

MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL, HELD ON
MONDAY 13th JULY 2020
ONLINE AT 7.40PM

Present: Councillors Mr L Davison-Williams (Chair), Mrs B Thomas (Vice-Chair), Mrs G Gardner, Mr J Roberts, Mr J Paxton, Mr S Laycock and Mrs V Jones (audio only),

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk), Central Bedfordshire Councillor Shingler & 4 members of the public

Minutes: Mrs C Callen

20/102 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mr N Day, Mr J Selley, Mr K Taylor and Mr A Channon.

20/103 SPECIFIC DECLARATIONS OF INTEREST

Members were reminded of the procedures regarding declaration of interests. Councillor Gardner declared a non-pecuniary interest in item 20/111.4 as a member of the Bowls Club.

20/104 CO-OPTION OF MR STEVEN LAYCOCK & SIGNING OF DECLARATION OF OFFICE

Councillor Davison-Williams asked whether Mr Laycock wished to be co-opted to the Parish Council. Mr Laycock confirmed his acceptance. Councillor Davison-Williams **PROPOSED** that Mr Steven Laycock be co-opted Councillor for Barton-le-Clay Parish Council, this was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**. The newly co-opted Councillor Laycock then signed the Declaration of Office, which was witnessed by the Clerk, Mrs C Callen, over Zoom. Councillor Laycock joined the meeting and was welcomed by the Chairman. The Chairman and Clerk will review committee membership and liaise with Councillor Laycock accordingly over the next week.

20/105 POLICE REPORTS

105.1 To acknowledge receipt of Crime Statistics for April & May 2020

The Crime statistics for April 2020, taken from Police.uk website, were acknowledged. A total of 22 crimes were reported, similar to previous years, the majority unable to progress but 1 awaiting court outcome. The categories for April included: 9 x antisocial behaviour, 4 x vehicle crime, 2 x violence/sexual offence, 2 x shoplifting, 2 x public order, 2 x burglary and 1 x drugs.

The Crime statistics for May 2020, taken from Police.uk website, were acknowledged. A total of 31 crimes were reported, higher than in previous years with the majority relating to anti-social behaviour as a result of COVID-19 pandemic issues around the Manor Road/Old Road/Church Road area. The categories for May included: 21 x antisocial behaviour, 2 x burglary, 2 x public order, 2 x vehicle crime, 1 x violence/sexual offence, 1 x criminal damage/arson, 1 x bicycle theft and 1 x other theft. Again, the majority are unable to be progressed

Councillor Roberts commented that Ampthill Police appeared to be more active in tackling the anti-social behaviour issues in that area (they are based within the town) and maybe lessons could be learnt from them.

105.2 Update regarding the Community Policing quarterly Priority Setting process

Following feedback at the Highways & Environment meeting on 15th June, the Clerk contacted the Community Police Sargent to update them on the current Village priorities – these were Anti-social behaviour (particularly being seen around Arnold Rec and the Springs) and increased Drug usage and dealing being seen by residents. The previous quarter (March) 3 priorities were anti-social behaviour, drugs and burglary.

The response received was that the formal priority setting meetings are not currently being held, due to government Covid-19 restrictions. However, PC Konopka responded to advise that drug dealing calls were low and often uncorroborated. Burglary levels in Barton were lower than in other areas in the County. Anti-Social Behaviour reported regarding speeding on Old Road, noise, large gatherings and litter on Arnold Rec have been investigated but the Police have not managed to be on site when

the issues are happening. Central Bedfordshire Council (Safer Central Team) can also assist with some of these reports – the Clerk has already alerted them to some of the issues being seen. PC Konopka has also advised that the law regarding the use of Nitrous Oxide (N2O) canisters is weak – basically it is not illegal to possess, unless this is for sole purpose of inhaling them and even then only if you possess them with intention to supply them to somebody else for use. He does not know of any successful cases in the UK where someone was prosecuted for them as the Police are never able to prove that they are not for personal use.

It was discussed that due to a lack of resources, often the Police are not available at key times, i.e. Friday and Saturday evenings. The possible funding of a PCSO could be explored.

105.3 **Update regarding the formation of a Street Watch Team for Barton-le-Clay**

Bedfordshire's Street Watch Scheme co-ordinator met with 10 local residents on 1st July in Arnold Recreation Ground to outline the community scheme. As a result, 8 volunteers are now being vetted ahead of induction training and a planned launch for September.

105.4 **To acknowledge email from Bedfordshire Police and Crime Commissioner Candidate for 2021**

An email from Festus Akinbusoye, Conservative Candidate for Beds Police & Crime Commissioner 2021 was acknowledged.

20/106 PUBLIC QUESTION TIME

Four members of the public were present but none requested to speak. Three expressed interest in listening to the proposed parking plans on the agenda under item 20/113.5. One resident expressed concerns regarding the amount of anti-social behaviour being experienced in Church Road.

20/107 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT.

107.1 Councillor Shingler advised that the Boundary Commission have now provided their report for consultation on the proposed changes to the ward boundaries. A Barton/Silsoe ward is their preferred option (see agenda item 20/111.5). A change from Barton to Barton-le-Clay was requested in the new ward name.

No other items were reported.

Councillor Paxton requested that item 20/113.5 be discussed at this point in the meeting.

20/113 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE

113.5 **To consider and approve Central Bedfordshire Council Highways plans for parking restrictions**

The plans suggested by Central Bedfordshire Council Highways department were provided to members (via email) and residents (via letter) on 6th July. A summary of all the feedback received by the Clerk from Councillors and residents was provided ahead of the meeting. Councillor Paxton confirmed that the plans are for an 18-month trial and would be revisited if necessary. Councillor Laycock advised that Central Bedfordshire Council had made a second visit to review the plans provided but no update had been made available to the Parish Council. Councillor Gardner expressed concerns regarding the parking impact at Gale Court.

Church Road Plan:

Councillor Laycock declared an interest, as a resident of the road.

Members debated the restricted/unrestricted parking area E, particularly the impact on safety any regular churn of traffic would have. Concerns were also expressed to ensure suitable access for the church. Following discussion, Councillor Paxton **PROPOSED** recommendation of no change to the proposed double yellow lines, with the area E amended to unrestricted parking but with some form of restricted parking allowance outside the Church entrance. Appropriate signage to be placed at the entrance to the road. This was **SECONDED** by Councillor Roberts **with 6 in favour and 1 abstention.**

1 member of the public left at 8.35pm

Manor Road/Hexton Road Plan:

Main concerns were to prevent the parking on the junction and where the road is too narrow. After debate, Councillor Paxton **PROPOSED** recommendation of no changes to the plans provided, **SECONDED** by Councillor Davison-Williams **with 6 in favour and 1 against**.

1 member of the public left at 8.40pm

Old Road Plan:

Members discussed the proposed plan, in particular the double yellow lines near the entrance to the Recreation Ground by the play area and the wasteland outside number 27. After discussion, Councillor Paxton **PROPOSED** recommendation of no changes to the plans provided, with a request for additional signage to advise 'no parking on grass verges', **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**.

ACTION – Clerk to update Central Bedfordshire Council with the Parish Council recommendations for them to consider before any implementation of the restrictions.

1 member of the public left at 8.49pm

Councillor Shingler left at 8.50pm

20/108 PLANNING COMMITTEE REPORTS/UPDATE

108.1 Matters arising from previous Planning Committee not included within agenda -

With regards to Planning Application TCA/20/00235 The Old Bakery, Bedford Road which was discussed at the last Committee meeting, Andy Jones the CBC Tree Officer has confirmed that he will be having a look and advising on the best course of action.

The Clerk has received some complaints from local residents regarding the perceived increase in events at Devil's Pit. The current permission allows for 14 days per year but concerns have been raised that more are taking place. The Clerk has spoken to the landowner who has advised that they are experiencing unauthorised motorbikes accessing their land – the Police have been contacted. Residents have been advised to contact CBC Environmental Pollution Team regarding the noise.

108.2 To receive the minutes of the Planning Committee meeting held on 22nd June 2020 and to consider and ratify any recommendations contained therein

A copy of the minutes was previously circulated to members. Councillor Gardner **PROPOSED** approval and ratification of the minutes of the meeting held on 22nd June, **SECONDED** by Councillor Roberts **with 5 in favour and 2 abstentions**.

108.3 Update on planning applications refused/granted

A list of planning application decisions was circulated to members prior to the meeting. This was duly noted. A copy is provided within the minutes. It was noted that the applications for Barton Reservoir and 44 Osborn Road have both been refused.

108.4 Update on Enforcement Notices

There were none.

108.5 To consider new planning applications or delegate authority to respond to committee:

CB/20/01745/FULL, 11 Luton Road – single storey side/rear extension.

- *No comments.*

CB/20/02183/FULL, 41 Osborn Road – Single storey front and side, and part single and two storey rear extensions

- *No comments.*

CB/20/02184/FULL, 17 Ravensburgh Close – Garage conversion

Following discussion, Councillor Davison-Williams **PROPOSED** the following objection, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

- *Object: Proposal is for a garage conversion to a study and kitchen but the application states 'no loss of parking'. No parking plan has been provided by the applicant. The Parish Council therefore objects to the application as there is insufficient off-road parking and limited access to the property.*

- 108.6 **Update on Local Plan Consultation and to consider way forward**
 Central Bedfordshire Council have provided an extra update on the additional evidence that they have now submitted to the Inspectors. Full details are available on their website. A copy of the extra 'Main Modifications arising from Additional Evidence' was provided to members ahead of the meeting. The current consultation runs until 12th August.
 The Clerk has spoken to Luton Council who advise that despite their financial position, they do not foresee any changes in their requirement for additional housing, which remains one of their key priorities.
 Due to time constraints, this item was deferred for further discussion to an extra-ordinary meeting to be held on 27th July.
- 108.7 **Update regarding the M1-A6 Link Road and to consider draft letter to support CPRE**
 Following the previous Committee meeting, feedback was provided by several members via email. It was agreed that CPRE were seeking financial support for their campaign at this time. Councillor Gardner **PROPOSED** that a letter be sent to reiterate the Parish Council's previous objections, **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**.
- 20/109 MINUTES OF LAST MEETINGS**
- 109.1 **To receive and approve the minutes of the Full Council meeting held on 8th June 2020**
 The minutes of Full Council held on 8th June 2020 were previously circulated to members. Councillor Davison-Williams **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 109.2 **Matters arising outside of committee reports/updates**
 There were none.
- 20/110 CHAIRMAN'S ANNOUNCEMENTS**
- 110.1 **Announcements as deemed appropriate by the Chairman**
 Councillor Davison-Williams advised that a letter of thanks had been received from Noah's Ark at St Nicholas Church for their s137 Grant to purchase plastic plates, cups and cloths.
 Councillor Davison-Williams advised that due to health issues, he may have to stand down as chairman in the near future. Members will be able to vote for a new chairman in due course.
- 20/111 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**
- 111.1 **Matters arising from previous Policies & Resources Committee not included within agenda**
 Following agreement at the last Committee meeting, the Parish Council office will re-open from 10-12 daily once the required signage and risk mitigants are in place.
 The new Parish Grounds/Facility Maintenance Person started on 29th June and is settling in well. The existing Groundsman retires at the end of August after c.12 years service. It was suggested a leaving meal be organised, if possible, given the current restrictions. The current Playground Keyholder has also given notice to leave at the end of July as she is moving away from the Village. The Chairman confirmed the use of his allowance to purchase leaving gifts for the staff.
- 111.2 **To receive the minutes of the Policies & Resources Committee meeting held on 29th June 2020 and to consider and ratify any recommendations contained therein**
 A copy of the minutes was previously circulated to members. Councillor Davison-Williams **PROPOSED** approval and ratification of the minutes of the meeting held on 29th June, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.
 Councillor Thomas requested that the Parish Council reviews the collection of decorated rocks & stones from the start of the next School term, ahead of further discussions with the Library regarding some form of memorial for Barton Rocks.
- 111.3 **To consider and approve the waiver of the quarterly water rates reimbursement from Unity Hall**
 Unity Hall has been closed since the start of Lockdown and has only just started to be used from the beginning of July. Each quarter they provide a water meter reading to then reimburse the Parish

Council for any water usage they have. In April, it was agreed to waive the sum of £69.51 for the previous quarter as a gesture of goodwill, given their lack of income. This quarters figure relates to just the quarterly standing charge as no water has been used. Councillor Davison-Williams **PROPOSED** to waive the charge of £18.89 for water reimbursement for Unity Hall, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

- 111.4 **To acknowledge complaint from resident regarding the irrigation system at the Bowls Club**
A complaint has been received from the residents whose property borders the Bowls Club, in respect of the commercial irrigation system used by the Club. They have issues regarding the noise and latterly flooding to their garden. Councillor Davison-Williams and the Clerk have arranged to meet the Chairman of the Club on site on 16th July, to discuss the matter further.
- 111.5 **To acknowledge the Local Council Boundary Commission consultation on the recommendations for ward boundaries in Central Bedfordshire and consider any response**
A copy of the consultation document was provided to members ahead of the meeting. The consultation runs until 7th September. This item was deferred to be considered at the meeting on 27th July. Individuals are welcome to submit their own feedback.
- 1 member of the public left at 9.23pm
- 111.6 **To consider the Local Government Association consultation regarding the revised Model Member Code of Conduct and agree any feedback**
A copy of the consultation document was provided to members ahead of the meeting. The consultation runs until 17th August. LGA are running some webinars to discuss the draft code in more detail on 29th & 30th July and 5th August for Parish Councils to attend free of charge. It was agreed that a draft response be considered at the meeting on 27th July.
- 111.7 **To consider SLCC/NALC letters to Secretary of State regarding financial support for Local Councils and agree any further actions**
As a result of the current Coronavirus Pandemic, additional financial support for Local Councils has been discussed nationally. SLCC and NALC have both written to the Secretary of State, but have been advised there is nothing available from Central Government. It has been suggested that in light of the loss of revenue from sports fixtures and burials, the Parish Council writes to Central Bedfordshire Council and the Local MP regarding their failure to provide financial support. Councillor Davison-Williams **PROPOSED** for the Clerk to draft a suitable letter for the Parish Council to approve, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.
- 111.8 **To consider approach from AP Wireless (UK) Ltd regarding the rental agreements for the telemasts at the Luton Road Sports Ground**
The Clerk has been approached on several occasions by AP Wireless regarding a review of the current agreements in place for telemast rental (currently O2 and T-Mobile) at the Luton Road Sports Ground. The Council currently receives £3250 pa from each mast, which is then shared 50/50 with Barton Rovers FC. The company are looking to re-negotiate future rent agreements, subject to receipt of a percentage fee. Following discussion, Councillor Davison-Williams **PROPOSED** to decline AP Wireless' offer, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 20/112 **BURIAL GROUNDS COMMITTEE REPORT/UPDATE**
- 112.1 **Matters arising from previous Burial Grounds committee not included within agenda - information only**
With reference to Minute point 20/084, the Diocese land agent (Bidwells) have been chased for a response to the Councils financial offer to purchase the glebe land next to the Burial Ground. The land agent is currently furloughed and no further information is available at this time.

The final Faculty paperwork for works to headstones in the churchyard has been returned to the Diocese Registrar, together with photographs of the completed works, map and memorial stability report.

Re-Minute point 20/082, consideration of a request for a non-resident to have their ashes buried in the Burial Ground. No decision was made as the Committee felt they needed further information regarding the time the deceased spent living in Barton. The family have provided additional information on the deceased and her parents, who lived in Barton for over 40 years until their deaths in the mid/late 1960s. On this basis, the request for an ashes burial has been approved, as it meets the criteria under right of interment section of the regulations.

112.2 **To receive the minutes of the Burial Grounds Committee meeting held on 22nd June 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 22th June, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

112.3 **To acknowledge the Burial Ground and Churchyard inspections**

The Burial Ground and Churchyard inspections undertaken on 30th June were acknowledged. Everything was in order. The churchwardens have been asked to confirm responsibility for the memorial repairs required in the Church Garden of Rest.

112.4 **To acknowledge the War Memorial inspection**

The War Memorial inspection undertaken on 30th June was acknowledged. Everything was in order.

112.5 **To approve and adopt the Burial Ground Regulations, effective from 14th July 2020**

At the committee meeting on 22nd June, members considered amendments to the current regulations. The new regulations have been compiled into a booklet format, and the Assistant Clerk was thanked for the professional format she has produced. After consideration of a few minor alterations, Councillor Thomas **PROPOSED** to approve and adopt the new regulations as amended, effective from 14th July, **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**.

112.6 **To approve the Chairman's draft letter to St Albans Diocese requesting clarification on the closed status of St Nicholas Church Garden of Rest**

This item was deferred to the next meeting.

20/113 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE (continued)

113.1 **Matters arising from previous Highways & Environment committee not included within agenda - information only**

Following a request from the Parish Council, in conjunction with the School and Police, the parking restrictions outside Ramsey Manor Lower School have now been brought into force, following public consultation in March. New signage was installed at the end of June.

Wanderbus have notified the Parish Council that they will be resuming their bus service on Tuesday mornings to Hitchin from week commencing 3rd August. The bus will be limited to 10 passengers and masks must be worn. Notification will be advised to residents via the noticeboards and Social Media. Councillor Gardner requested that an application form for the S137 Grant be sent to Wanderbus in view of the voluntary service they provide to the Village residents.

113.2 **To receive the minutes of the Highways & Environment Committee meeting held on 15th June 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Paxton **PROPOSED** approval and ratification of the minutes of the meeting held on 15th June, **SECONDED** by Councillor Roberts **with 6 in favour and 1 against**.

113.3 **To acknowledge the Bus Shelters inspections**

The bus shelters inspections of 18th June and 8th July were acknowledged. Everything was in order.

113.4 **To consider and approve follow up actions from the Village Tree Survey**

Following discussion at the Policies and Resources meeting, it was suggested that rather than pay an additional £850 to P R Newson Ltd to undertake further surveys, given the recommendation from Andy Jones (CBC Tree Officer), it might be more prudent to fell the trees concerned if they are prone to decay, as suggested. Members were invited to take a look at the trees concerned. Following

discussion, Councillor Paxton **PROPOSED** removal of the trees for safety reasons, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**. In the longer-term, members expressed a wish to undertake replacement planting for the trees removed.

ACTION – Clerk to obtain quotes for the works required on the initial 56 trees highlighted in the survey for works in the initial 3-months.

20/114 LEISURE COMMITTEE REPORT/UPDATE

114.1 Matters arising from previous Leisure Committee not included within agenda – information only

The play area has remained closed as per Central Bedfordshire Council's guidance and with agreement of members by a majority email vote. Signage has been prepared to be displayed at the play areas and fitness equipment once it is considered safe to re-open. This will be discussed further under agenda item 20/114.7.

A replacement basketball net has been installed by the Groundsman.

The installation of the new cable way in Arnold Recreation Ground is scheduled for Monday 3rd August. The Grant agreement has been completed.

Re-Minute point 20/062 – Barton Countryside Conservation have been approached regarding coppicing the hedgerow at the allotments (boundary with Dunstall Road). Although they are willing to undertake the work, they have asked that a survey of our boundaries is undertaken first. This item will be discussed at the next Committee meeting.

114.2 To receive the minutes of the Leisure Committee meeting held on 15th June 2020 and to consider and ratify any recommendations contained therein

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 15th June, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.

114.3 To acknowledge weekly Playground and Fitness Equipment Inspections

The Arnold Recreation Ground playground, Fitness Equipment and Norman Road play area inspections for the 15th, 22nd, 29th June and 6th July were acknowledged. Everything was in order. The replacement of the toddler swing seat in Norman Road Play Area will be considered at the next Committee meeting, in line with the recommendation in the RoSPA report.

114.4 Retrospective approval of cost for 2 tubes wet pour filler

Two tubes of wet pour filler were purchased from Online Playgrounds to fill gaps in the play safety surfaces (as highlighted in the RoSPA report). Councillor Thomas **PROPOSED** retrospective approval of the total cost of £23.80, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

114.5 Retrospective approval of cost for 2 cans RAL paint for fitness equipment repair

Two aerosol cans of RAL paint have been purchased from Riolet Custom Areosols for repairs to the fitness equipment. Councillor Thomas **PROPOSED** retrospective approval of the total cost of £47.90, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

114.6 To consider whether the Horticultural Show 2020 should go ahead

Following feedback obtained by the Assistant Clerk and having considered all the requirements, Councillor Gardner recommended that this year's Show be cancelled and the funds allocated in the 2020 Budget be set aside in an Ear Marked Reserve for next year. This will be considered at the next Committee meeting. Therefore, Councillor Thomas **PROPOSED** the cancellation of the Horticultural Show 2020, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

ACTION – Assistant Clerk to notify the Judges, Allotment tenants and public.

- 114.7 **Update regarding the re-opening of the play areas and outdoor fitness equipment and agree way forward**
The Council decided not to re-open their play areas and fitness equipment on Saturday 4th July, in line with Central Bedfordshire Council and surrounding authorities. As per the subsequent follow-up information received from BATPC in line with Association of Play Industries, appropriate signage has been prepared. The Groundsmen have been carrying out the repairs highlighted in the RoSPA report to ensure all equipment is in a good condition. CBC have now advised that their play areas will re-open on 18th July. A risk assessment is required before the equipment is made available for use by the public. This will be discussed at the next Committee Meeting with a decision made whether to re-open at the meeting on 27th July.
- 20/115 SPORTS FIELD COMMITTEE REPORT/UPDATE**
- 115.1 **Matters arising from previous Sports Field committee not included within agenda, information only**
Ace Fencing have installed the two wooden gates and fencing at the Sports Field, as previously agreed.
A meeting is being arranged with Barton Rovers Youth Football Club for 20th July, to discuss their pitch requirements for the 2020/21 Season.
Bedfordshire Football Association are unable to provide any information on when youth football will resume or to provide any guidance regarding use of the Pavilion. They advise that the Government are due to release some guidelines shortly and hope that the FA will then provide follow up information for the local associations.
- 115.2 **Retrospective approval of cost to drill seed football pitches**
The drill seeding of pitches has been completed by Barton Rovers. Councillor Paxton **PROPOSED** the retrospective approval of the cost for one day hire of drill seed machinery/tractor at a cost of £390.00 plus VAT, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 20/116 MONTHLY FINANCIAL REPORTS**
- 116.1 **To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 3**
The monthly financial reports for June month-end were received by members.
No questions were raised.
- 20/117 APPROVAL OF PAYMENT OF ACCOUNTS**
- 117.1 **To consider and approve payment of accounts as listed within the schedule or added at the meeting**
The payments for July were provided to members. Councillor Davison-Williams **PROPOSED** approval of the payments for July, Net: £34,660.67, VAT: £1,004.53, Gross: £35,662.20. This was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 20/118 TIME ALLOCATION FOR COMMITTEE MEETINGS**
- 118.1 **Dates available for committee/sub-committee meetings –**
20th July 2020 – Sports Field and Leisure – to be held online via Zoom, start time 7.30pm.
27th July 2020 – Extra-ordinary Meeting - to be online via Zoom, start time 7.30pm
- 20/119 MISCELLANEOUS CORRESPONDENCE RECEIVED**
- 119.1 **To acknowledge receipt of the Bedfordshire Bugle – Acknowledged**
119.2 **To acknowledge receipt of the Chilterns Conservation Board Newsletter – Acknowledged**
- 20/120 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**
There were none.
- The meeting closed at 10.12pm

I certify these minutes are a true and correct record of the Parish Council meeting held on 13th July 2020

Dated this the 14th September 2020

**COUNCILLOR L DAVISON-WILLIAMS
CHAIRMAN**

**PAYMENT OF ACCOUNTS
July 2020**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
20/0096	Everflow	Water Supply 7/7/20 - 6/8/20	£ 1,020.15	£ -	£ 1,020.15	SPLIT		DD
20/0097	Virginmedia	Fibre Broadband Office Jun	£ 45.00	£ 9.00	£ 54.00	4105		DD
20/0098	Central Bedfordshire Council	Council Tax - Parish Office (July)	£ 240.00	£ -	£ 240.00	4137		DD
20/0099	Peninsula Business Services	H&S Support Services - July 2020	£ 100.60	£ 19.00	£ 119.60	4151		DD
20/0100	Cawleys	Skip Emptying - Burial Ground (June)	£ 46.74	£ 9.35	£ 56.09	4314		DD
20/0101	Cawleys	Skip Emptying - Office Recycling & General (June)	£ 57.40	£ 11.48	£ 68.88	4134		DD
20/0102	Cawleys	Skip Emptying - Allots (June)	£ 34.60	£ 6.92	£ 41.52	4134		DD
20/0103	Scottish Power	Electricity - Parish office (01/06/20-30/06/20)	£ 84.76	£ 4.24	£ 89.00	4137		DD
20/0104	Crown Gas	Gas - Pavilion (01/06/20-30/06/20)	£ 7.34	£ 0.37	£ 7.71	4812		DD
20/0105	British Gas	Electric supply Pavilion (01/06/20-30/06/20)	£ 64.33	£ 3.21	£ 67.54	4806		DD
20/0106	Antechs Business Support	IT Support maintenance, Licences, Backup - July	£ 161.80	£ 32.36	£ 194.16	4142		DD
20/0107	British Telecom	Telephone & Broadband Charges (1/3/20-31/08/20)	£ 440.45	£ 88.09	£ 528.54	4105		DD
20/0108	Central Bedfordshire Council	Council Tax - Sports Pavilion (July)	£ 655.25	£ -	£ 655.25	4811		DD
20/0109	Xerox UK Ltd	Photocopier variable charge (01/03/20-31/05/20)	£ 187.77	£ 36.95	£ 221.72	4111		DD
20/0110	Everflow	Water Supply 7/8/20 - 6/8/20	£ 41.01	£ -	£ 41.01	SPLIT		DD
20/0111	Virginmedia	Fibre Broadband Office Jul	£ 45.00	£ 9.00	£ 54.00	4105		DD
20/0112	NEST	Pension payments June 2020 (Payment due July)	£ 956.84	£ -	£ 956.84	526		DD
20/0113	HM Rev & Customs	Mth 3 PAYE	£ 697.00	£ -	£ 697.00	525		7449
20/0114	HM Rev & Customs	Mth 3 Nat. Emp'ee NI Contribution	£ 433.82	£ -	£ 433.82	525		7449
20/0115	HM Rev & Customs	Mth 3 Nat. Emp'ee NI Contribution	£ 523.74	£ -	£ 523.74	525	£ 1,654.56	7449
20/0116	I Nicholls	July Salary	Salary	.	Salary	4002		FP
20/0117	E Rhodes	July Salary	Salary		Salary	4004		FP
20/0118	S Cowie	July Salary	Salary		Salary	4001		FP
20/0119	C Callen	July Salary	Salary		Salary	4000		FP
20/0120	I Swales	July Salary	Salary		Salary	4003		FP
20/0121	J Fitzgerald	July Salary	Salary		Salary	4003		FP
	TOTAL SALARIES		£ 6,660.23	£ -	£ 6,660.23			
20/0122	I Swales	June Mileage 283 miles @ 60.1p	£ 170.08	£ -	£ 170.08	4107		FP
20/0123	I Swales	Petrol for strimmer	£ 5.00	£ 1.00	£ 6.00	4140	£ 176.08	FP

20/0124	J Fitzgerald	June Mileage 16 miles @ 60.1p	£ 9.62	£ -	£ 9.62	4107		FP
20/0125	Office Petty Cash	Postage & Paint for fitness Equip	£ 49.12	£ 7.98	£ 57.10	SPLIT		7450
20/0126	C Callen	Amari Plastics Perspex for Bus Shelter	£ 158.85	£ 31.77	£ 190.62	4503		FP
20/0127	Test Strike UK Ltd	Repairs and annual service of lightning protection system	£ 714.93	£ 142.99	£ 857.92	4815		7451
20/0128	Jempsons Tree Services	Grind out stump in St Nicholas Churchyard	£ 95.00	£ -	£ 95.00	4321		7452
20/0129	Reynolds Landscaping Services	Grass Cutting May	£ 350.00	£ 70.00	£ 420.00	SPLIT		FP
20/0130	Reynolds Landscaping Services	Grass Cutting June	£ 350.00	£ 70.00	£ 420.00	SPLIT	£ 840.00	FP
20/0131	Fenland Leisure Products Ltd	Wetpour gap filler	£ 21.00	£ 4.20	£ 25.20	4654		7453
20/0132	BeSafe Fire Protection	Annual service of Fire Extinguishers	£ 139.00	£ 27.80	£ 166.80	SPLIT		7454
20/0133	Boston Crop Sprayers Ltd	Annual Service of White line marker (spare)	£ 144.49	£ 28.90	£ 173.39	4805		7455
20/0134	Playsafety Ltd	Annual ROSPA inspection	£ 230.00	£ 46.00	£ 276.00	4655		7456
20/0135	MJ Granger Grounds Maintenance	Grass cutting 26/5	£ 167.32	£ 33.46	£ 200.78	SPLIT		FP
20/0136	MJ Granger Grounds Maintenance	Grass cutting 9/6	£ 383.21	£ 76.63	£ 459.84	SPLIT		FP
20/0137	MJ Granger Grounds Maintenance	Grass cutting 23/6	£ 383.21	£ 76.63	£ 459.84	SPLIT	£ 1,120.46	FP
20/0138	P & R Property	Office & Garage Rent 26/5/20 - 25/8/20	£ 2,000.00	£ -	£ 2,000.00	4137		7460
20/0139	Hertfordshire County Council	Office stationery	£ 21.01	£ 4.20	£ 25.21	4113		7458
20/0140	Ace Fencing (Southern) Ltd	Fencing & Gates at Sports Field	£ 765.00	£ 153.00	£ 918.00	4807		7459
20/0141	TSB Savings Account	Transfer from Savings to Current Account	£16,000.00	£ -	£16,000.00	n/a		TF
TOTAL JULY 2020 PAYMENTS			£34,660.67	£1,004.53	£35,662.20			