

**MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL,**  
**HELD ON MONDAY 14<sup>th</sup> DECEMBER 2020**  
**ONLINE AT 7.42PM**

Present: Councillors Mrs B Thomas (Vice-Chair) (audio only), Mrs G Gardner, Mr J Roberts, Mr S Laycock, Mrs V Jones, Mr J Selley and Mr A Channon

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk), Central Bedfordshire Councillor Shingler

Minutes: Mrs C Callen

**20/425 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Mr J Paxton, Mr N Day and Mr L Davison-Williams.

**20/426 SPECIFIC DECLARATIONS OF INTEREST**

Members were reminded of the procedures regarding declaration of interests. Councillor Selley declared an interest in agenda item 20/430.5.

**20/427 POLICE REPORTS**

**427.1 To acknowledge receipt of Crime Statistics for October 2020**

The Crime statistics for October 2020, taken from Police.uk website, were acknowledged. A total of 21 crimes were reported: 1 still under investigation, 1 action to be taken by another organisation, 4 unable to prosecute suspect and 6 investigation complete. The categories for October included: 9 x antisocial behaviour, 3 vehicle crime, 3 criminal damage/arson, 2 burglary, 2 public order offences, 1 violence/sexual offence and 1 other crime.

**427.2 To acknowledge receipt of the Bedfordshire Police & Crime Commissioners Wards & Parish Council Survey and to consider response**

In the absence of the usual Annual Parish Council meeting, a Fact Sheet has been provided summarising achievements over the previous year. **ACTION – Clerk to complete online survey.**

**427.3 To consider attendance at the Community Policing Priority Setting Online Meeting 19<sup>th</sup> January 2021**

An invite has been received to attend the Police Priority Setting meeting for the Leighton Buzzard Area and surrounding villages at 7pm on Tuesday 19<sup>th</sup> January 2021 via Microsoft Teams. The meeting will include an update on Crime figures for the last 3 months, and feedback on the progress with last quarters priorities, which were Prolific Shoplifters and Drug Dealing in Rural Villages. Councillor Thomas to consider attendance.

**20/428 PUBLIC QUESTION TIME**

No members of the public were present.

**20/429 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT.**

429.1 Councillor Shingler reported that he had recently met with Taylor Wimpey to get an understanding of their plans for the development of the site to the East of Barton-le-Clay, should this get approval for building works in Central Beds Council Local Plan. The Parish Council is also due to meet with the Developers in the New Year to be briefed on their plans.

The Traffic Management Committee is meeting on 15<sup>th</sup> December to discuss the recent consultation on the new parking restrictions on Church Road, Old Road and Manor Road. Feedback will be provided in due course.

Following complaints from residents, the Clerk requested that Councillor Shingler investigate the installation of the missing double yellow lines on Manor Road where a vehicle parks on the bend causing an obstruction, which is considered dangerous.

The Central Beds Council Local Plan hearings are currently being held – Barton-le-Clay is not affected at this time as the Inspectors are only considering new evidence previously requested.

No further questions were raised.

Councillor Shingler left the meeting at 7.56 pm

## **20/430 PLANNING COMMITTEE REPORTS/UPDATE**

### **430.1 Matters arising from previous Planning Committee not included within agenda -**

The Land Agent on behalf of Taylor Wimpey Developers have suggested a follow-up briefing with the Parish Council to hear how their plans are progressing ahead of their scoping submission to Central Beds Council. Members confirmed their availability for Monday 4<sup>th</sup> January at 7.30pm.

**ACTION – Clerk to arrange accordingly.**

It is understood that Councillor Davison-Williams has obtained information from Central Beds Council to assist in putting together evidence on the requirements for Barton-le-Clay.

**ACTION – Clerk to clarify and feedback as necessary.**

### **430.2 To receive the minutes of the Planning Committee meeting held on 23<sup>rd</sup> November 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Gardner **PROPOSED** approval and ratification of the minutes of the meeting held on 23<sup>rd</sup> November 2020, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

### **430.3 Update on planning applications refused/granted**

A list of planning application decisions was circulated to members prior to the meeting. This was duly noted. Councillor Roberts expressed his concerns that all too frequently the concerns raised by the Parish Council regarding parking are ignored.

### **430.4 Update on Enforcement Notices**

There were none.

### **430.5 To consider new planning applications or delegate authority to respond to committee:**

**CB/20/04238/FULL, Maple Cottage, 79A Hexton Road:** Construction of new detached garage  
Following discussion, Councillor Gardner **PROPOSED** no objection to the application, subject to compliance with the tree and landscaping conditions highlighted in the application; **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

**CB/TCA/20/00645, 18A Bedford Road:** Works to trees in a conservation area: G1 Group of 3 x Ash trees – Crown reduce to previous points, ensuring to maintain good pruning points to adequate growth points

It was noted that this application had been put forward by a Councillor regarding his property.

– *No comments*

**CB/TCA/20/00681, The Bury, Church Road:** Works to trees in a conservation area: fell wild plum tree

Following discussion, Councillor Roberts **PROPOSED** no objection to the application, noting that Central Beds Council Tree Officer had already visited the site, but to state that the poor drawings provided made it difficult to identify the tree to be felled. This was **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

**CB/20/04376/VOC, 55-57 Hexton Road:** Variation of condition number 14 of Planning permission CB/20/0131/FULL (Replacement dwelling) Amendment sought to elevations and floor plans  
Following discussion, Councillor Roberts **PROPOSED** no objection to the amended porch structure in line with the design statement provided but requested an up to date location plan be provided to match the proposal. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**20/431 MINUTES OF LAST MEETINGS**

**431.1 To receive and approve the minutes of the Full Council meeting held on 9<sup>th</sup> November 2020**

The minutes of Full Council held on 9<sup>th</sup> November 2020 were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**431.2 Matters arising outside of committee reports/updates** – There was none.

**20/432 CHAIRMAN'S ANNOUNCEMENTS**

**432.1 Announcements as deemed appropriate by the Chairman**

There was none.

**20/433 APPROVAL OF DRAFT COMMITTEE BUDGET AND EAR-MARKED RESERVES**

**433.1 Exempt Business** – Resolution to exclude members of press and public from debate on agenda item 433.2 (Standing Order 67) “That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.”

- No members of the public or press were present.

**433.2 Review and approval of Draft Pay & Personnel Sub-Committee Budgets 2021/22**

Councillor Roberts reviewed the rationale behind the proposed Budget. No queries were raised and Councillor Roberts **PROPOSED** a Salary Precept for 2021/22 of £101,971. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**433.3 Review and approval of Draft Policies & Resources Committee Budgets 2021/22**

Full details of the Budget were provided ahead of the meeting. No questions were raised so Councillor Thomas **PROPOSED** a Policies & Resources Committee Precept for 2021/22 of £39,474. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**433.4 Review and approval of Draft Burial Ground Committee Budgets 2021/22**

Full details of the Budget were provided ahead of the meeting. The draft budgets include a further £3k towards the new Burial Ground Project EMR for 2021/22. No questions were raised so Councillor Thomas **PROPOSED** a Burial Ground Committee Precept for 2021/22 of £1,100. This was **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

**433.5 Review and approval of Draft Highways & Environment Committee Budgets 2021/22**

Full details of the Budget were provided ahead of the meeting. No questions were raised. Councillor Thomas **PROPOSED** a Highways & Environment Committee Precept for 2021/22 of £7,740. This was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

**433.6 Review and approval of Draft Leisure Committee Budgets 2021/22**

Full details of the Budget were provided ahead of the meeting. Councillor Thomas outlined the key priorities for the year ahead were to address hedge-works, boundaries and necessary repairs. Councillor Thomas **PROPOSED** a Leisure Committee Precept for 2021/22 of £12,390. This was **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

**433.7 Review and approval of Draft Sports Field Committee Budgets 2021/22**

Full details of the Budget were provided ahead of the meeting. These address the anticipated drop in income as a result of the Pandemic and increased expenses expected for repairs at the Pavilion. No questions were raised. Councillor Selley **PROPOSED** a Sports Field Committee Precept for 2021/22 of £12,225. This was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

**433.8 Review and approval of Draft Planning Committee Budgets 2021/22**

Councillor Gardner outlined the need for sufficient funds to be held for Consultants to be engaged to support the Local Plan process. No questions were raised. Councillor Gardner **PROPOSED** a

Planning Committee Precept for 2021/22 of £2,000. This was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

**20/434** **APPROVAL OF 2021/22 PRECEPT**

434.1 **To review General Reserve Fund**

Councillor Thomas referred to the General Reserve year-end projection. This reflects the overspend due to reduced income and additional costs incurred during the Covid-19 Pandemic. Good practice is to maintain 6 months running costs in reserve, but not to hold more than required without it being allocated to a specific purpose. Forecasted General Reserve as at 31<sup>st</sup> March 2021 £91,263 (51.6% of Precept). There were no further queries.

434.2 **To approve 2021/22 Council Precept**

Councillor Thomas **PROPOSED** the approval of the Council Precept for 2021/22 of £176,900, representing a 1.6% increase. This was **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

**20/435** **POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**

435.1 **Matters arising from previous Policies & Resources Committee not included within agenda**

Following the end of the latest Pandemic Lockdown, the Covid-19 risk assessment for the Parish Office was reviewed prior to the re-opening of the Office to the public.

The Clerk advised that the Part-time Groundsman has tested positive for Covid-19 virus as at 13<sup>th</sup> December and will not be able to work until after Christmas.

The Internal Auditor will be undertaking her 6monthly review of the Parish Council accounts and procedures over the next few weeks. The Clerk has a list of items she has requested to be forwarded to her for review. Her Report will be shared with all members when completed.

435.2 **To receive the minutes of the Policies & Resources Committee meeting held on 7<sup>th</sup> December 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 7<sup>th</sup> December, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

435.3 **Exempt Business** – Resolution to exclude members of press and public from debate on agenda item 435.4 (Standing Order 67) “That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.”

- No members of the public or press were present.

435.4 **To receive the minutes of the Pay & Personnel Sub-Committee meeting held on 7<sup>th</sup> December 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Roberts **PROPOSED** approval and ratification of the minutes of the meeting held on 7<sup>th</sup> December, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

435.5 **To consider and approve out of hours emergency contact details for the Parish Council**

Following discussion at the last Full Council meeting, members discussed whether the Parish Council should have an out of hours telephone number in the case of an emergency. As requested, the Clerk has made enquiries of other Parishes to find out what arrangements they have. There is a mix of Councillors and staff being responsible for actioning any emergencies out of hours. Councillor Roberts suggested each Committee should put together a list of Contractors used and basic details to assist in an emergency. It was agreed that personal contact details should not be provided but the Parish Office details made widely available. **ACTION – Clerk to review possible arrangements.**

Councillor Channon joined the meeting at 8.48pm

- 435.6 **To acknowledge the December Parish Council Newsletter and approve cost for delivery**  
 A copy of the Newsletter was emailed to all councillors on 8<sup>th</sup> December for approval. Distribution to be undertaken from 18<sup>th</sup> December of the 2400 leaflets. This was acknowledged and the Assistant Clerk was thanked for all her hard work in putting this together.  
 Councillor Thomas **PROPOSED** approval of the cost for delivery (including CBC Advice leaflet) of £360 plus VAT, as previously budgeted, **SECONDED** by Councillor Gardener and **UNANIMOUSLY CARRIED**.
- 435.7 **To acknowledge receipt of the BATPC Winter Training Programme 2020/21 and to consider and agree attendance and costs for any courses required**  
 Details were provided ahead of the meeting. Councillor Laycock requested attendance on the New Councillor Induction Training course in January. Councillor Thomas **PROPOSED** approval of the cost of £30 for the Online course, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 435.8 **To acknowledge the Committee for Standards in Public Life consultation and consider any response**  
 This was acknowledged and the Seven Principles of Public Life reviewed. No additional comments made.
- 435.9 **To acknowledge the Pyramid Schools Trust Admissions Policy consultation and consider any response**  
 This was acknowledged and proposals discussed. No further comments made.
- 20/436 BURIAL GROUNDS COMMITTEE REPORT/UPDATE**
- 436.1 **Matters arising from previous Burial Grounds committee not included within agenda - information only**  
 UK Power Networks have confirmed that they will be carrying out tree works and connecting the new pylon on Tuesday 15<sup>th</sup> December. The Assistant Clerk has spoken to Central Beds Council Tree Officer for Planning and he has confirmed that he is happy for the work to go ahead.
- 436.2 **To receive the minutes of the Burial Ground Committee meeting held on 30<sup>th</sup> November 2020 and to consider and ratify any recommendations contained therein**  
 A copy of the minutes was previously circulated to members. Councillor Channon **PROPOSED** approval and ratification of the minutes of the meeting held on 30<sup>th</sup> November 2020, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 436.3 **To acknowledge the Burial Ground and Churchyard inspections**  
 The Burial Ground and Churchyard inspections undertaken on 8<sup>th</sup> December were acknowledged. Everything was in order with the exception of a small number of headstones in the Churchyard Garden of Rest. The church wardens continue to look into the ownership of these. It was noted that two leaf collections had been completed by the contractor.
- 436.4 **To acknowledge the War Memorial inspection**  
 The War Memorial inspection undertaken on 8<sup>th</sup> December was acknowledged. Everything was in order.
- 436.5 **To consider a request for a woollen cremated remains container to be used for interment**  
 Nevilles Funeral Services have a client who wishes to bury her husband's cremated remains in a woollen container. The container is within the permitted size. Details of the proposed container were provided, for information. Following discussion, Councillor Channon **PROPOSED** approval of the woollen container, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 20/437 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE (continued)**
- 437.1 **Matters arising from previous Highways & Environment committee not included within agenda - information only**  
 Works on the trees at Lovers Walk started on 12<sup>th</sup> December. Central Beds Council Rights of Way Officer has provided an emergency bridleway closure from 11/12/20 to 23/12/20. Barton Countryside

Conservation team have assisted in opening up the bridleway for access and signage. Full details were posted on website and social media.

The Clerk has contacted Central Beds Council Highways Officer regarding various outstanding works, including the speed signs which are not working, the drain on Hexton road and the missing bollard on Bedford Road. No response has yet been received and she will continue to chase.

The replacement bolt-down island at the Hexton Road/Luton Road Junction that was previously delayed, is being installed on 14/15<sup>th</sup> December.

The Consultations on the parking restrictions on Church Road and Old Road are due for consideration at the Traffic Management Committee meeting on 15<sup>th</sup> December. This item was discussed with Councillor Shingler earlier in the meeting.

437.2 **To receive the minutes of the Highways & Environment Committee meeting held on 23<sup>rd</sup> November 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Roberts **PROPOSED** approval and ratification of the minutes of the meeting held on 23<sup>rd</sup> November, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

437.3 **To acknowledge the Bus Shelters inspections**

The bus shelters inspections of 25<sup>th</sup> November and 11<sup>th</sup> December were acknowledged. Everything was in order.

**20/438 LEISURE COMMITTEE REPORT/UPDATE**

438.1 **Matters arising from previous Leisure Committee not included within agenda – information only**

An onsite meeting took place on 8<sup>th</sup> December at the allotments to review progress from plot holders who have been asked to move items from the pathway and to agree further clearance and splitting of empty plots. Whilst on site, Councillor Thomas and the Groundsman met with several plot holders and agreed the work required. Letters have been sent to the remaining plot holders advising what action they need to take so that the hedge cutting work can take place. Hedge cutting is likely to be schedule in for early January.

Barton Countryside Conservation advise that they plan to cut back the overgrowth by the allotment overflow carpark w/c 14<sup>th</sup> December.

The fitness equipment re-opened on 2<sup>nd</sup> December, in line with Government advice. The risk assessment was reviewed prior to the reopening and signage replaced as necessary.

438.2 **To receive the minutes of the Leisure Committee meeting held on 30<sup>th</sup> November 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 30<sup>th</sup> November, **SECONDED** by Councillor Jones and **UNANIMOUSLY CARRIED**.

438.3 **To acknowledge weekly Playground and Fitness Equipment Inspections**

The Arnold Recreation Ground playground, Fitness Equipment and Norman Road play area inspections for the 1<sup>st</sup> and 8<sup>th</sup> December were acknowledged. Everything was in order with the exception of one bolt missing from the climbing frame in Norman Road. The equipment is secure and a replacement bolt will be fitted as soon as possible (as per agenda item 20/438.4).

438.4 **Retrospective approval of cost to purchase 4 replacement bolts and tightening tool for multi-play equipment**

An order was placed with Wicksteed Leisure for replacement bolts and tools required for the multi-play ladder, Norman Road play area. Councillor Thomas **PROPOSED** retrospective approval of the cost of £38.86 plus VAT for the equipment, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

**20/439**    **SPORTS FIELD COMMITTEE REPORT/UPDATE**

439.1    **Matters arising from previous Sports Field committee not included within agenda, information only**

Football resumed on 5<sup>th</sup> December. The Covid-19 risk assessment was reviewed and forwarded to all hirers prior to the re-opening of the Pavilion.

439.2    **To receive the minutes of the Sports Field Committee meeting held on 30<sup>th</sup> November 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Selley **PROPOSED** approval and ratification of the minutes of the meeting held on 30<sup>th</sup> November, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

**20/440**    **MONTHLY FINANCIAL REPORTS**

440.1    **To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 8**

The monthly financial reports for November month-end were received by members. Councillor Gardner questioned the outstanding payment due from Stopsley United FC. The Clerk is chasing for payment and use of the facility will be refused if no payment is made in the short-term. No further questions were raised.

**20/441**    **APPROVAL OF PAYMENT OF ACCOUNTS**

441.1    **To consider and approve payment of accounts as listed within the schedule or added at the meeting**

The payments for December were provided to members prior to the meeting. Councillor Thomas **PROPOSED** approval of the payments for December, totalling £61,812.65 (including transfers from savings accounts), **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

**20/442**    **TIME ALLOCATION FOR COMMITTEE MEETINGS**

442.1    **Dates available for committee/sub-committee meetings –**

It was agreed that no committee meetings are held until after the next Full Council meeting on 11<sup>th</sup> January, due to the difficulty in getting an Agenda put together and issued over the Christmas break. There will be an online briefing held with the potential land developer on 4<sup>th</sup> January 2021, as per agenda item 20/430.1.

**20/443**    **MISCELLANEOUS CORRESPONDENCE RECEIVED**

443.1    **To acknowledge receipt of the NALC Good Councillor's Guide to Community Business**

- acknowledged

443.2    **To acknowledge receipt of the Chiltern Society Magazine Issue 238 Winter 2020**

- acknowledged

443.3    **To acknowledge receipt of the CPRE Countryside Voices magazine Autumn/Winter 2020**

- acknowledged

**20/444**    **ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

Councillor Selley raised the need for the white-line painting of the football pitches to be undertaken this week to preserve the lines. This is usually completed by the Part-time Groundsman but in view of his positive Covid test, he will be unavailable until after Christmas. The Full-time Groundsman would normally cover but is currently on annual leave. Therefore, the retired Groundsman has been contacted and agreed to complete the works, which usually take approximately 4 hours. Councillor Selley **PROPOSED** for the retired Groundsman to complete the painting, at a cost of £50, **SECONDED** by Councillor Thomas and **UNANIMOUSLY AGREED** – formal retrospective approval will be covered at the next Full Council meeting.

The Assistant Clerk has contacted Beds Football Association to clarify the position of ongoing Youth Football, as a result of concerns over the growing number of Covid cases being seen in the area amongst the youth age group and schools being closed. They have advised that football should continue at present, although use of the changing rooms and toilets can be restricted. Councillors were concerned regarding the safety of the staff. Councillor Selley will be reviewing the state of the pitches with the Groundsman later in the week, in light of the recent heavy rain and more forecasted this week.

Councillor Selley **PROPOSED** to cancel all football until the New Year due to the state of the pitches and concerns regarding the Covid virus, **SECONDED** by Councillor Thomas **with 3 in favour and 4 against**.

Councillor Channon **PROPOSED** to inspect the pitches at the end of the week to assess if they are playable and to re-visit the Risk Assessment to ensure adequate processes in place to protect the staff, **SECONDED** by Councillor Roberts **with 4 in favour and 3 against**.

Therefore, it was agreed to undertake the pitch inspection and review the Risk Assessment before making a final decision on the weekend football fixtures.

The meeting closed at 10.01 pm

**I certify these minutes are a true and correct record of the Parish Council meeting held on 14<sup>th</sup> December 2020**

**Dated this the 11<sup>th</sup> January 2021**

**COUNCILLOR B THOMAS  
VICE-CHAIR**

**PAYMENT OF ACCOUNTS**  
**December 2020**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
20/0313	Everflow	Water Supply 07/01/2021 to 06/02/2021	£9.80	£ -	£9.80	SPLIT		DD
20/0314	Central Bedfordshire Council	Council Tax - Parish Office (December)	£240.00	£ -	£240.00	4137		DD
20/0315	Central Bedfordshire Council	Council Tax - Sports Pavilion (December)	£651.00	£ -	£651.00	4811		DD
20/0316	Peninsula Business Services	H&S Support Services - December 2020	£100.60	£19.00	£119.60	4151		DD
20/0317	Cawleys	Skip Emptying - Burial Ground (Nov)	£49.44	£9.89	£59.33	4314		DD
20/0318	Cawleys	Skip Emptying - Office Recycling & General (Nov)	£40.10	£8.02	£48.12	4134		DD
20/0319	Cawleys	Skip Emptying - Allots (Nov)	£37.60	£7.52	£45.12	4134	<b>£152.57</b>	DD
20/0320	Scottish Power	Electricity - Parish office (01/11/20-30/11/20)	£84.76	£4.24	£89.00	4137		DD
20/0321	Crown Gas	Gas - Pavilion (01/11/20-30/11/20)	£60.72	£3.04	£63.76	4812		DD
20/0322	British Gas	Electric supply Pavilion (01/11/20-30/11/20)	£62.32	£3.11	£65.43	4806		DD
20/0323	Antechs Business Support Ltd	IT Support maintenance, Licences, Backup - December	£161.80	£32.36	£194.16	4142		DD
20/0324	Virginmedia	Fibre Broadband Office - December	£45.00	£9.00	£54.00	4105		DD
20/0367	Xerox Finance Ltd	Versalink Photocopier (01/09/2020 - 01/12/2020)	£81.04	£16.21	£97.25	4111		DD
20/0368	Xerox UK Ltd	Versalink Photocopier Usage (01/09/2020 - 01/12/2020)	£91.41	£18.28	£109.69	4111		DD
20/0369	British Telecom	Quarterly Phone Bill 1/9/20 - 28/2/21	£262.89	£52.57	£315.46	4105		DD
20/0325	NEST	Pension payments November 2020 (Payment due Dec)	£863.70	£ -	£863.70	526		DD
20/0326	HM Rev & Customs	Mth 8 PAYE	£769.80	£ -	769.80	525		
20/0327	HM Rev & Customs	Mth 8 Nat. Emp'ee NI Contribution	£498.65	£ -	£498.65	525		
20/0328	HM Rev & Customs	Mth 8 Nat. Emp'er NI Contribution	£598.28	£ -	£598.28	525	<b>£1,866.73</b>	7509
20/0329	I Nicholls	December Salary	Salary	.	Salary	4002		FP
20/0330	S Cowie	December Salary	Salary		Salary	4001		FP
20/0331	C Callen	December Salary	Salary		Salary	4000		FP
20/0332	J Fitzgerald	December Salary	Salary		Salary	4003		FP
20/0333	K Small	December Salary	Salary		Salary	4004		FP
20/0334	S McConville	December Salary	Salary		Salary	4004		FP

	<b>TOTAL SALARIES</b>		<b>£5,697.51</b>	<b>£ -</b>	<b>£5,697.51</b>			
20/0335	J Fitzgerald - Petty cash	Groundsman Sundries - petrol/paint/clips/lights/timer	£64.51	£11.85	£76.36	4140		7510
20/0336	J Fitzgerald	November Mileage 223 miles @ 60.1p	£134.02	£ -	£134.02	4107		FP
20/0337	Office Petty Cash	Postage	£20.60	£ -	£20.60	4106		7511
20/0338	Unity Hall	S137 Small Grant	£300.00	£ -	£300.00	4121		7498
20/0339	Keech Hospice Care	S137 Small Grant	£374.00	£ -	£374.00	4121		7499
20/0340	Noah's Ark at St Nicholas Church	S137 Small Grant	£100.00	£ -	£100.00	4121		7500
20/0341	Barton Village Hall	S137 Small Grant	£259.00	£ -	£259.00	4121		7501
20/0342	Barton Kids Club	S137 Small Grant	£275.00	£ -	£275.00	4121		7502
20/0343	Barton-le-Clay Pre-School	S137 Small Grant	£400.00	£ -	£400.00	4121		7503
20/0344	Barton-le-Clay StreetWatch Group	S137 Small Grant	£270.00	£ -	£270.00	4121		7504
20/0345	Ramsey Manor Lower Sch PTA	S137 Small Grant	£200.00	£ -	£200.00	4121		7505
20/0346	Harlington Upper School	S137 Small Grant	£125.00	£ -	£125.00	4121		7506
20/0347	Arnold Academy	S137 Small Grant	£50.00	£ -	£50.00	4121		7507
20/0348	The Royal British Legion	S137 Small Grant	£100.00	£ -	£100.00	4121		7508
20/0349	Reynolds Landscaping Services	Hedgeworks Bedford Rd/Simpkins Dr & Smithcombe Cl	£170.00	£34.00	£204.00	4404		
20/0350	Reynolds Landscaping Services	Additional Roses Garden of Rest	£251.00	£50.20	£301.20	4310	<b>£ 505.20</b>	FP
20/0351	MJ Granger Ground Maintenance	Grass Cutting 13/10/20	£317.93	£63.58	£381.51	SPLIT		
20/0352	MJ Granger Ground Maintenance	Grass Cutting 27/10/20	£190.62	£38.11	£228.73	SPLIT		
20/0353	MJ Granger Ground Maintenance	<b>CREDIT NOTE</b> - Overcharge re Grass Cutting October	<b>-£29.37</b>	<b>-£5.87</b>	<b>-£35.24</b>	SPLIT		
20/0354	MJ Granger Ground Maintenance	Hedgeworks Bedford Rd/Simpkins Dr	£380.00	£76.00	£456.00	4404		
20/0355	MJ Granger Ground Maintenance	Hedgeworks Contract 2nd Cut	£544.95	£108.99	£653.94	4401	<b>£ 1,684.94</b>	FP
20/0356	Bedford College	Groundsman Horticultural Courses	£1,131.00	£ -	£1,131.00	4120/321		FP
20/0357	P&R Property	Office & Garage Rent 26/11/20 - 25/02/21	£2,000.00	£ -	£2,000.00	4137		FP
20/0358	Beds Rural Communities Charity	DBS Standard Check re Groundsman	£48.00	£5.00	£53.00	4191/321		FP
20/0359	SMRHS Ltd	Repairs to Boiler	£917.95	£183.59	£1,101.54	4807		7512
20/0360	Community Heartbeat Trust	Annual Support x2 Defibrillators	£270.00	£54.00	£324.00	4152		FP

	(Solutions) Ltd							
20/0361	Information Commissioner	Annual Data Protection Fee	£40.00	£ -	£40.00	4108		7513
20/0362	L Davison-Williams	Coffee Morning Expenses & Garden Tommys x2	£210.71	£28.67	£239.38	SPLIT		7514
20/0363	S Cowie	Aug-Nov Mileage 54 miles @ 45p	£24.30	£ -	£24.30	4107		FP
20/0364	Professional Pest Management Ltd	Pest Control - Allotments	£65.53	£13.11	£78.64	4609		7515
20/0365	David Casey	Repairs to Burial Ground Sign	£420.00	£ -	£420.00	4310		7516
20/0366	HL Hutchinson Ltd	White Lining paint x6 for Sports Pitches	£291.78	£58.36	£350.14	4805		7517
20/0370	MJ Granger Ground Maintenance	Hedge Cutting Arnold Rec Dec	£343.12	£68.62	£411.74	4652		FP
20/0371	Boston Crop Sprayers Ltd	Coveralls and Gloves for Groundsman	£16.80	£3.36	£20.16	4141		7518
20/0372	S Cowie	Eye test and VDU Glasses	£141.83	£13.14	£154.97	4191/328		FP
20/0373	Nationwide Building Society	Transfer from Savings 45DN Account	£30,000.00	£ -	£30,000.00	n/a		TF
20/0374	TSB Bank	Transfer to Current from Savings Account	£10,000.00	£ -	£10,000.00	n/a		TF
<b>TOTAL DECEMBER 2020 PAYMENTS</b>			<b>£60,824.70</b>	<b>£987.95</b>	<b>£61,812.65</b>			