

MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL
HELD ON MONDAY 8th FEBRUARY 2021
ONLINE AT 7.33PM

Present: Councillors Mrs B Thomas (Vice-Chair), Mrs G Gardner, Mr J Roberts, Mr J Paxton, Mr J Selley and Mr N Day

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk), Central Bedfordshire Councillor Shingler

Minutes: Mrs C Callen

20/521 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mr S Laycock, Mrs V Jones and Mr L Davison-Williams.

20/522 SPECIFIC DECLARATIONS OF INTEREST

Members were reminded of the procedures regarding declaration of interests. There were none.

20/523 POLICE REPORTS

523.1 To acknowledge receipt of Crime Statistics for December 2020

The Crime statistics for December 2020, taken from Police.uk website, were acknowledged. A total of 13 crimes were reported: 1 still under investigation, 6 investigation complete, 3 unable to prosecute and 3 with no further details. The categories for December included: 3 x antisocial behaviour, 1 vehicle crime, 2 criminal damage/arson, 1 public order offences, 1 violence/sexual offence, 2 other theft, 1 robbery and 1 burglary.

The overall crime figures for 2016-2020 were also provided.

20/524 PUBLIC QUESTION TIME

No members of the public were present.

20/525 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT.

525.1 Councillor Shingler provided an update regarding the current flooding on Hexton Road and gave feedback on the 'Fix my Street' app launched by Central Beds Council for reporting Highways issues.

Councillor Shingler also advised that Central Beds Council Enforcement team are currently investigating a Street-Trading licence for the mobile burger van that has been operating on an adhoc basis from the Royal Oak car park.

The Clerk enquired whether Councillor Shingler was able to provide any support to Barton Rovers FC regarding their grant application towards the cost of planting a replacement hedge at the Club. Councillor Shingler agreed to speak with the Club directly in this regard.

No further questions were raised.

Councillor Shingler left the meeting at 7.40pm

20/526 PLANNING COMMITTEE REPORTS/UPDATE

526.1 **Matters arising from previous Planning Committee not included within agenda – information only**

There were none.

526.2 **To receive the minutes of the Planning Committee meeting held on 25th January 2021 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Gardner **PROPOSED** approval and ratification of the minutes of the meeting held on 25th January 2021, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

- 526.3 **Update on planning applications refused/granted**
A list of planning application decisions was circulated to members prior to the meeting. This was duly noted.
- 526.4 **Update on Enforcement Notices**
There were none.
- 526.5 **To consider new planning applications or delegate authority to respond to committee: CB/21/00118/FULL, 12 & 13 King William Close:** Widening of joint vehicle crossover
Following discussion, Councillor Gardner **PROPOSED** the following comments be made, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.
Object: The Parish Council objects to the proposed 12m crossover as it is felt this is too excessive and would create a parking area. A 6m crossover would be more acceptable to improve the ease of access to the properties.
CB/21/00345/FULL, 34 Grange Road: Single storey rear extension
– *No comments*
- 526.6 **To approve and adopt the Engagement with Developers Policy**
The policy was reviewed and approved by the Planning Committee in January. Councillor Gardner **PROPOSED** the adoption of the Engagement with Developers Policy version 1.0, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 526.7 **To approve Parish Strategic Leisure Priorities Schedule**
Following discussion and agreement of the key priorities at the Extra-ordinary Meeting on 1st February, the Clerk has updated the schedule for approval. A copy was provided to all members ahead of the meeting. Councillor Gardner **PROPOSED** to approve the strategic leisure priorities schedule, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.
- 526.8 **To consider and agree the management of any future Play Areas within the Village**
Given the issues encountered with play areas in the Village that are not managed by the Parish Council, Councillor Gardner **PROPOSED** to agree to the taking on of the management of any new Play Areas built in the proposed new development, rather than leaving them to be managed by a Management Company, at an ongoing cost to the residents. The developers would need to provide a contribution to the Parish Council for this. This was **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.
- 526.9 **To consider and approve attendance at the Beds Rural Communities Charity – Eastern Community Homes Led Housing Online webinar in March 2021**
BRCC have set up Eastern Community Homes alongside 5 other rural community charities, to provide support and information to communities looking to provide affordable housing solutions for local people. They have arranged a series of online webinars to provide more information about community led housing and the support they can provide on 16-18th March..
ACTION – Clerk to book 3 places on the Introduction, Case Studies and Q&A sessions for Councillors to attend. Councillors Roberts, Day, Paxton and Gardner all expressed interest. Feedback from the sessions will be provided to the Council in due course.
- 526.10 **To acknowledge receipt of the Planning Inspectors letter regarding the Local Plan, following the December Hearing Sessions**
A copy of the letter was forwarded to all members ahead of the meeting and duly acknowledged.
- 20/527** **MINUTES OF LAST MEETINGS**
- 527.1 **To receive and approve the minutes of the Full Council meeting held on 11th January 2021**

The minutes of Full Council held on 11th January 2021 were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

527.2 **To receive and approve the minutes of the Extra-ordinary meeting held on 1st February 2021**

The minutes of the Extra-ordinary Meeting held on 1st February 2021 were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

527.3 **Matters arising outside of committee reports/updates** – There was none.

20/528 CHAIRMAN'S ANNOUNCEMENTS

528.1 **Announcements as deemed appropriate by the Chairman**

Notification has been received from BATPC that the current County Officer is to retire from 31st March, after 20-years of service. An advert for her replacement has been sent out by NALC and BATPC. **ACTION – Clerk to send a letter of thanks to the County Officer to recognise the support she has provided to the Council during her time with BATPC.**

528.2 **To confirm date for Annual Parish Meeting and Annual Meeting of the Parish Council**

By virtue of the Coronavirus Act 2020, s78 and subsequent regulations, meetings of parish and town councils and of parish meetings may currently be held remotely before 7 May 2021. The requirement for the council to hold an annual meeting in May, and to elect a new Chairman were disapplied for the year 2020-21.

The Coronavirus pages of NALC's website have been updated as below:

Extending the remote meeting regulations

The government is not currently planning to extend the remote meeting regulations beyond 7 May 2021. Along with other local government bodies, NALC is continuing to press for this extension. We are also preparing guidance for local councils on preparing for and managing the return to physical meetings in May and beyond.

BATPC has already written to the six MPs serving Bedfordshire to ask for their support in extending the remote meetings regulations, as it is not yet known how things will be from 7 May 2021 onwards. BATPC has encouraged parish councils to lobby their MP on this matter, to add further weight to the argument. In the meantime, they have suggested it may be prudent to consider holding the council's Annual Meeting before 7th May, with the assurance that this could be done remotely, should it be necessary. **ACTION – Clerk to contact Mid Beds MP on behalf of the Parish Council.**

The Annual Parish Meeting should be held between 1st March and 1st June. It may also be prudent to hold this meeting before 7th May this year, when it may be held remotely, if necessary.

Councillor Thomas **PROPOSED** to hold the Annual Parish Meeting and Annual Meeting of the Parish Council on Monday 26th April 2021, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

20/529 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE

529.1 **Matters arising from previous Policies & Resources Committee not included within agenda**

Minute number 20/419 The Clerk has confirmed with the Insurance Brokers for the Parish Council that business equipment (including laptops) is covered up to a value of £5k. This includes when being used for home-working.

529.2 **To approve and adopt the Parish Action Plan 2021/22**

Following discussions at the various Committee meetings in January, a revised plan was presented for adoption. Following the amendment of some of the dates, Councillor Thomas **PROPOSED** to adopt the amended Parish Action Plan 2021/22 version 1.2, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

- 529.3 **To consider and approve the cost for replacement heater in the Parish Office**
As discussed at the last Full Council meeting in January, the current heating system in the Parish Office is inadequate. An electrician has visited the office and adjusted the central timer but advises that given the type of storage heaters in operation, they must not be kept on when the office is unoccupied for safety reasons. The small heater in the back office is totally ineffective and the coat hooks above it should be removed to ensure it is not covered for safety. MJT Electrical Services have quoted to replace the heater nearest the Clerks desk with a more powerful and efficient, 3KW version which is programmable so not dependant on the central timer. Councillor Thomas **PROPOSED** to approve the replacement of the office heater at a cost of £180 plus VAT plus labour £70 plus VAT, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.
- 529.4 **To acknowledge closure of the TSB Branch and agree way forward with banking for the Parish Council**
The Branch in the Village is set to close on 13th April 2021. The nearest Branch will then be Luton or Bedford. Cheques and cash will be able to be paid in at the local Post Office. The TSB Branch have met with the Post Office to discuss arrangements. The Clerk has spoken to the local Branch Manager who has advised that in other locations, the local MP has got involved to lobby TSB management into providing a 'pop-up' service or cash point. It is unknown what will happen to the leased building when the Bank vacate it in April. **ACTION – Clerk to email MP to ask for support in retaining a cash point service in the Village.**
The Clerk has investigated Online banking options and this can be set up with three signatories to authorise all payments. The current signatories will need to complete an online service registration form and once this is active, the signing instructions can be applied.
Councillor Roberts **PROPOSED** to approve the Council to register to use Online Banking, **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.
To enable petty cash or small online purchases to be made, the Clerk also recommends that a debit card is held and used by the Clerk/RFO, in line with the Council's Financial Regulations, limited to £200 for a single transaction. This will be discussed at the next Committee meeting.
- 529.5 **To acknowledge receipt of Internal Auditors Interim report as at January 2021**
A copy of the Interim Report was previously circulated to members. This was acknowledged. Councillor Thomas commented on the good work undertaken by the Clerk and reflected in the report.
- 529.6 **To consider and approve cost for offsite shredding of obsolete paperwork**
In September, the Council approved the cost of £79 plus VAT for a one-off onsite shredding service to dispose of obsolete paperwork held in the Parish Office and by Cllr Davison-Williams. To comply with GDPR, this paperwork should be disposed of as soon as possible but the Clerk has not had the time to prepare for a visit. The Clerk has now obtained details of a more local service used by other Parishes on an ad-hoc basis, where they provide 15kg security bags. The bags can be filled, secured and collected individually for offsite shredding, which would be more manageable by the Clerk alongside her daily duties. Full GDPR destruction compliance is certified for each bag collected. Councillor Thomas **PROPOSED** to approve the cost to use ShredX Media & Document Services Ltd at a cost of £92.50 plus VAT for 10x 15kg bags, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 529.7 **To consider and approve quote to carry out Electrical Installation Condition Report at the Parish Office**
The Electrical Installation Condition Report for the Parish Office is undertaken every 5 years and last completed in 2016. A quote has been provided by MJT Electrical Services who undertook the review 5 years ago. Councillor Thomas **PROPOSED** to approve the quote of £140 plus VAT from MJT Electrical Service to complete the work and certification, which would be done at the same time as

the replacement heater installation, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

529.8 **To consider approach from Cellnex UK Ltd to purchase the telecom mast at Luton Road Sports Field and agree way forward**

The Parish Council have been approached by Cellnex UK Ltd to purchase the land that one of the telecom masts currently stands on, with payment of a lump sum. It was agreed to defer this item to the next Committee meeting for further discussion.

20/530 BURIAL GROUNDS COMMITTEE REPORT/UPDATE

530.1 **Matters arising from previous Burial Grounds committee not included within agenda - information only**

Churchyard

St Albans Diocesan Registrar has confirmed that the garden of rest area of St Nicholas Churchyard was included in the Churchyard Closure of 2007 and that the Parish Council is responsible for the upkeep of this area as well as the churchyard.

The Church Warden has looked at the Parish records for burials within the churchyard & garden of rest but limited information is recorded and offers little help in locating family members regarding the wobbly headstones. The Assistant Clerk has placed notices on the 3 headstones asking relatives to contact the Parish Council to discuss the matter further. All 3 headstones were considered low risk at the inspection, the groundsman has laid down 2 headstones, movement on the 3rd is low so has been left upright for the moment.

Burial Ground

Minute number 20/492 More information on the link to Barton-le-Clay was requested via the Funeral Director however the family have not come forward with any further supporting information for their request.

530.2 **To receive the minutes of the Burial Ground Committee meeting held on 18th January 2021 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 18th January 2021, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

530.3 **To acknowledge the Burial Ground and Churchyard inspections**

The Burial Ground and Churchyard inspections undertaken on 18th January and 1st February 2021 were acknowledged. Everything was in order.

530.4 **To acknowledge the War Memorial inspection**

The War Memorial inspections undertaken on 15th January and 1st February 2021 were acknowledged. Everything was in order.

20/531 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE (continued)

531.1 **Matters arising from previous Highways & Environment committee not included within agenda - information only**

The Clerk has arranged to meet contractors at Baileys Piece on 10th February to get quotes to clear the overgrown trees/hedge away from the residents fences. Quotes to be discussed at the next Committee meeting.

Minute number 20/500 The Clerk has discussed possible solutions to prevent vehicle access to Lovers Walk and bridleway with Barton Countryside Conservation. The Public Rights of Way Officer has visited the site and met with the property owner nearest the bridleway. A solution has been discussed which could potentially resolve both areas. Further details will be provided at the next Committee meeting, once site survey results are obtained.

The Clerk has been advised that following an accident on footpath no 9 (adjacent to 44 Sharpenhoe Road) where a resident broke their leg, CBC have agreed to tarmac, install better drainage and a street-light. This will then become a permissive cycle-track. The resident (landowner) who has previously contacted the Parish Council to complain about the footpath, has agreed to the proposed plans. In the meantime, the footpath is closed for safety reasons.

Councillor Paxton requested that the possibility of street lighting on the footpath between Brookend Drive and Sharpenhoe Road be considered at the next Committee meeting.

531.2 **To receive the minutes of the Highways & Environment Committee meeting held on 25th January 2021 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Paxton **PROPOSED** approval and ratification of the minutes of the meeting held on 25th January 2021, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

531.3 **To acknowledge the Bus Shelters inspections**

The bus shelters inspection on 1st February 2021 was acknowledged. Everything was in order.

20/532 LEISURE COMMITTEE REPORT/UPDATE

532.1 **Matters arising from previous Leisure Committee not included within agenda – information only**

Minute number 20/477 Zip wire update – Proludic inspected the zip wire on Thursday 28th January and found the increase in noise was due to the finger entrapment spacers and one metal side cover which were catching and were loose. They have been secured, the trolley was re-fitted, and the equipment is now running at normal (low) noise levels. The resident who made the complaint has been updated and she has sent an email of thanks to the Assistant Clerk for resolving this.

Minute number 20/478 CBC Tree Scheme & replanting of sections of hedgerow in Arnold Recreation Ground – the Assistant Clerk consulted the CBC Tree Officer, regarding the replanting of sections of hedgerow in the Recreation Ground. He strongly advises that evergreen (laurel) should not be planted as it would “*create a visually disharmonious and incongruous line of plants, adversely disrupting the natural flowing line of the existing hedgerow and that a native, deciduous hedgerow should be pursued.*” The committee will discuss this further at their next committee meeting.

Minute number 20/479 Update on allotment hedgerow cutting – Barton Countryside Conservation are making good progress cutting the allotment/Dunstall Road hedge. The project will take some time to complete, all ploholders and residents were advised prior to the start date.

Allotments – Following clearance of vacant plots by the Groundsman, new plot number markers have been installed and the site plan updated. Councillor Thomas commented on the good work the Groundsman has done. 7 plots have now been let to new tenants with only 1 plot remaining - plot 11 which is currently storing the debris. Once the ground firms up, a grab lorry will be organised to clear the debris and the plot will be re-let. There are currently 9 people on the allotment waiting list. Councillor Thomas advised that the flooding and drainage issues in the ‘wild area’ on the allotment site, would need to be reviewed in due course if this area was to be considered for new plots.

The PPM pest control routine visit of the allotments took place on 26th January. Evidence of mice, slugs and snails were found in the bait boxes and the surrounding area. All bait was replenished. The next inspection is due to take place in 2 months.

The missing bolt on Norman Road Play Area multi-play has been replaced.

532.2 **To receive the minutes of the Leisure Committee meeting held on 18th January 2021 and to consider and ratify any recommendations contained therein**

A copy of the minutes was previously circulated to members. Councillor Thomas **PROPOSED** approval and ratification of the minutes of the meeting held on 18th January 2021, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

- 532.3 **To acknowledge weekly Playground and Fitness Equipment Inspections**
The Arnold Recreation Ground playground, Fitness Equipment and Norman Road play area inspections for the 18th, 25th January and 1st February 2021 were acknowledged. Everything was in order.
It was agreed that the current flooding/drainage issues in the Play Area at Arnold Recreation Ground should be discussed at the next committee meeting.
- 20/533 SPORTS FIELD COMMITTEE REPORT/UPDATE**
- 533.1 **Matters arising from previous Sports Field committee not included within agenda, information only**
Minute number 20/467 Cover arrangements for the Groundsman – At the committee meeting members felt unable to commit to provide cover themselves and felt that an adhoc person should be looked into. The retired groundsman has been approached and he has agreed to cover Saturday mornings, if required.

Central Beds Council have contacted the Office to advise that the signage at the Pavilion is now out of date and needs to be replaced with new signs covering the latest Public Space Protection Order. Details of the proposed sign has been requested.

Works to remove the Conifer Trees at the Sports Field started on Monday 8th February. Tree works to be completed by the end of the week and the replacement fencing to be re-installed the following week. Barton Rovers FC and Unity Hall are aware of the works. Copies of insurance, Method statements and Risk Assessments have been provided. Any visitors to the site during the week will be required to use the Sharpenhoe Road entrance. Additional signage has been put up to prevent access via Luton Road, for Health & Safety reasons.
- 533.2 **To receive the minutes of the Sports Field Committee meeting held on 18th January 2021 and to consider and ratify any recommendations contained therein**
A copy of the minutes was previously circulated to members. Councillor Selley **PROPOSED** approval and ratification of the minutes of the meeting held on 18th January 2021, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 533.3 **To consider and approve quote to investigate the non-working of the exterior lighting at the Pavilion consider and approve the cost to repair the Access Road main gate**
Following an initial visit by MJT Electrical Services to investigate possible improvements to the outside lighting at the Pavilion, it became clear that the existing lights are no longer working. The electrician has now quoted £140 plus VAT (2hrs labour only) to investigate the cause and also assess what future upgrades could be possible. This work would be carried out at the same time as the works quoted for the Parish Office, as per items 20/529.3 and 20/529.7. As there is currently no requirement to use the building at the moment and the lights have not worked for many years, Councillor Selley **PROPOSED** to not follow-up the investigation works at the present time, **SECONDED** by Councillor Day **with 5 in favour and 1 against**.
- 533.4 **To consider and approve quotation for repairs to the emergency lighting in the Pavilion**
At the routine 6-monthly fire system service of the Pavilion, it was found that 3 of the emergency lights were not working. A quote was requested to repair the lights, but it was unavailable at the time of the meeting. Due to the urgency, this item will be discussed at the next Policies & Resources Committee meeting.
- 533.5 **Update on the Pavilion roof leak and to agree the way forward**
The Groundsman reported that water is occasionally leaking through the duct/ceiling into changing room 2. Initial thoughts were that the leak was coming through the grill but following investigation by the Groundsmen it is thought that the leak is coming in through the roof, numerous beams are wet to the touch. Councillor Day agreed to provide details of a suitable roofer to investigate and provide a quote for any repairs required.

533.6 **To acknowledge and approve request from Barton Rovers FC to plant a Laurel hedgerow to replace the removed overgrown Conifers on the Access Road**
Councillors Gardner and Paxton declared a non-pecuniary interest as members of the Football Club. Following the removal of the overgrown conifer hedge on the Access Road, Barton Rovers FC have taken advice and now wish to replant a Laurel hedge to protect their site. They will plant c.90m of hedging on the BRFC side of the new chain link fencing and once it is established this will be maintained at a height no greater than 10 foot, to match the Luton Road hedgerow. They have applied for a grant from Central Beds Council to partially fund the replanting scheme. Councillor Selley **PROPOSED** to approve the request from BRFC to replant and maintain a laurel hedge on their boarder, **SECONDED** by Councillor Roberts **with 5 in favour and 1 abstention**.

20/534 MONTHLY FINANCIAL REPORTS

534.1 **To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 10**

The monthly financial reports for January month-end were received by members.
No further questions were raised.

20/535 APPROVAL OF PAYMENT OF ACCOUNTS

535.1 **To consider and approve payment of accounts as listed within the schedule or added at the meeting**

The payments for February were provided to members prior to the meeting. Councillor Thomas **PROPOSED** approval of the payments for February, totalling £62,602.81 (including transfers between savings accounts), **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

20/536 TIME ALLOCATION FOR COMMITTEE MEETINGS

536.1 **Dates available for committee/sub-committee meetings –**

15th February 2021 – Leisure and Burial Grounds - to be held online via Zoom, start time 7.30pm.

22nd February 2021 – Planning, Highways & Environment and Policies & Resources - to be held online via Zoom, start time 7.30pm.

1st March 2021 – Update Briefing with Taylor Wimpey Developers.

20/537 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

There were none.

The meeting closed at 9.45pm

I certify these minutes are a true and correct record of the Parish Council meeting held on 8th February 2021

Dated this the 8th March 2021

**COUNCILLOR B THOMAS
VICE-CHAIR**

**PAYMENT OF ACCOUNTS
February 2021**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
20/0417	Central Bedfordshire Council	Council Tax - Sports Pavilion (February)	£ 651.00	£ -	£ 651.00	4811		DD
20/0418	Peninsula Business Services	H&S Support Services - February 2021	£ 100.60	£ 19.00	£ 119.60	4151		DD
20/0419	Cawleys	Annual Waste Duty of Care Charge	£ 98.28	£ 19.66	£ 117.94	4134		DD
20/0420	Cawleys	Skip Emptying - Burial Ground (Jan)	£ 77.31	£ 15.46	£ 92.77	4314		DD
20/0421	Cawleys	Skip Emptying - Office Recycling & General (Jan)	£ 40.10	£ 8.02	£ 48.12	4134		DD
20/0422	Cawleys	Skip Emptying - Allots (Jan)	£ 51.90	£ 10.38	£ 62.28	4134	£ 321.11	DD
20/0423	Scottish Power	Electricity - Parish office (01/01/21-31/01/21)	£ 73.33	£ 3.67	£ 77.00	4137		DD
20/0424	Crown Gas	Gas - Pavilion (01/01/21-31/01/21)	£ 179.45	£ 8.97	£ 188.42	4812		DD
20/0425	British Gas	Electric supply Pavilion (01/01/21-31/01/21)	£ 82.22	£ 4.11	£ 86.33	4806		DD
20/0426	Antechs Business Support Ltd	IT Support maintenance, Licences, Backup - February	£ 161.80	£ 32.36	£ 194.16	4142		DD
20/0427	Virginmedia	Fibre Broadband Office - February	£ 45.00	£ 9.00	£ 54.00	4105		DD
20/0428	NEST	Pension payments January 2021 (Payment due Feb)	£ 845.48	£ -	£ 845.48	526		DD
20/0429	HM Rev & Customs	Mth 10 PAYE	£ 634.60	£ -	£ 634.60	525		
20/0430	HM Rev & Customs	Mth 10 Nat. Emp'ee NI Contribution	£ 457.46	£ -	£ 457.46	525		
20/0431	HM Rev & Customs	Mth 10 Nat. Emp'er NI Contribution	£ 550.91	£ -	£ 550.91	525	£1,642.97	7528
20/0432	I Nicholls	February Salary	Salary	.	Salary	4002		FP
20/0433	S Cowie	February Salary	Salary		Salary	4001		FP
20/0434	C Callen	February Salary	Salary		Salary	4000		FP
20/0435	J Fitzgerald	February Salary	Salary		Salary	4003		FP
20/0436	K Small	February Salary	Salary		Salary	4004		FP
20/0437	S McConville	February Salary	Salary		Salary	4004		FP
	TOTAL SALARIES		£5,550.26	£ -	£ 5,550.26			
20/0438	J Fitzgerald - Petty cash	Paint, Tape & Petrol for Strimmer	£ 23.28	£ 4.66	£ 27.94	4140		7530
20/0439	J Fitzgerald	January Mileage 204 miles @ 60.1p	£ 122.60	£ -	£ 122.60	4107		FP
20/0440	Office Petty Cash	Postage	£ 20.40	£ -	£ 20.40	4106		7531
20/0441	CPRE	Donation towards Bedfordshire CPRE	£ 100.00	£ -	£ 100.00	4121		7529

20/0442	Project Metalcraft Ltd	repair access gates & weld on jockey wheels at Sports Field	£ 240.00	£ 48.00	£ 288.00	4807		FP
20/0443	MJ Granger Grounds Maintenance	Hedge cutting Hexton Rd	£ 183.73	£ 36.75	£ 220.48	4604		FP
20/0444	Professional Pest Management Ltd	Pest control Allotments January site visit	£ 65.53	£ 13.11	£ 78.64	4609		7532
20/0445	Hertfordshire County Council	Office Stationery	£ 12.02	£ 2.40	£ 14.42	4113		7533
20/0446	Nationwide Building Society	Notice to withdraw from 45DN Savings account	£35,000.00	£ -	£35,000.00	n/a		TF
20/0447	TSB Bank	Transfer from Current to Savings Account	£15,000.00	£ -	£15,000.00	n/a		TF
20/0448	P&R Property	Quarterly Rent of Parish Office & garage	£ 2,000.00	£ -	£ 2,000.00	4137		FP
TOTAL FEBRUARY 2021 PAYMENTS			£62,367.26	£235.55	£62,602.81			