

**MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL, HELD ON**  
**MONDAY 12<sup>th</sup> OCTOBER 2020**  
**ONLINE AT 7.36PM**

Present: Councillors Mrs B Thomas (Vice-Chair), Mrs G Gardner, Mr N Day, Mr J Roberts, Mr S Laycock, Mr A Channon, Mrs V Jones, Mr J Selley and Mr K Taylor

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk), Central Bedfordshire Councillor Shingler

Minutes: Mrs C Callen

**20/264 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mr J Paxton and Mr L Davison-Williams

**20/265 SPECIFIC DECLARATIONS OF INTEREST**

Members were reminded of the procedures regarding declaration of interests. There were none.

**20/266 POLICE REPORTS**

**266.1 To acknowledge receipt of Crime Statistics for August 2020**

The Crime statistics for August 2020, taken from Police.uk website, were acknowledged. A total of 17 crimes were reported, slightly lower than previous years, with 4 still under investigation and 1 awaiting Court outcome. The categories for August included: 8 x antisocial behaviour, 5 x violence/sexual offence, 1 x public order, 2 x vehicle crime and 1 x burglary.

**266.2 Update following the Community Policing Priority Setting Meeting on 17<sup>th</sup> September**

Councillor Thomas provided an update following her attendance at the meeting.

Priorities agreed for the next three months were advised as shoplifting in Leighton Buzzard and drug dealing in the villages. Specific intelligence was requested on any drug dealing issues seen.

**20/267 PUBLIC QUESTION TIME**

No members of the public were present.

**20/268 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT.**

268.1 Councillor Shingler gave an update on Central Bedfordshire's Covid-19 position as 'Medium' risk and confirmed that the Council was continuing to undertake business as usual.

He advised that there is no further update regarding the Local Plan, with the Inspectors currently looking at the additional information provided following the last consultation.

The Clerk requested Councillor Shingler's assistance in making contact with Central Bedfordshire Council's Traffic Management Team regarding the outstanding works on Old Road.

No other items were reported.

Councillor Shingler left at 7.48pm

**20/269 PLANNING COMMITTEE REPORTS/UPDATE**

**269.1 Matters arising from previous Planning Committee not included within agenda -**

Councillor Gardner requested that CPRE's campaign to encourage constituents to lobby their MP regarding the proposed planning changes be included on the next committee meeting agenda.

**269.2 To receive the minutes of the Planning Committee meeting held on 28<sup>th</sup> September 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Gardner **PROPOSED** approval and ratification of the minutes of the meeting held on 28<sup>th</sup> September, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

**269.3 Update on planning applications refused/granted**

A list of planning application decisions was circulated to members prior to the meeting. This was duly noted.

269.4 **Update on Enforcement Notices**

There were none.

269.5 **To consider new planning applications or delegate authority to respond to committee:**

**CB/20/03389/FULL, 15 Whitehill Road:** Garage conversion with new lantern roof

Following discussion, Councillor Gardner **PROPOSED** the following comments be submitted,

**SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED:**

Object: Proposal is for the garage to be converted into a kitchen area & utility but the application states 'no loss of parking'. No scale parking plan has been provided to show the minimum off-road spaces are deliverable. The applicant must address parking measures to demonstrate feasibility.

**CB/TCA/20/00545, 77-79 Hexton Road:** Notification of works to trees in a conservation area: remove red maple tree and replace with silver birch tree in an alternative position

Following debate, Councillor Day **PROPOSED** the following comments be submitted, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED:**

Object: The Parish Council wish to oppose the unnecessary removal of a healthy, mature tree to allow space for additional parking on the site and feel that the applicant should be able to work around the existing tree. The proposed replanting of a sapling Silver Birch in an alternative position will not compensate for the loss of the Red Maple tree.

**CB/20/03429/FULL, 1 Cromwell Road:** Part single and part two storey side & rear extensions with single storey front extension

- *No comments*

**CB/20/03494/FULL, 4 Osborn Road:** Proposed single storey rear extension & new front porch

- *No comments*

**CB/20/03506/FULL, 102 Osborn Road:** Two storey side, single storey rear and front porch extensions and demolish garage

- *No comments*

269.6 **To consider and approve response to the MHCLG Planning Consultation**

Following discussion at the Planning meeting on 28<sup>th</sup> September, the Clerk has received some feedback from members but has not been able to prepare the response to the Consultation. CPRE have now published their feedback. Councillors Roberts, Gardner, Day and Channon volunteered to assist in formulating a response. **ACTION – Clerk to forward the information available to Councillors for their feedback.**

269.7 **To consider and approve response to the Land Agent for the proposed development East of Barton-le-Clay, regarding any additional services needed for the village should the development be approved**

Following Turley's presentation last year on behalf of Taylor Wimpey, the Parish Council agreed to consider the needs of the Village to request funding from the developers, if they get agreement to proceed. In January, it was agreed to await a capacity analysis report to evidence the requirements of the village (19/505). Unfortunately, this item was deferred as a result of the Covid-19 pandemic. Turley's have now contacted the Parish Council regarding allotment land requirement (as discussed by the Leisure Committee 20/197). It was agreed that the Village priorities also included additional Burial Ground land (as discussed by the Burial Ground Committee 20/213), Doctors surgery extension, Community Centre/Village Hall improvements and to address the retail and parking issues in the centre of the Village. **ACTION – Clerk to send a holding email to the Land Agent highlighting the key areas for consideration. Evidence and figures to quantify the requirements to be discussed at the next Committee Meetings.**

- 269.8 **To consider request from Central Beds Council Licencing Team regarding a potential Street Trader**  
 The Parish Council have been approached by Central Beds Council Licencing Team to seek views regarding a potential street trader who has made enquiries to set up business on the driveway that currently belongs to the Post Office. He is understood to have already got their permission. Concerns were raised that the driveway was too close to the neighbouring residential properties; that there is only a narrow pathway at that point for customers to stand and be served; the location is mid-way between a busy central roundabout junction and the pedestrian crossing; there would be no available parking, with double yellow lines along that stretch of the road; in the current trading climate there is no demand for an additional food outlet, with existing restaurants and take-away services in close proximity to the proposed location offering similar food at the same trading times. After due consideration, Councillor Roberts **PROPOSED** to decline the request as the proposed location was not appropriate for such a business, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 20/270 MINUTES OF LAST MEETINGS**
- 270.1 **To receive and approve the minutes of the Full Council meeting held on 14<sup>th</sup> September 2020**  
 The minutes of Full Council held on 14<sup>th</sup> September 2020 were previously circulated to members. Councillor Thomas **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Roberts **with 8 in favour and 1 abstention**.
- 270.2 **Matters arising outside of committee reports/updates**  
 Mazars have now completed their Annual Audit for 2019/2020. The Notice of Completion of Audit has been placed on the Website and Parish Noticeboards and a copy of the signed AGAR is available to view on the Website.  
 The Clerk is pleased to advise that there were no significant findings and no minor issues identified. The Auditors comments state: *"in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met"*.  
 The Clerk will ensure this is formally acknowledged at the November Full Council meeting Councillor Thomas congratulated the Clerk on her efforts.
- 20/271 CHAIRMAN'S ANNOUNCEMENTS**
- 271.1 **Announcements as deemed appropriate by the Chairman**  
 There were none.
- 271.2 **To consider attendance at the Beds Rural Communities Charity Online AGM on 15<sup>th</sup> October**  
 Notification of the AGM to be held online on Thursday 15<sup>th</sup> October at 5pm to 5.45pm. No one was available to attend.
- 271.3 **To consider attendance at the Beds Association of Town & Parish Councils Online AGM on 21<sup>st</sup> October**  
 Notification of the AGM to be held online on Wednesday 21<sup>st</sup> October at 7.30pm to present the Annual Report and Accounts and appoint officers. No one was available to attend.
- 20/272 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**
- 272.1 **Matters arising from previous Policies & Resources Committee not included within agenda**  
 The Parish Council have appointed Solicitors to act in relation to the Superior Landlord Consent required for Barton Rovers FC to sub-let a welfare area for the Royal Mail delivery staff. Legal paperwork is currently in progress. In the meantime, it is understood that from 12<sup>th</sup> October, BRFC will hire a room to the Royal Mail under their normal room hire agreements until everything is resolved.  
 The Council have received 8 applications for s137 Grants, requesting a total of £2278 – this is in addition to the Grants provided earlier in the year to some groups at the start of the COVID-19 Pandemic. These will be discussed at the next Committee meeting.

Councillor Channon provided an update from Ramsey Manor Lower School regarding the Governor vacancy, which has now been filled by a parent. He will advise the school of the Council's school liaison volunteer for their future reference.

Direct365 are still in dispute with the Parish Council regarding the former contract for the skip at the allotments. The Clerk wrote to them on 27<sup>th</sup> July outlining all the missed collections and offering a payment of £97.58 plus VAT. They have now chased the total £538.66 from the original invoices but not addressed the issues as highlighted in the Clerks letter – they are proposing to transfer the case to their Legal Department. The Clerk will continue to try and communicate with them but at present they just send automated messages.

**272.2 To receive the minutes of the Policies & Resources Committee meeting held on 28<sup>th</sup> September 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 28<sup>th</sup> September, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**272.3 Exempt Business –**

Resolution to exclude members of press and public from debate on agenda item 20/272.4 (Standing Order 67). "That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw". Councillor Thomas advised that as there were no members of the press or public present, the resolution was not required to be passed.

**272.4 To receive the minutes of the Pay & Personnel Sub-Committee meeting held on 5<sup>th</sup> October 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Roberts **PROPOSED** approval and ratification of the minutes of the meeting held on 5<sup>th</sup> October, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**272.5 To approve the annual donation to Barton Christmas Lights Committee**

As agreed at Full Council 17/352.2, £1000 is budgeted for each year to support the lights maintenance and storage. Councillor Thomas **PROPOSED** the donation of £1000 to Barton Christmas Lights, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

**272.6 To acknowledge approach from a resident regarding a composting business plan**

The Parish Council have been approached to consider a request from a resident to set up a local composting business. Following discussion, it was agreed that such a request was outside the remit of the Parish Council and that the resident should be advised to contact Central Bedfordshire Council Environment team to assist with their business plan.

**272.7 To acknowledge and consider attendance on BATPC Online Training sessions**

Details from BATPC of online training being run in partnership with Breakthrough Communications were provided. Staff and Councillors to advise the Clerk if interested in attending.

**20/273 BURIAL GROUNDS COMMITTEE REPORT/UPDATE**

**273.1 Matters arising from previous Burial Grounds committee not included within agenda - information only**

UK Power Networks have replaced the two pylons either side of the burial ground and are now waiting for a date for the power to be turned off so the pylons can be made live. The tree works will take place at this time and the old pylons will be removed. Although no firm date has been set yet, it will be within the next 28 days.

The meeting with St Nicholas Church Architect to discuss the soakaways project took place on 25<sup>th</sup> September. Councillor Gardner and the Assistant Clerk attended. Work will commence as soon as possible, wherever possible existing drainage and the new soakaways will extend 5 metres from the drain. It is possible that human remains will be unearthed during the works, an archaeologist will be present and will gather and catalogue anything which arises. At the end of the

project any remains found will be reburied in a trench. The office will keep in touch with the church warden as the project progresses.

273.2 **To receive the minutes of the Burial Ground Committee meeting held on 21<sup>st</sup> September 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Channon **PROPOSED** approval and ratification of the minutes of the meeting held on 21<sup>st</sup> September, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

273.3 **To acknowledge the Burial Ground and Churchyard inspections**

The Burial Ground and Churchyard inspections undertaken on 22<sup>nd</sup> September and 6<sup>th</sup> October were acknowledged. Everything was in order.

273.4 **To acknowledge the War Memorial inspection**

The War Memorial inspections undertaken on 17<sup>th</sup> September and 2<sup>nd</sup> October were acknowledged. Everything was in order.

273.5 **To consider and approve cost to reset one memorial and kerb set in St Nicholas churchyard**

Following discussion at the last committee meeting (20/211), the church warden has confirmed they are willing to meet half the cost for the repairs. Councillor Channon **PROPOSED** approval of 50% of the total cost of £200 plus VAT for the repairs to be undertaken by Offley Memorials, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

273.6 **To approve costs for supply and planting of 7 standard rose bushes in the Burial Grounds Garden of Rest**

It was agreed at the last committee meeting (20/209) that the planting scheme in the Garden of Rest should be extended and a further 7 standard roses planted. Reynolds Landscaping Services provided a quotation for the supply (including stakes, ties and fungal root powder) and planting. Councillor Channon **PROPOSED** approval of a total cost of £251 plus VAT for the supply and planting of 7 standard rose bushes, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**20/274 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE (continued)**

274.1 **Matters arising from previous Highways & Environment committee not included within agenda - information only**

Central Beds Council Traffic Management Team have advised that the replacement island at the Hexton Road/Luton Road Junction will be installed between 30<sup>th</sup> October and 3<sup>rd</sup> November. An update will be put on Social Media.

Central Beds Council Highways are currently undertaking the planned work to resurface the footpath on Dunstall Road. It is understood that this work will be completed by early November.

As requested at the last Committee meeting, the Groundsman has removed the barriers from Church Road and placed them around the verge at the top of Old Road, pending the Double Yellow lines being installed. Feedback from residents in both roads has been positive of these actions.

Quotes for the potential tree works required on the Grange Road Estate have not yet been obtained and this item will be discussed at the next Committee meeting.

274.2 **To receive the minutes of the Highways & Environment Committee meeting held on 28<sup>th</sup> September 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Day **PROPOSED** approval and ratification of the minutes of the meeting held on 28<sup>th</sup> September, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

274.3 **To acknowledge the Bus Shelters inspections**

The bus shelters inspection of 30<sup>th</sup> September was acknowledged. Everything was in order.

274.4 **Update regarding the tree works at Lovers Walk and to approve contractor quotation**

The Clerk has applied to Central Beds Council for the tree works within the Burial Ground (CB/TCA/20/00563). The Clerk has also applied to the Forestry Commission for a Felling

Licence. The application has been returned, requesting details of restocking information. This will be discussed at the next Committee meeting.

The Committee approved costs to a maximum of £13k at the meeting on 28<sup>th</sup> September. Firm quotes have now been received. Following discussion, Councillor Day **PROPOSED** approval of the quote from Macauley Tree Services for £7,500.00, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**. The Clerk will arrange for the works to be scheduled pending receipt of the appropriate licences and planning approval.

## **20/275 LEISURE COMMITTEE REPORT/UPDATE**

### **275.1 Matters arising from previous Leisure Committee not included within agenda – information only**

The Norman Road play area key holder reported an incident where youths wearing hoodies broke into the Norman Road play area, cutting the chain and whilst in the park they set off fireworks and wrapped wire around the tea cups. The key holder reported the incident to the Police, the chain is still able to be used. No further incidents have been reported.

The Groundsman has reported two incidents of human faeces in the play area at Arnold Rec. The last incident took place sometime over the weekend 2<sup>nd</sup> – 6<sup>th</sup> October. Members were concerned regarding the potential risks and requested the Office Staff report the instances to both the Police and Environmental Health Services.

#### **Allotments**

At the routine bi-monthly pest control of the allotments evidence of rat activity was found. Toxic bait has been placed in the bait boxes near to the Hexton Road houses for targeted rodent control and to minimise the risk to non-target species. A follow up check took place on 2/10/2020 and the report states that the bait boxes near to Hexton Road housing were checked and rebaited due to further activity. The next check will take place in November; if rat activity persists there may be a need to continue toxic baiting and to revise the pest control specification.

There has been a report of travellers on the allotment site, driving around and looking at plots, this was witnessed by at least one plotholder.

The Clerk witnessed a Scaffolding company lorry which appeared to be trying to drive into the allotments. Vehicle access was not possible due to the height barrier. Numerous properties in Dunstall Road are having roof repairs and scaffolding is in place.

A further resident of Dunstall Road has been using the allotments to access his back garden to undertake works in his garden. The resident has been using a digger, a large pile of soil has appeared on the allotment side and a section of hedgerow removed. Councillors Thomas, Davison-Williams and the Clerk held a site visit on 6/10/2020 and a letter will be sent to the resident regarding his actions.

### **275.2 To receive the minutes of the Leisure Committee meeting held on 21<sup>st</sup> September 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 21<sup>st</sup> September, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

### **275.3 To acknowledge weekly Playground and Fitness Equipment Inspections**

The Arnold Recreation Ground playground, Fitness Equipment and Norman Road play area inspections for the 22<sup>nd</sup> and 29<sup>th</sup> September and 6<sup>th</sup> October were acknowledged. Everything was in order.

### **275.4 Update on fly tipping at the allotment site**

Central Bedfordshire Council's Environmental Protection Officer has looked into the fly tipping of manure at the allotments and visited the offender to discuss the incidents. The offender has maintained his account that he was delivering horse manure for a tenant named John. He has been reminded of the rules on deliveries to site has agreed that any future deliveries will be collected by the tenant directly. 18 bags from the first/second incident were disposed of in the allotment waste

cart, resulting in additional costs of approximately £70.00 being incurred due to excess weight. Clearance from the last incident has not yet been done. It is the intention that they will be disposed of when the grab lorry attends site to remove debris from the untenanted plots.

## **20/276 SPORTS FIELD COMMITTEE REPORT/UPDATE**

### **276.1 Matters arising from previous Sports Field committee not included within agenda, information only**

The purchase order for essential repair to the central heating boiler at the Pavilion has been raised and now awaiting a date for the works to take place.

### **276.2 Update on drain clearance works on the sports pitches and to retrospectively approve additional costs incurred**

The main drain at the far end of the field has been dug up and cleared and a new drain has been laid. During the works it was found that one of the spur drains was also blocked and it was not possible to rod it clear. Councillors Selley and Davison-Williams agreed that work should carry on and the spur drain should be cleared, rather than leave for the pitches to continue to flood and further expense be incurred at a later date. The spur drain blockage extended approximately 1.5m into pitch 7 (9v9 pitch). The pipework and shingle for this section will now need relaying at additional cost. The contractor has ordered the new drain and associated materials, the exact costs for them and additional labour will be advised in due course for retrospective approval at the next meeting.

### **276.3 To approve request to use the Sports Field for rugby and cricket and agree hire fees**

Following the Full Council meet in September, the home school group have advised that they will require approximately 30m<sup>2</sup> of the sports field to play rugby (less than half a football field). No equipment will be needed, they will provide their own and they will use Unity Hall's facilities for changing/toilets etc. There will be 10-15 children aged between 4 and 9 years old with coach and parents watching. Hire to take place every Thursday during term-time between 3.30 – 4.30pm. After consideration, Councillor Selley **PROPOSED** approval of the request to use the Sports Field outside the marked out pitches, with a hire fee of £12 per session (in line with the fee charged to Barton Rovers Youth for a mini pitch), **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.

## **20/277 MONTHLY FINANCIAL REPORTS**

### **277.1 To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 6**

The monthly financial reports for September month-end were received by members. The Clerk confirmed that the second tranche of Precept funds had now been applied and allocated accordingly. No questions were raised.

## **20/278 APPROVAL OF PAYMENT OF ACCOUNTS**

### **278.1 To consider and approve payment of accounts as listed within the schedule or added at the meeting**

The payments for August were provided to members. Councillor Thomas **PROPOSED** approval of the payments for August, totalling Gross: £56,700.53, **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.

The payments for October were provided to members. Councillor Thomas **PROPOSED** approval of the payments for October, totalling Gross: £26,756.63, **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.

## **20/279 TIME ALLOCATION FOR COMMITTEE MEETINGS**

### **279.1 Dates available for committee/sub-committee meetings –**

19<sup>th</sup> October 2020 – Planning and Highways & Environment – to be held online via Zoom, start time 7.30pm.

26<sup>th</sup> October 2020 – Leisure and Burial Grounds – to be held online via Zoom, start time 7.30pm

2<sup>nd</sup> November 2020 – Policies & Resources – to be held online via Zoom, start time 7.30pm.

**20/280 MISCELLANEOUS CORRESPONDENCE RECEIVED**

280.1 **To acknowledge receipt of the BATPC Annual Report** – Acknowledged

**20/281 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

Councillor Roberts advised that the Village Hall Committee had resumed their face-to-face meetings in the Committee Room, as they are allowed to hold meetings of more than 6 people when necessary to provide charitable services. Councillor Roberts has declined to attend in the current circumstances.

The meeting closed at 9.26pm

**I certify these minutes are a true and correct record of the Parish Council meeting held on 12<sup>th</sup> October 2020**

**Dated this the 9<sup>th</sup> November 2020**

**COUNCILLOR B THOMAS  
VICE-CHAIR**

**PAYMENT OF ACCOUNTS**  
**August 2020**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
20/0142	Central Bedfordshire Council	Council Tax - Parish Office (August)	£ 240.00	£ -	£ 240.00	4137		DD
20/0143	Central Bedfordshire Council	Council Tax - Sports Pavilion (August)	£ 651.00	£ -	£ 651.00	4811		DD
20/0144	Peninsula Business Services	H&S Support Services - August 2020	£ 100.60	£ 19.00	£ 119.60	4151		DD
20/0145	Cawleys	Skip Emptying - Burial Ground (July)	£ 89.01	£ 17.80	£ 106.81	4314		DD
20/0146	Cawleys	Skip Emptying - Office Recycling & General (July)	£ 40.10	£ 8.02	£ 48.12	4134		DD
20/0147	Cawleys	Skip Emptying - Allots (July)	£ 72.90	£ 14.58	£ 87.48	4134		DD
20/0148	Scottish Power	Electricity - Parish office (01/07/20-31/07/20)	£ 84.76	£ 4.24	£ 89.00	4137		DD
20/0149	Crown Gas	Gas - Pavilion (01/07/20-31/07/20)	£ -	£ -	£ -	4812		DD
20/0150	British Gas	Electric supply Pavilion (01/07/20-31/07/20)	£ 60.09	£ 3.00	£ 63.09	4806		DD
20/0151	Antechs Business Support Ltd	IT Support maintenance, Licences, Backup - August	£ 165.60	£ 33.12	£ 198.72	4142		DD
20/0153	Virginmedia	Fibre Broadband Office - August	£ 45.00	£ 9.00	£ 54.00	4105		DD
20/0154	NEST	Pension payments July 2020 (Payment due Aug)	£ 1,088.08	£ -	£ 1,088.08	526		DD
20/0155	HM Rev & Customs	Mth 4 PAYE	£ 1,072.00	£ -	£ 1,072.00	525		7461
20/0156	HM Rev & Customs	Mth 4 Nat. Emp'ee NI Contribution	£ 597.63	£ -	£ 597.63	525		7461
20/0157	HM Rev & Customs	Mth 4 Nat. Emp'er NI Contribution	£ 720.39	£ -	£ 720.39	525	<b>£ 2,390.02</b>	7461
20/0158	I Nicholls	August Salary	Salary	.	Salary	4002		FP
20/0159	E Rhodes	August Salary	Salary		Salary	4004		FP
20/0160	S Cowie	August Salary	Salary		Salary	4001		FP
20/0161	C Callen	August Salary	Salary		Salary	4000		FP
20/0162	I Swales	August Salary	Salary		Salary	4003		FP
20/0163	J Fitzgerald	August Salary	Salary		Salary	4003		FP
	<b>TOTAL SALARIES</b>		<b>£ 6,992.10</b>	<b>£ -</b>	<b>£ 6,992.10</b>			
20/0164	I Swales	July Mileage 249 miles @ 60.1p	£ 149.65	£ -	£ 149.65	4107		FP
20/0165	I Swales	Sundries - Paint, Keys cut, strimmer petrol, bleach	£ 79.13	£ 15.83	£ 94.96	4140	<b>£ 244.61</b>	FP
20/0166	J Fitzgerald	July Mileage 182 miles @ 60.1p	£ 109.38	£ -	£ 109.38	4107		FP
20/0167	Office Petty Cash	Postage & Staff Leaving Gift & cards	£ 44.56	£ 5.26	£ 49.82	SPLIT		7462
20/0168	S Cowie	April-July Mileage 56.6 miles @ 45p	£ 25.47	£ -	£ 25.47	4107		FP
20/0169	C Callen	First Aid Course for Groundsman	£ 145.00	£ 29.00	£ 174.00	4120/321		FP

20/0170	Reynolds Landscaping Services	Cut back Fallen Tree Lovers Walk	£ 80.00	£ 16.00	£ 96.00	4405		FP
20/0171	MJ Granger Grounds Maintenance	Grass cutting 8/7	£ 383.21	£ 76.63	£ 459.84	SPLIT		FP
20/0172	MJ Granger Grounds Maintenance	Hedge cutting Grange Rd Estate	£ 544.95	£ 108.99	£ 653.94	4401	<b>£ 1,113.78</b>	FP
20/0173	Hertfordshire County Council	Office stationery & anti-Covid-19 products	£ 135.68	£ 27.14	£ 162.82	4113/328		7463
20/0174	Barton Rovers FC	Pitch seeding machine hire	£ 390.00	£ 78.00	£ 468.00	4813		FP
20/0175	Offley Memorials Ltd	Re-fix memorial headstones in Churchyard	£ 2,350.00	£ 470.00	£ 2,820.00	4321/332		FP
20/0176	Professional Pest Management	Pest Control Allotments	£ 65.53	£ 13.11	£ 78.64	4609		7464
20/0177	Jewson	Fence paint & concrete for general maintenance	£ 55.82	£ 11.16	£ 66.98	4140		7465
20/0178	The Sign Shed Ltd	Anti-Covid-19 Signage for Sports Pavilion	£ 55.45	£ 11.09	£ 66.54	4807/328		7466
20/0179	HL Hutchinson Ltd	Grass Seed for Sports Pitches	£ 530.40	£ -	£ 530.40	4813		7467
20/0180	P&R Property	Office & Garage qly rental	£ 2,000.00	£ -	£ 2,000.00	4137		FP
20/0181	Fenland Leisure Products Ltd	Replacement cradle swing seats Norman Rd	£ 332.50	£ 66.50	£ 399.00	4654/362		7468
20/0182	Proludic Ltd	Cableway equipment & installation Arnold Rec	£ 9,305.89	£1,861.18	£11,167.07	4654/362		7469
20/0183	Nationwide Building Soc	Transfer from Savings to Current Account	£25,000.00	£ -	£25,000.00	n/a		TF
<b>TOTAL AUGUST 2020 PAYMENTS</b>			<b>£53,801.88</b>	<b>£2,898.65</b>	<b>£56,700.53</b>			

**PAYMENT OF ACCOUNTS  
October 2020**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
20/0229	Everflow	Water Supply 07/11/2020 to 06/12/2020	<b>-£313.89</b>	£ -	<b>-£313.89</b>	SPLIT		DD
20/0230	Central Bedfordshire Council	Council Tax - Parish Office (October)	£240.00	£ -	£240.00	4137		DD
20/0231	Central Bedfordshire Council	Council Tax - Sports Pavilion (October)	£651.00	£ -	£651.00	4811		DD
20/0232	Peninsula Business Services	H&S Support Services - October 2020	£100.60	£ 19.00	£ 119.60	4151		DD
20/0233	Cawleys	Skip Emptying - Burial Ground (Sept)	£41.34	£ 8.27	£49.61	4314		DD
20/0234	Cawleys	Skip Emptying - Office Recycling & General (Sept)	£ 45.60	£ 9.12	£54.72	4134		DD
20/0235	Cawleys	Skip Emptying - Allots (Sept)	£34.60	£ 6.92	£41.52	4134	<b>£ 145.85</b>	DD
20/0236	Scottish Power	Electricity - Parish office (01/09/20-30/09/20)	£84.76	£ 4.24	£89.00	4137		DD
20/0237	Crown Gas	Gas - Pavilion (01/09/20-30/09/20)	£53.52	£ 2.68	£56.20	4812		DD
20/0238	British Gas	Electric supply Pavilion (01/09/20-30/09/20)	£86.25	£ 4.31	£90.56	4806		DD

20/0239	Antechs Business Support Ltd	IT Support maintenance, Licences, Backup - September	£165.60	£ 33.12	£198.72	4142		DD
20/0241	Virginmedia	Fibre Broadband Office - October	£45.00	£ 9.00	£54.00	4105		DD
20/0242	Xerox UK Ltd	Versalink Photocopier Usage (01/06/2020 - 01/09/2020)	£125.23	£ 25.05	£150.28	4111		DD
20/0243	NEST	Pension payments September 2020 (Payment due Oct)	£940.20	£ -	£940.20	526		DD
20/0244	HM Rev & Customs	Mth 6 PAYE	£1,107.40	£ -	£1,107.40	525		7480
20/0245	HM Rev & Customs	Mth 6 Nat. Emp'ee NI Contribution	£529.95	£ -	£529.95	525		7480
20/0246	HM Rev & Customs	Mth 6 Nat. Emp'er NI Contribution	£642.57	£ -	£642.57	525	<b>£ 2,279.92</b>	7480
20/0247	I Nicholls	October Salary	Salary	.	Salary	4002		FP
20/0248	S Cowie	October Salary	Salary		Salary	4004		FP
20/0249	C Callen	October Salary	Salary		Salary	4001		FP
20/0250	J Fitzgerald	October Salary	Salary		Salary	4000		FP
20/0251	K Small	October Salary	Salary		Salary	4003		FP
20/0252	S McConville	October Salary	Salary		Salary	4003		FP
	<b>TOTAL SALARIES</b>		<b>£7,148.77</b>	<b>£ -</b>	<b>£7,148.77</b>			
20/0253	J Fitzgerald	Groundsman Sundries - Screws, battery	£8.75	£ 1.75	£10.50	4140		FP
20/0254	J Fitzgerald	September Mileage 230 miles @ 60.1p	£138.23	£ -	£138.23	4107	<b>£ 148.73</b>	FP
20/0255	Office Petty Cash	Postage/Cable ties	£22.98	£ 0.95	£23.93	SPLIT		7481
20/0256	C Callen	Eye Test	£25.00	£ -	£25.00	4191/328		FP
20/0257	Reynolds Landscaping Services	Cut Grass - August	£350.00	£ 70.00	£420.00	SPLIT		FP
20/0258	Reynolds Landscaping Services	Cut Grass - September	£525.00	£ 105.00	£630.00	SPLIT	<b>£ 1,050.00</b>	FP
20/0259	MJ Granger Grounds Maintenance	Grass cutting 18/8	£383.21	£ 76.63	£459.84	SPLIT		FP
20/0260	MJ Granger Grounds Maintenance	Grass cutting 1/9	£383.21	£ 76.63	£459.84	SPLIT		FP
20/0261	MJ Granger Grounds Maintenance	Grass cutting 16/9	£383.21	£ 76.63	£459.84	SPLIT		FP
20/0262	MJ Granger Grounds Maintenance	Grass cutting 29/9	£383.21	£ 76.63	£459.84	SPLIT	<b>£ 1,839.36</b>	FP
20/0263	Professional Pest Management Ltd	Pest control - Allotments	£65.53	£ 13.11	£78.64	4609		7482

20/0264	Jewson	Paint, Sand, Ballast for Sports Field Maintenance	£15.15	£ 3.03	£18.18	4807		7483
20/0265	MBS Trophies	Engraving Allotment Winners Cup	£30.00	£ -	£30.00	4608		7484
20/0266	Don Ruffles Ltd	Replacement Shredder for Parish Office	£220.00	£ 44.00	£264.00	4113		7485
20/0267	Rialtas Business Solutions Ltd	Making Tax Digital for VAT Annual Support	£59.00	£ 11.80	£70.80	4138		7486
20/0268	HL Hutchinson Ltd	White Line Paint x5	£243.15	£ 48.63	£291.78	4805		7487
20/0269	NSALG	Annual Membership Renewal Nat Allotment Society	£55.00	£ 11.00	£66.00	4108		7488
20/0270	Barton Christmas Lights	Annual payment towards storage of lights	£1,000.00	£ -	£1,000.00	4160		7489
20/0275	TSB Bank	Transfer to Current from Savings Account	£10,000.00	£ -	£10,000.00	n/a		TF
<b>TOTAL OCTOBER 2020 PAYMENTS</b>			<b>£26,019.13</b>	<b>£ 737.50</b>	<b>£26,756.63</b>			