

**MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL, HELD ON**  
**MONDAY 10<sup>th</sup> FEBRUARY 2020**  
**AT THE VILLAGE HALL, HEXTON ROAD, BARTON-LE-CLAY AT 7.30PM**

Present: Councillors Mr L Davison-Williams (Chair), Mrs B Thomas (Vice-Chair), Mrs G Gardner, Mrs V Jones, Mr J Selley, Mr K Taylor, Mr J Roberts, Mr N Day and Mr J Paxton

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk), Central Bedfordshire Councillor Shingler & Ms S Barker, Team Manager Planning Policy & Environment at Luton Council

Minutes: Mrs C Callen

**19/565 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor Mr A Channon

**19/566 SPECIFIC DECLARATIONS OF INTEREST**

There were none.

**19/570.6 To consider and approve support for Luton Council's potential judicial review of Central Bedfordshire Council's decision regarding the M1/A6 Link Road**

Councillor Davison-Williams brought this item forward for discussion. The Parish Council were approached by Luton Council as they previously objected and are a neighbouring parish to the proposed link road. Ms S Barker provided details of why Luton Council are considering a judicial review of the decision and confirmed there is no cost implication for the Parish Council in agreeing to support their actions – other Parish Councils have also confirmed their support. Councillors were given the opportunity to ask questions.

Ms S Barker left at 7.47pm

Following further discussion, Councillor Davison-Williams **PROPOSED** the Parish Council offer its support to Luton Council for their potential judicial review of Central Bedfordshire Council's decision regarding the M1/A6 Link Road, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

**19/567 POLICE REPORTS**

**567.1 To acknowledge receipt of Crime Statistics for December and the Crime analysis for years 2016-2019**

The Crime statistics for December 2019, taken from Police.uk website, were acknowledged. A total of 18 crimes were reported, the figures for 2019 were lower than in previous years, although concerns were expressed about the lack of successful outcomes. It was also felt that not all crimes are being reported. The categories for December included: 3 x antisocial behaviour, 4 x violence/sexual offence, 2 x criminal damage/arson, 1 public order, 1 vehicle crime, 1 x shoplifting, 2 x burglary, 1 x drugs, 1 x robbery and 2 x other theft.

The Clerk advised that the new Police Sergeant, B Craven 6039 has visited the office to introduce himself. He has agreed to liaise with the Council to host the June Community Policing Priorities Setting meeting. He is also keen for PC Konopka to arrange a police engagement event in the village.

PC Konopka has requested the Council might consider setting up a place on its land to encourage a safe area for the youths in the Village to congregate so that they are less likely to cause anti-social behaviour by hanging around the streets. This is to be discussed at the next Policies and Resources Committee meeting.

**567.2 To acknowledge communication regarding Bedfordshire Police & Crime Commissioners new focus group, 'Beds Youth Council'**

This was acknowledged. It was agreed that the details should be shared with Harlington Upper School, Barton Rovers Youth FC and the Scouts & Guides organisations.

**19/568 PUBLIC QUESTION TIME**

No members of the public were present.

**19/569 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT.**

569.1 Councillor Shingler advised that he is due to attend a meeting shortly to discuss the Ward Boundaries for Central Bedfordshire. He advised that the proposal is for Barton, Silsoe and Gravenhurst to become one area called 'Wrest Park', with three seats allocated. He agreed to provide the Parish Council with details of his response. This item was discussed at the Full Council meeting in January, when it was understood that Barton-le-Clay would remain as one seat and so no response was proposed.

The flooding on the A6 North slip road (under the bridge) is still causing issues with a lorry jack-knifing earlier in the day. Councillor Shingler was asked to feedback to Central Bedfordshire Council regarding the ongoing issues seen following heavy rain.

The night-time visibility in the Village was discussed, following the replacement of some of the bollards at junctions with reflective flexible versions. The poor or lack of white lines in the centre of the roads was also mentioned. It was agreed for this to be discussed at the next Highways and Environment Committee meeting.

Councillor Shingler left at 8.15pm

Following the discussion regarding Ward Boundaries, Councillor Davison-Williams **PROPOSED** that a response to the consultation is sent highlighting the lack of transparency regarding the boundaries proposed and confirming the Parish Council's desire to remain as a single ward, not amalgamated with other wards. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**19/570 PLANNING COMMITTEE REPORTS/UPDATE**

**570.1 Matters arising from previous Planning Committee not included within agenda**

John Ellis, Planning Manager South, has now responded to the Council's letter regarding inadequate parking provision on planning applications. This item is to be discussed further at the next Committee meeting, including specific examples where issues have been seen.

**570.2 To receive the minutes of the Planning Committee meeting held on 27<sup>th</sup> January 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Gardner **PROPOSED** approval and ratification of the minutes of the meeting held on 27<sup>th</sup> January, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

**570.3 Update on planning applications refused/granted**

A list of planning application decisions was circulated to members prior to the meeting. This was duly noted. A copy is provided within the minutes.

**570.4 Update on Enforcement Notices**

**CB/EN/19/0479, Hollow Springs, Private Road:** Case will now be closed as planning permission granted for ancillary building, with clause stating not to be used as a separate dwelling.

**570.5 To consider new planning applications or delegate authority to respond to committee:**

**CB/20/00193/FULL, 84 Manor Road** – First floor rear extension.

- *No comments.*

**CB/20/00137/RM, Former Covered Reservoir, Old Road** – Reserved Matters: following outline application CB/15/02030/OUT Conversion of a former covered reservoir to a single residential dwelling, with access and associated infrastructure. All matters other than access reserved. Reserved matters on Appearance, Landscaping, Layout, Materials and Scale

Following discussion, Councillor Gardner **PROPOSED** the following objection, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

- Object: The Parish Council objects to the proposed Reserved Matters application as follows: The original approval stipulated that the property should not be prominent or visible above the grass bank and should sit within the current reservoir space. This application appears to see the property protrude at least 800mm above the grass bank (although exact height is not clear as datum lines not included), thus impacting on the sight lines from the surrounding area.

The Fire Officer has raised concerns regarding fire access issues which do not appear to have been addressed.

The layout and details on the proposed plans & drawings are not clear and are confusing to interpret. The proposed UPVC windows are not in keeping with a property situated within the AONB and more sustainable materials would be more appropriate.

Given that the property sits with the AONB and various concerns have been raised, the Parish Council has requested that this application be called in to be discussed at the next Development Committee for a decision.

**CB/20/00277/FULL, 6 Chiltern Road:** Proposed two storey side and rear extension. Remove existing rear extension.

Following discussion, Councillor Gardner **PROPOSED** the following objection, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

- Object: The Parish Council has concerns that where additional bedrooms are included on a planning application, the applicants should include adequate parking provision in their plans to prevent on-street parking congestion. With this application, the loss of onsite parking with the side and front extensions, and the addition of extra bedrooms in the first floor extension, means that there is only parking for two cars onsite, to serve a 4-bed property. In accordance with the Central Bedfordshire Design Guide, there should be on-site parking for 3 cars for a 4-bedroomed property. The property is situated in a narrow road with limited street parking and on a junction with a joining road. On this basis, the Parish Council objects to the plans proposed.

**CB/20/00357/FULL, 47 Dunstall Road:** Demolition of existing front porch and construction of new replacement front porch on a new foundation

- No comments.

**CB/20/00345/FULL, 142 Norman Road:** Replace existing carport with attached garage

- No comments.

570.7 **To acknowledge the preferred route announcement for the East West Rail, between Bedford and Cambridge**

This was acknowledged. Item to be discussed further at the next Planning Committee meeting.

19/571 **MINUTES OF LAST MEETINGS**

571.1 **To receive and approve the minutes of the Full Council meeting held on 13<sup>th</sup> January 2020**

The minutes of Full Council held on 13<sup>th</sup> January 2020 were previously circulated to members. Councillor Davison-Williams **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

571.2 **Matters arising outside of committee reports/updates**

There were none.

19/572 **CHAIRMAN'S ANNOUNCEMENTS**

572.1 **Announcements as deemed appropriate by the Chairman**

Councillor Davison-Williams advised that a letter of thanks had been received from Barton Kids Club to acknowledge their Grant of £250 towards their planting scheme.

The slides from the Town & Parish Council Conference on 22<sup>nd</sup> January have been emailed to all Councillors.

572.2 **To acknowledge Central Bedfordshire Council Chairman's invitation to the Civic Service on 15<sup>th</sup> march 2020 and consider attendance.**

This was acknowledged. Councillors were requested to advise the Clerk if they are interested in attending.

572.3 **To acknowledge letter of thanks from the Doctors Surgery for the additional lighting in the car park**

This was acknowledged.

**19/573 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**

573.1 **Matters arising from previous Policies & Resources Committee not included within agenda –** Councillors Davison-Williams, Channon and Selly attended the ‘Action Against Crime in Barton-le-Clay’ Group meeting on 30<sup>th</sup> January, regarding the proposed CCTV for the village and gave a brief update. A plan of the locations for the cameras has been requested.

Councillor Gardner provided an update regarding the proposed Multi Academy Trust, following attendance at the consultation event at Arnold Academy on 5<sup>th</sup> February.

Councillor Davison-Williams and the Clerk were invited to visit Orchard School on 5<sup>th</sup> February to discuss increasing their involvement in the Community.

Councillors Davison-Williams, Channon and the Clerk have met to discuss the Parish website for accessibility regulations coming into effect September 2020. Proposals will be discussed at the next Policies & Resources committee meeting.

The Groundsman is due to retire at the end of August. The position is to be advertised. Details will be discussed at the next Pay & Personnel Sub-Committee meeting.

573.2 **To receive the minutes of the Policies & Resources Committee meeting held on 27<sup>th</sup> January 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Davison-Williams **PROPOSED** approval and ratification of the minutes of the meeting held on 27<sup>th</sup> January, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

573.3 **To acknowledge Central Bedfordshire Council’s consultation on the introduction of CCTV cameras in hackney carriage and private hire vehicles (taxis)**

This was acknowledged. No response required.

573.4 **To acknowledge National Association of Local Council’s study tour programme 2020/21**

This was acknowledged.

**19/574 BURIAL GROUNDS COMMITTEE REPORT/UPDATE**

574.1 **Matters arising from previous Burial Grounds committee not included within agenda - information only**

As previously advised, St Nicholas Church are planning work on their soakaways shortly. The Church Warden will provide details of the drainage specification from their architect.

574.2 **To receive the minutes of the Burial Ground Committee meeting held on 3<sup>rd</sup> February 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 3<sup>rd</sup> February, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

574.3 **To acknowledge the Burial Ground and Churchyard inspections**

No inspections undertaken since the last Committee meeting.

574.4 **To acknowledge the War Memorial inspections**

No inspections undertaken since the last Committee meeting.

574.5 **To consider and approve cost for new road sign to St Nicholas Church and the Burial Ground**

A proof of the proposed sign was provided by Central Bedfordshire Council. St Nicholas Church have given their approval for a joint sign, splitting the cost with the Parish Council. Councillor Thomas

**PROPOSED** approval of the sign at a total cost of £210 plus VAT to supply and install, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

**19/575** **HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE**

**575.1** **Matters arising from previous Highways & Environment committee not included within agenda - information only**

Councillors Davison-Williams and Paxton and the Clerk met with the Head Teacher at Ramsey Manor Lower School on 10<sup>th</sup> February to discuss the parking on Manor Road outside the school. The meeting was also attended by PC Konopka. Councillor Paxton provided an update on actions agreed.

At the Parish Council's request, a new reflective bollard has been installed outside the Chemist to prevent vehicles inadvertently driving over the pavement.

Councillor Davison-Williams met with the contractor at Simpkins Drive on 6<sup>th</sup> February to review the trees cut back at the rear of the houses. The Contractor has agreed to undertake some additional works that were missed previously.

Barton Conservation Group have agreed to clear and plant on the roundabout verge area between Grange Road and Bedford Road. The Groundsman has weed sprayed the area initially before the area is cleared. They will investigate suitable shrubs to replant and advise the Parish Council accordingly.

Notification has been received that Footpath 6 (Dunstall Road Alley) will be closed 10-15<sup>th</sup> February for tree maintenance works at the former Scout Hut site.

The Christmas Lights team are liaising with Central Bedfordshire Council Highways about the possibility of a 'Christmas' tree outside the Library to replace the one being removed. They have contacted the office to request support from the Parish Council. The Clerk is awaiting further information from the Tree Officer.

Following the high winds at the weekend, several fallen branches have been reported to Central Bedfordshire Council.

**575.2** **To receive the minutes of the Highways & Environment Committee meeting held on 27<sup>th</sup> January 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Paxton **PROPOSED** approval and ratification of the minutes of the meeting held on 27<sup>th</sup> January, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

**575.3** **To acknowledge the Bus Shelter inspections**

The bus shelter inspection of 7<sup>th</sup> February was acknowledged. Everything was in order.

**575.4** **To acknowledge correspondence from Barton Countryside Conservation regarding seeding and maintaining a small area of roadside verge on Luton Road and consider response**

This was acknowledged. Item to be considered further at the next Highways & Environment Committee meeting.

**19/576** **LEISURE COMMITTEE REPORT/UPDATE**

**576.1** **Matters arising from previous Leisure Committee not included within agenda – information only**

Councillor Thomas requested that the Assistant Clerk clarifies with Central Bedfordshire Council Highways Officer regarding the proposed location of the fencing at the entrance of Norman Road Play Area to ensure access for the grass cutting contractor.

**576.2** **To receive the minutes of the Leisure Committee meeting held on 3<sup>rd</sup> February 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 3<sup>rd</sup> February, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

576.3 **To acknowledge weekly Playground and Fitness Equipment Inspections**

The Arnold Recreation Ground playground inspection of 4<sup>th</sup> February was acknowledged. Everything was in order.

The Fitness Equipment inspection of 4<sup>th</sup> February was acknowledged – the bolts on the cross rider were tightened. Everything else was in order.

The Norman Road play area inspection of 1<sup>st</sup> February was acknowledged. Everything was in order.

576.4 **To consider / approve contractor and costs for cable way**

At the committee meeting on 3<sup>rd</sup> February, members agreed to seek feedback from other Local Authorities who have installed the same cable ways. The Assistant Clerk has spoken to several Councils and obtained photos of the cable ways. Councillors Davison-Williams and Thomas have visited a play area at Castlethorpe, Milton Keynes to view their cable way and photos were provided to members. Following discussion, Councillor Thomas **PROPOSED** approval of the quotation from Proludic Ltd at a cost of £9305.88, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**. A Grant for 50% of the costs will be sought.

19/577 **SPORTS FIELD COMMITTEE REPORT/UPDATE**

577.1 **Matters arising from previous Sports Field committee not included within agenda, information only**

The Groundsman has requested the Council consider installing a dog waste bin at the Sports Field to try and encourage separation of waste. **ACTION – Assistant Clerk to investigate costs for bin. To be considered at the next Committee meeting.**

A player from Barton Rovers Youth Team was injured in a tackle during a match on Saturday 1<sup>st</sup> February and an ambulance attended. It was reported that the player fractured a vertebrae. The incident was recorded and subsequent enquiries with the Youth Team Manager, confirmed he is recovering well.

It was noted that games have been cancelled at the weekends due to the adverse weather conditions being experienced over recent weeks.

577.2 **To receive the minutes of the Sports Field Committee meeting held on 3rd February 2020 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Selley **PROPOSED** approval and ratification of the minutes of the meeting held on 3<sup>rd</sup> February, **SECONDED** by Councillor Taylor and **UNANIMOUSLY CARRIED**.

19/578 **MONTHLY FINANCIAL REPORTS**

578.1 **To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 10**

The monthly financial reports for January month-end were received by members. No questions raised.

19/579 **APPROVAL OF PAYMENT OF ACCOUNTS**

579.1 **To consider/approve payment of accounts as listed within the schedule or added at the meeting**

The payments for February were provided to members. Additional payments for Virgin Media and Everflow were added to the schedule. Councillor Davison-Williams **PROPOSED** approval of the

revised payments for February, totalling £12,051.02. This was **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

**19/580 TIME ALLOCATION FOR COMMITTEE MEETINGS**

**580.1 Dates available for committee/sub-committee meetings –**

17<sup>th</sup> February 2020 – No meetings

24<sup>th</sup> February 2020 – Planning, Sports Field, Burial Grounds - to be held at the Parish Office, start time 7.30pm.

25<sup>th</sup> February 2020 – Pay & Personnel Sub-committee – to be held at the Parish Office, start time 2.30pm

2<sup>nd</sup> March 2020 – Highways & Environment, Policies & Resources – to be held at the Parish Office, start time 7.30pm.

**19/581 MISCELLANEOUS CORRESPONDENCE RECEIVED**

**581.1 To acknowledge receipt of the Bedfordshire Matters, Winter edition Issue No. 64 -**  
acknowledged.

**581.2 To acknowledge receipt of the Allotment & Leisure Gardener magazine Issue 1 2020 -**  
acknowledged.

**19/582 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

None.

The meeting closed at 10.09pm

**I certify these minutes are a true and correct record of the Parish Council meeting held on 10<sup>th</sup> February 2020**

**Dated this the 9<sup>th</sup> March 2020**

**COUNCILLOR L DAVISON-WILLIAMS  
CHAIRMAN**

**PAYMENT OF ACCOUNTS  
February 2020**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
19/0411	Everflow Ltd	Water supply Office, Sports, Allots (07/03/20 - 06/04/20)	-£ 460.40	£ -	-£ 460.40	SPLIT		DD
19/0412	Peninsula Business Services	H&S Support Services - Feb 2020	£ 100.00	£ 19.60	£ 119.60	4151		DD
19/0413	Direct 365	Skip Emptying - Allotments (Jan)	£ 126.86	£ 25.37	£ 152.23	4134		DD
19/0414	Cawleys	Skip Emptying - Burial Ground (Jan)	£ 71.01	£ 14.20	£ 85.21	4314		DD
19/0415	Scottish Power	Electricity - Parish office (01/01/20-31/01/20)	£ 84.76	£ 4.24	£ 89.00	4137		DD
19/0416	Crown Gas	Gas - Pavilion (01/01/20-31/01/20)	£ 125.70	£ 6.29	£ 131.99	4812		DD
19/0417	British Gas	Electric supply Pavilion (01/01/20-31/01/20)	£ 103.47	£ 5.17	£ 108.64	4806		DD
19/0418	Virginmedia	Fibre Broadband for Parish Office - Jan	£ 45.00	£ 9.00	£ 54.00	4105		DD
19/0419	NEST	Pension payments January 2020 (Payment due Feb)	£ 926.62	£ -	£ 926.62	526		DD
19/0420	HM Rev & Customs	Mth 10 PAYE	£ 699.60	£ -	£ 699.60	525		7371
19/0421	HM Rev & Customs	Mth 10 Nat. Emp'ee NI Contribution	£ 454.32	£ -	£ 454.32	525		7371
19/0422	HM Rev & Customs	Mth 10 Nat. Emp'er NI Contribution	£ 522.47	£ -	£ 522.47	525	<b>£ 1,676.39</b>	7371
19/0423	I Nicholls	February Salary	Salary	.	Salary	4002		7372
19/0424	E Rhodes	February Salary	Salary		Salary	4004		7373
19/0425	S Cowie	February Salary	Salary		Salary	4001		7374
19/0426	C Callen	February Salary	Salary		Salary	4000		7375
19/0427	I Swales	February Salary	Salary		Salary	4003		7376
	<b>TOTAL SALARIES</b>		<b>£ 5,260.58</b>	<b>£ -</b>	<b>£ 5,260.58</b>			
19/0428	I Swales	January Petty Cash	£ 53.32	£ 10.67	£ 63.99	4140		7377
19/0429	I Swales	Janusary Mileage 267 miles @ 60.1p	£ 160.47	£ -	£ 160.47	4107	<b>£ 224.46</b>	7377
19/0430	Office Petty Cash	Turf for Groundsman - Burial Ground	£ 7.98	£ 1.60	£ 9.58	4140		7378
19/0431	Barton Rovers F.C.	Car Park Usage - 2019/20 Season	£ 200.00	£ 40.00	£ 240.00	4817		7379
19/0432	Society of Local Council Clerks	Webinar Training for Clerk	£ 30.00	£ 6.00	£ 36.00	4120/321		7380
19/0433	CPRE Bedfordshire	Neighbourhood Planning Workshop for Cllrs x2	£ 58.00	£ -	£ 58.00	4120/321		7381
19/0434	Professional Pest Management	Pest Control at Allotments Jan Visit	£ 65.53	£ 13.11	£ 78.64	4609		7382

19/0435	Reynolds Landscaping Services	Cut trees behind Simpkins Drive	£ 750.00	£ 150.00	£ 900.00	4401		7383
19/0436	Barton Countryside Conservation	Supply and install chain link fence at Norman Road Park	£ 119.00	£ -	£ 119.00	4656		7384
19/0437	P & R Property	Quarterly Office & garage rent 26/02/2020 - 25/05/2020	£ 2,000.00	£ -	£ 2,000.00	4137		7385
19/0438	Barton Village Hall	January FC Meeting	£ 36.00	£ -	£ 36.00	4112		7386
19/0439	Cawleys	Annual Duty of care Charge	£ 98.28	£ 19.66	£ 117.94	4314		DD
19/0440	Cawleys	Recycling Skip collection (Jan)	£ 6.70	£ 1.34	£ 8.04	4134		DD
19/0441	Herts County Council	Office supplies	£ 66.25	£ 13.25	£ 79.50	4113		7387
<b>TOTAL FEBRUARY 2020 PAYMENTS</b>			<b>£11,711.52</b>	<b>£ 339.50</b>	<b>£12,051.02</b>			