> March and 1<sup>st</sup> April were acknowledged. Everything was in order.

The Norman Road play area inspections of 16<sup>th</sup>, 23<sup>rd</sup> and 31<sup>st</sup> March were acknowledged. Everything was in order.

659.4 **To retrospectively approve cost of replacement barriers and fencing at Arnold Recreation Ground footpath number 4**

Retrospective approval sought for the cost for replacement barriers, fencing, surfacing and culvert at the entrance to Arnold Recreation ground from Church Road - footpath number 4. The total cost for the works to be undertaken by Barton Countryside Conservation is £705.32. Central Bedfordshire Council have paid half the total costs (£352.60). Work is due to start week commencing Monday 8<sup>th</sup> April. Councillor Thomas **PROPOSED** retrospective approval for the wooden structure at a cost of £352.72, **SECONDED** by Councillor Paxton with **4 in favour and 1 against**.

18/660 **SPORTS FIELD COMMITTEE REPORT/UPDATE**

660.1 **Matters arising from previous Sports Field committee not included within agenda, information only**

IDS (Industrial Door System) visited the Pavilion to view the recent repair works to the roller shutter door. Their response has finally been received. They acknowledge that the welding is not tidy but that it is solid and will not cause further issues. They state that the lock is sitting slightly proud of the casing, which is caused by grinding the casing off to adjust and re-weld, and they feel it does not hamper the security aspect. They would class any further works to these issues as cosmetic and would require a new order to return and address them. Members discussed the response in line with the poor quality issues already raised and do not feel that these are merely cosmetic problems - several holes have also been drilled in the frame, which have weakened the structure. Councillor Selley **PROPOSED** IDS be asked to return to site at no extra cost and the current invoice is not paid until the work has been finalised. This was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

The Youth football team have advised that they are behind on some matches and may need to play mid-week games. The office will organise cover, if required.

The groundsman has advised that one of the three boiler Calorifiers has broken down. There is sufficient hot water in the remaining two and a quotation for the repair is being organised.

Councillor Selly advised that overnight Friday 5<sup>th</sup> and Saturday 6<sup>th</sup> April, criminal damage was done to the wooden fence at the Sports Field and two of the bus shelters in Luton Road. Councillor Paxton

was thanked for reporting the incident to the police. The Clerk has checked with the insurance company that cover is available on a like-for-like basis. Gilks Fencing contractors have visited the site and will provide a quotation to repair the fencing, either with wood or metal posts. Due to the concerns regarding possible unauthorised access to the pitches and further damage, retrospective approval for the quote will be sought so that the works can be completed as soon as possible. Once a decision has been made regarding the future of the Sports Field, consideration of lighting on the access road will be revisited.

**18/661 MONTHLY FINANCIAL REPORTS**

**661.1 To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports**

The monthly financial reports up to March month end were received by members.

**18/662 APPROVAL OF PAYMENT OF ACCOUNTS**

**662.1 To consider/approve payment of accounts as listed within the schedule or added at the meeting**

The payments for April were provided to members. Councillor Davison-Williams **PROPOSED** approval of the payments for April with the exception of the payment to Industrial Door Systems, folio no. 0454/18. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**18/663 TIME ALLOCATION FOR COMMITTEE MEETINGS**

**663.1 Dates available for committee/sub-committee meetings –**

15<sup>th</sup> April – Planning, Highways & Environment, Sports Field - to be held in the Parish office, start time 7.30pm.

29<sup>th</sup> April - Leisure committee walkabout

**18/664 MISCELLANEOUS CORRESPONDENCE RECEIVED**

**664.1 To acknowledge receipt of the ICCM Journal, Spring 2019 edition - acknowledged.**

**664.2 To acknowledge receipt of the Rural Services Network Monthly bulletin, April edition - acknowledged.**

**664.3 To acknowledge receipt of the Rural Services Network Weekly Bulletin of 12<sup>th</sup>, 19<sup>th</sup>, 26<sup>th</sup> March and 2<sup>nd</sup> April - acknowledged.**

**664.4 To acknowledge receipt of the National Association of Local Council Chief Executive's Bulletin of 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup> March and 5<sup>th</sup> April - acknowledged.**

**664.5 To acknowledge receipt of the National Association of Local Council monthly newsletters – Acknowledged.**

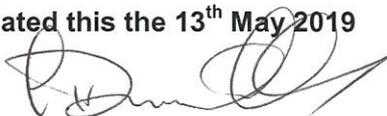
**18/665 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

There were none.

The meeting closed at 10.13 pm

I certify these minutes are a true and correct record of the Parish Council meeting held on 8<sup>th</sup> April 2019

Dated this the 13<sup>th</sup> May 2019



**COUNCILLOR L DAVISON-WILLIAMS  
VICE-CHAIRMAN**

**PAYMENT OF ACCOUNTS**  
**April 2019**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
0436/18	Cawleys	Skip Emptying - Burial Ground (March)	£ 43.97	£ 8.79	£ 52.76	4314		DD
0437/18	Scottish Power	Electricity - Parish office (1/3/19 - 1/4/19)	£ 100.95	£ 5.05	£ 106.00	4137		DD
0438/18	Crown Gas	Gas - Pavilion (01/03/19-31/03/19)	£ 116.48	£ 5.82	£ 122.30	4812		DD
0439/18	British Gas	Electric supply Pavilion (01/03/19-31/03/19)	£ 139.18	£ 6.95	£ 146.13	4806		DD
0440/18	Everflow Ltd	Water Supply Office, Sports, Allots (7/4/19 - 6/5/19)	£ 47.87	£ -	£ 47.87	SPLIT		DD
0441/18	NEST	Pension payments March 2018 (Payment due April)	£ 665.21	£ -	£ 665.21	526		DD
0442/18	HM Rev & Customs	Mth 12 PAYE	£ 483.40	£ -	£ 483.40	525		7108
0443/18	HM Rev & Customs	Mth 12 Nat. Emp'ee NI Contribution	£ 442.88	£ -	£ 442.88	525		7108
0444/18	HM Rev & Customs	Mth 12 Nat. Emp'ee NI Contribution	£ 509.31	£ -	£ 509.31	525	£ 1,435.59	7108
0445/18	I Swales	March Petty Cash	£ 22.91	£ 4.58	£ 27.49	4140		7114
0446/18	I Swales	March Mileage 268 miles @ 60.1p	£ 161.07	£ -	£ 161.07	4107	£ 188.56	7114
0447/18	C Callen	Mileage 48 miles @ 45p	£ 21.60	£ -	£ 21.60	4107		7115
0448/18	S Cowie	Expenses - Namesco Domain Name	£ 71.80	£ 14.36	£ 86.16	4122		7116
0449/18	S Cowie	Mileage 22.8 miles @ 45p	£ 10.26	£ -	£ 10.26	4107	£ 96.42	7116
0450/18	Boston Crop Sprayers Ltd	Battery for White-liner	£ 18.50	£ 3.70	£ 22.20	4805		7117
0451/18	PPM Professional Management	Pest Control Allotments (March)	£ 62.41	£ 12.48	£ 74.89	4609		7118
0452/18	Jewson	Wood to repair bench in Arnold Recreation	£ 118.19	£ 23.64	£ 141.83	4650		7119
0453/18	Office Petty Cash	Stamps & Milk for Office	£ 8.56	£ -	£ 8.56	SPLIT		7120
0455/18	Barton Village Hall	March PC Meeting x2	£ 70.00	£ -	£ 70.00	4112		7123
0456/18	Herfordshire County Council	Office Supplies	£ 76.88	£ 15.38	£ 92.26	4113		7124
0457/18	Beds Rural Communities Charity	DBS Check re Groundsman	£ 69.00	£ 5.00	£ 74.00	4191		7126
19/0001	Peninsula Business Services	HR Services - April 2019	£ 199.00	£ 39.80	£ 238.80	4151		DD
19/0002	Central Bedfordshire Council	Council Tax - Parish Office - April	£ 232.80	£ -	£ 232.80	4137		DD
19/0003	Central Bedfordshire Council	Council Tax - Sports Pavilion - April	£ 576.25	£ -	£ 576.25	4811		DD
19/0004	Direct 365	Skip Emptying - Allotments (April) Plus Duty of Care Annual Sub	£ 174.36	£ 34.87	£ 209.23			DD

19/0005	I Nicholls	April Salary	Salary	.		Salary	4002	7109
19/0006	E Rhodes	April Salary	Salary			Salary	4004	7110
19/0007	S Cowie	April Salary	Salary			Salary	4001	7111
19/0008	C Callen	April Salary	Salary			Salary	4000	7112
19/0009	I Swales	April Salary	Salary			Salary	4003	7113
	<b>TOTAL SALARIES</b>		<b>£ 5,266.77</b>			<b>£ 5,266.77</b>		
19/0010	BATPC	Annual Affiliation Fee 2019/20	£ 1,011.00	£ -		£ 1,011.00	4108	7122
19/0011	ICCM	Annual Membership 2019/20	£ 95.00	£ -		£ 95.00	4108	7125
<b>TOTAL APRIL 2019 PAYMENTS</b>			<b>£11,175.61</b>	<b>£ 252.42</b>		<b>£11,428.03</b>		

## Planning Application Refused/Granted

Date rec'd	App No	Address	Details	Granted/ Approved	Date of Decision	Objection/No Comment
02/04/2019	19/00686/FULL	114 Manor Road	Single storey side rear extension and erection of outbuilding in rear garden			
29/03/2019	19/00781/FULL	19 Bedford Road	Erection One dwelling - re-submission CB/18/02729/FULL			
22/03/2019	19/00715/FULL	1 Arnold Close	Two storey side extension and single storey front extension			
15/03/2019	TCA/19/00090	2 Horsler Close	Works to trees within a Conservation Area: Prune one ash tree and one Sycamore tree located within the rear garden			No comments
11/03/2019	TRE/19/00066	4 Manor Farm Close	1 Ash tree within the rear garden. The tree is listed as within group G3 within TPO ref: SB/TPO/94/00006			No comments
06/03/2019	TRE/19/00062	15 Manor Farm Close	Works to trees protected by a Preservation Order: Prune 3 Ash trees in the rear garden. The trees are within Group G4 of TPO Ref: SB/TPO/94/00006			No comments
01/03/2019	19/00470/FULL	126 Manor Road	New Dormers to front & rear			- OBJECT: The size of the proposed dormer window is not consistent with the dormer on the adjoining property and is unbalanced aesthetically
14/02/2019	19/00283/FULL	15 Roman Road	Single storey rear extensions and associated alterations	Granted	26/03/2019	No comments
06/02/2019	19/00087/FULL	8 Peck Court	Convert garage into living accommodation with new window to rear	Granted	20/03/2019	No comments
01/02/2019	19/00169/FULL	5 Grange Road	Installation of 2 double glazed clear glass opening windows in the same ground floor side aspect	Granted	04/03/2019	No comments
01/02/2019	19/00174/FULL	23 Manor Farm Close	Single storey side extension	Granted	14/03/2019	No comments
01/02/2019	18/04080/FULL	Maple House, Nicholls Close	New Dwelling with associated access and parking	Refused	21/03/2019	<p><b>OBJECT:</b> The Parish Council feel the proposed house is too large for the site and inappropriate with the style required for a Conservation Area. The proposed house should not be sympathetic with houses in Nicholls Close as they are not within the Conservation Area but with those houses which are in the conservation area i.e. the Clipstone cottages and mews. In addition the Parish Council queries the ownership of the land used for relocated parking spaces for the existing Maple House, as it believes this is not under the ownership of the property. The Parish Council recommends that this application goes to committee for a decision, rather than via the planners.</p>