

**MINUTES OF THE MEETING OF BARTON-LE-CLAY PARISH COUNCIL**  
**HELD ON MONDAY 11<sup>th</sup> JULY 2022**  
**AT THE VILLAGE HALL AT 7.34 PM**

Present: Councillors Mrs B Thomas (Chairman), Miss G Widdowfield (Vice-Chairman), Mrs A Miller, Mrs G Gardner, Mr J Selley, Mrs A Vale, Mr N Day and Mr J Paxton

In attendance: Mrs C Callen (Clerk), Mrs S Cowie (Assistant Clerk) and 3 members of the public

Minutes: Mrs C Callen

**22/106 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mr S Laycock, Mr J Roberts and Central Bedfordshire Ward Councillor Mr I Shingler.

**22/107 SPECIFIC DECLARATIONS OF INTEREST**

Members were reminded of the procedures regarding declaration of interests. Councillors Day and Miller expressed non-pecuniary interests in item 22/111.5 as neighbours of properties being discussed. Councillors Miller and Vale expressed non-pecuniary interests in item 22/117.7 as allotment holders.

**22/108 POLICE REPORTS**

**108.1 To acknowledge receipt of Crime Statistics for May 2022**

The Crime statistics for May 2022, taken from Police.uk website, were acknowledged.

A total of 16 crimes were reported in May (the lowest number for six years): 6 still under investigation, 3 where investigation complete, no suspect identified, 3 where they are unable to prosecute suspect and 4 which have no further details. The categories for May included: 5 violence/sexual offences, 4 antisocial behaviour, 3 public order, 1 vehicle crime, 1 burglary, 1 criminal damage/arson and 1 other theft.

The Clerk advised that it had not been possible to identify the differences in the reported crimes, as highlighted at last month's meeting.

**22/109 PUBLIC QUESTION TIME**

Two Residents from Bedford Road attended the meeting to discuss the planning application for 6 Bedford Road. This application has been withdrawn at present, pending a revised application which has not yet been put forward. There was some confusion regarding the status of the Change of Use for this building – clarification will be sought from the Planning Officer. In the meantime, the residents are looking to get professional support with their objection to the plans – a copy of a draft objection letter prepared by JMW Solicitors LLP on behalf of the residents was provided to the Parish Council for reference.

(3 members of the public left at 7.49pm)

**22/110 CENTRAL BEDFORDSHIRE WARD COUNCILLOR REPORT**

110.1 Councillor Shingler was unable to attend. He provided an email update regarding the withdrawal of planning application CB/22/01869/FULL.

**22/111 PLANNING COMMITTEE REPORTS/UPDATE**

111.1 **Matters arising from previous Planning Committee not included within agenda – information only**

Re: 6 Bedford Road – CB/22/01869/FULL – the Clerk contacted Cllr Shingler after the last Committee meeting and he 'called in' this application. It has since been amended to remove one of the change of use classes (B8 – Storage & Distribution) and 'internal store room' replaced with 'associated storage' – **see item 22/111.5**. Subsequently, the application was withdrawn on 7<sup>th</sup> July.

Councillor Paxton represented the Parish Council at the Central Beds Council (CBC) Development Management Committee meeting on 6<sup>th</sup> July, to speak regarding the planning application CB/21/02409/OUT Land East of Barton-le-Clay (Taylor Wimpey Development). Following discussion,

the application was passed. Councillor Paxton provided an update from the meeting, where discussions were held regarding the 3-storey buildings close to the AONB and traffic implications. Whilst the Outline Planning has been passed, Members agreed that the Parish Council should continue to lobby CBC regarding their concerns ahead of the Detailed Planning stage, so that there is a chance to influence the final design of the development.

**ACTION – Clerk to contact CBC Councillors to try and arrange a site visit to understand the issues.**

With reference to the S106 Funding, the Clerk has contacted the Planning Officer and Leisure Policy/S106/Community Engagement officers to arrange a meeting to discuss requirements for the Village, in line with the Leisure Strategy shared with them last year. They have agreed to a Microsoft Teams meeting with the Parish Council on 27<sup>th</sup> July at 10.30am to discuss this further – Councillors Day, Miller, Gardner and Selley agreed to join the online meeting with the Clerk and Assistant Clerk. The Leisure Strategy Consultant will also be invited to attend. An agenda will be agreed ahead of the meeting.

**ACTION – Clerk to share meeting link with all those attending and arrange for an agenda to be agreed at the Extra-Ordinary meeting on 25<sup>th</sup> July.**

111.2 **To receive the minutes of the Planning Committee meeting held on 20<sup>th</sup> June 2022 and to consider and ratify any recommendations contained therein**

The minutes were circulated to members prior to the meeting. Councillor Gardner **PROPOSED** the approval and ratification of the minutes of the meeting held on 20<sup>th</sup> June 2022, **SECONDED** by Councillor Miller and **UNANIMOUSLY CARRIED**.

111.3 **Update on planning applications refused/granted**

A list of application decisions was circulated to members prior to the meeting. This was noted.

111.4 **Update on Enforcement Notices**

There were none.

111.5 **To consider new planning applications or delegate authority to respond to committee:**

**CB/22/02329/FULL, 15 Old School Gardens:** Erection of rear two storey side, and single storey rear, and side extension.

Following discussion, Councillor Gardner **PROPOSED** the following objection be submitted, **SECONDED** by Councillor Miller and **UNANIMOUSLY CARRIED**:

OBJECT – The Parish Council object to the proposed planning application. They consider that the size of the extension detailed would be an overdevelopment of the site at the end of a small cul-de-sac in the Centre of Barton-le-Clay. The proposed extension would also impact on the street scene, where the properties are in row of 2-bed terraced dwellings.

**CB/22/02277/VOC, Maple House, Nicholls Close:** Variation of condition number 4 of planning permission CB/21/2036/FULL (New garage with office above). Amendment sought to alter previously approved plans.

Members discussed the proposal and agreed that there were no obvious changes to the previous application that had been withdrawn. Councillor Miller advised that the amenity land in front of the garage was not owned by the applicant to allow for sufficient parking in this area. Following discussion, Councillor Gardner **PROPOSED** the following objection be submitted, **SECONDED** by Councillor Day **with 7 in favour and 1 abstention**:

OBJECT – The Parish Council object to the new configuration of the garage which has been built. The location of the garage has resulted in the loss of off-road parking, and any vehicles that park in front of the garage will now block the footpath amenity land. The Parish Council wish to reiterate their previous responses provided on 29th March 2022 and 5<sup>th</sup> May 2022, as follows: The new garage layout has been done to allow for business use and not domestic, as originally intended, and will increase the traffic/parking requirement for deliveries and collections. The loss of the three parking spaces originally allocated to Maple House, were replaced by the new garage. The addition of a front door, entrance hall and storage area now mean there is insufficient off-road parking for the cars, in

accordance with the original plan. As listed under Condition 3 of CB/21/02036/FULL, the garage must only be used for parking provision to retain off-street parking and minimise impact on road-users – this is no longer the case. In addition, the original parking spaces allowed for the bungalow at the rear of the site (CB/19/03808/FULL) have been fenced across, reducing space in the front of that property for parking and turning. The recent rear-extension at 67 Bedford Road (allowed under permitted development) has also reduced the parking space and vehicle access on the combined site. The addition of windows at the rear of the garage, mean they are now overlooking the neighbouring property.

**CB/22/01869/FULL, 6 Bedford Road:** Alterations to ground floor and a new first floor extension to form additional office space change of use from A2 (E) to (Eciii) & associated storage.

As previously discussed, this application has been withdrawn. It will be discussed further by the Parish Council once a revised application has been received.

**111.6 Update from the Neighbourhood Plan Steering Group meeting held on 6<sup>th</sup> July 2022**

A copy of the minutes was circulated to members prior to the meeting, for information. The next meeting is scheduled for 8<sup>th</sup> August

**111.7 To consider Central Beds Council's consultation on Electric Vehicle Charging: Guidance for New Developments Supplementary Planning Document, and agree any response**

CBC are undertaking a consultation on new planning guidance documents in respect of 'Electric Vehicle Charging: Guidance for New Developments Supplementary Planning Document (SPD)'. Members acknowledged the consultation and, after discussion, agreed no response to be submitted.

**111.8 To consider Central Beds Council's consultation on Developing in the Forest of Marston Vale: Design Guidance Supplementary Planning Document, and agree any response**

CBC are undertaking a consultation on new planning guidance documents in respect of 'Developing in the Forest of Marston Vale: Design Guidance SPD'. Members acknowledged the consultation and, after discussion, agreed no response to be submitted. Individual responses from members were encouraged.

**111.9 To consider and approve attendance at the NALC 'Giving local councils more of a say on housing' online workshop on 27<sup>th</sup> July**

Following agreement at the April Full Council meeting, two tickets were purchased for this online event. Councillors Gardner and Miller confirmed their attendance.

**ACTION – Clerk to forward joining instructions for the event.**

**22/112 MINUTES OF LAST MEETINGS**

**112.1 To receive and approve the minutes of the Full Council meeting held on 13<sup>th</sup> June 2022**

The minutes of the Full Council meeting held on 13<sup>th</sup> June 2022 were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the receipt and approval of the minutes. This was **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.

**112.2 Matters arising outside of committee reports/updates - There were none.**

**22/113 CHAIRMAN'S ANNOUNCEMENTS**

**113.1 Announcements as deemed appropriate by the Chairman**

The deadline to complete the Cyber Security training was the end of June. Councillors Gardner and Day agreed to action this by the middle of July. Councillor Thomas agreed to speak to Councillor Channon.

A 'Thank You' letter has been received from Noah's Ark at St Nicholas Church for their S137 Grant which they have used to purchase picnic mats for the Church Garden.

Councillor Vale attended the Harlington Upper School Award Ceremony on behalf of the Parish Council on 29<sup>th</sup> June. The Parish Council were thanked for their continuing support.

- 113.2 **To acknowledge NALC/SLCC Civility & Respect Project Newsletter June 2022 and consider and approve any training required**  
A copy of the Newsletter was provided to members ahead of the meeting. Following discussion, no further training was considered necessary at this time.
- 22/114 POLICIES & RESOURCES COMMITTEE REPORT/UPDATE**
- 114.1 **Matters arising from previous Policies & Resources Committee not included within agenda - information only**  
The delayed Gale Court Entertainment afternoon was held on Thursday 23<sup>rd</sup> June 2-4pm. There were 22 attendees who all enjoyed the music and food provided. Councillor Gardner and the Clerk attended on behalf of the Council.
- Re: **Minute no. 22/046.6** – The Clerk has now ended the electricity supply contract with Scottish Power and agreed a new contract for 3years with EDF Energy. Love Energy are currently reviewing all the evidence supplied by the Clerk regarding the claim for compensation following their failure to set up the original contract negotiated last November. A response is awaited.
- Re: **Minute no. 22/046.5** – The electrical repair works previously highlighted were completed at the Office on 7<sup>th</sup> and 11<sup>th</sup> July.
- The Village Hall Committee have provided details of their proposed plans to improve the facilities at the Hall. Members were disappointed not to have been consulted earlier in the process.  
**ACTION – Clerk to arrange a meeting with the Village Hall committee to discuss the plans proposed.**
- 114.2 **To receive the minutes of the Policies and Resources Committee meeting held on 20<sup>th</sup> June 2022 and to consider and ratify any recommendations contained therein**  
The minutes were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the approval and ratification of the minutes of the meeting held on 20<sup>th</sup> June 2022, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 114.3 **To consider NALC’s Dementia-Friendly Communities Guide and agree way forward**  
In 2020, NALC launched a survey to identify the work that local (parish and town) councils were doing to assist those most vulnerable in their communities and gain insight into potential barriers to this progress. Following this, NALC published the [Dementia-Friendly Communities](#) guide, demonstrating the positive impact of building dementia-friendly communities and providing local councils with the tools to help them develop their own. A copy of the guide was provided to members ahead of the meeting.
- Councillor Miller advised that the Blooming Barton Community Group are currently considering raised sensory flower beds as their next project, subject to grant funding from The Co-Op. Councillor Vale advised that the Tibbs Dementia Foundation hold fortnightly group sessions for people with dementia and their careers at St Nicholas Church Hall. Councillor Gardner advised that group music therapy sessions are held at St Johns Hall in Sundon Park weekly.
- After an initial discussion, Councillors Paxton, Miller and Vale suggested forming a working party to review what actions could be taken forward by the Parish Council to raise awareness of the support available and possible additional support that could be provided.  
**ACTION – Clerk to arrange meeting to take this project forward.**
- 114.4 **To adopt S137 Grant Policy**  
Following review and approval of the policy by the Committee on 20<sup>th</sup> June, Councillor Widdowfield **PROPOSED** adoption of the S137 Grant Policy V.10, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.

- 114.5 **To adopt Complaints Procedure Policy**  
Following approval of the policy by the Committee on 20<sup>th</sup> June, Councillor Day **PROPOSED** adoption of the Complaints Procedure Policy V3.1, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.
- 114.6 **To review and adopt the Councillor Feedback on Staff Performance pro-forma for 2022**  
A copy of the proposed pro-forma was provided to members ahead of the meeting. It was suggested that prompts should be included to assist Councillors in providing suitable feedback. Councillor Vale **PROPOSED** adoption of the pro-forma with additional prompts, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**. The form will be sent out to all Councillors before the end of the month to seek feedback on staff, ahead of the annual appraisals undertaken in August/September.
- 114.7 **To consider and approve photocopier contract**  
The current photocopier contract runs to September 2022 (5yr term). Xerox have provided details of the machines currently available for an upgrade or we can continue to use the existing machine, subject to 90days notice period.  
Current rental cost is £81.04 plus VAT per quarter. Following discussion at the last Committee meeting, alternative quotes have also been sought from a local supplier, Copybox, based in Bedford. Councillor Gardner agreed to contact Beds Women Federation for feedback on the service they receive from this company. After consideration of the options, Councillor Thomas **PROPOSED** to approve the quote from Copybox for a refurbished Konica 458 and booklet staple finisher machine, subject to satisfactory references, at a cost of £93.03 plus VAT per quarter, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.
- 22/115 BURIAL GROUNDS COMMITTEE REPORT/UPDATE**
- 115.1 **Matters arising from previous Burial Grounds committee not included within agenda - information only**  
The tree stump has been removed from the border between the Burial Ground and the Nature Reserve. The repairs to the fencing are still outstanding and the Assistant Clerk is chasing up this work for completion.
- 115.2 **To acknowledge the Burial Ground and Churchyard inspections**  
The inspections undertaken on 22<sup>nd</sup> June and 5<sup>th</sup> July were acknowledged. In the Churchyard the Groundsman noted that the pathways are weedy and need treating. Everything else was in order except for the marked-up graves in the Churchyard Garden of Rest.
- 115.3 **To acknowledge the War Memorial inspection**  
The inspections undertaken on 20<sup>th</sup> June and 5<sup>th</sup> July were acknowledged. Everything was in order.
- 115.4 **To acknowledge and consider a request for a grave surround**  
An email request has been received from the owner of a new grave to install a wooden surround (below grass level) to their grave space. The family have been asked to provide exact details of the surround i.e. material, colour and whether they wish to infill with chipping or plant up. Members acknowledged the request and will discuss the item further once full details are provided.
- 115.5 **To consider the suggestion of a walk about committee meeting**  
It has been suggested that the next meeting should be a walkabout onsite meeting of the Burial Ground and neighbouring Churchyard.  
  
The Committee Action Plan for 2022/23 includes a review of hedgerows. The onsite meeting would give an opportunity for the Committee to carry out this review and to identify any other work required.  
  
Due to holiday and work commitments, neither the 18<sup>th</sup> nor 20<sup>th</sup> July are suitable.  
**ACTION – Members to provide their availability to the Assistant Clerk so that a suitable date can be agreed.**
- 22/116 HIGHWAYS & ENVIRONMENT COMMITTEE REPORT/UPDATE**

116.1 **Matters arising from previous Highways & Environment committee not included within agenda - information only**

With regard to the ongoing RMF application, CBC have completed the traffic surveys on Bedford Road and Sharpenhoe Road to determine vehicle speeds. The results were received just before the meeting. Based on the outcomes, only Sharpenhoe Road would qualify for a Speed Indicator Sign. The Clerk has also contacted the Police regarding the PCC Road Fund Grant to confirm that it can still be used alongside the CBC SID Policy and RMF application. They have confirmed that this is acceptable.

**ACTION – Full analysis of the traffic Survey results to be discussed at the next meeting and the way forward agreed.**

A resident of Simpkins Drive contacted the office to report ongoing issues with youths congregating on amenity land. The gatherings are happening regularly but on 24<sup>th</sup> June the group were seen to have an axe which appears to have been used to strip the bark from a tree. The Assistant Clerk reported the incident to CBC and the Police, and the resident was urged to contact the Police directly so that the problem can be tackled.

The Clerk has written to the Chair of Governors for the Pyramid Trust regarding the proposed change of hours at Ramsey Manor Lower School and the possible traffic implications this will have. A response is awaited.

Re: **Minute no. 22/028.3 and 22/069** – A site visit to Lovers Walk was undertaken on 7<sup>th</sup> July where Councillors Paxton, Day, Widdowfield and the Clerk met with the local Farmer and a representative from CBC to discuss possible actions to prevent nuisance motorbikes accessing the land. CBC have agreed to replace the damaged horse gate and work with the farmer to look at barriers to be fixed along the bridleway (BW25) to slow down any vehicles. The farmer has agreed to put a tree trunk and soil across the entrance to Lovers Walk to block access – visitors to the area will then need to step over the horse gate or use the pedestrian gate. It was suggested the Parish Council might like to put more concrete blocks/barriers on their land – the farmer will advise on the cost of these items.

Following complaints from residents, the Groundsman has strimmed and cut back the overgrown hedgerow and weeds bordering Bailey's Piece. The Clerk is continuing to try and establish ownership of the land between Franklin Avenue and Brookend Drive, where the footpath is very overgrown and numerous complaints are being received from concerned residents. CBC have so far refused to take ownership of the area but PRow, Environmental Services and Highways have all been contacted, as well as the Housing Association. The land could still be owned by the developer. The Clerk has now met with the CBC Highways Custodian to discuss this area and they have agreed to investigate clearance of FP7.

Councillor Day and the Clerk met with CBC at the top of Old Road to discuss the land opposite no. 27 where the unsightly plastic barriers are still in place. CBC have now agreed to replace these with permanent wooden bollards on both sides of the road. They are also re-painting the double yellow lines. They agreed to resurface the entrance way to the field at the top of Arnold Recreation Ground and provide 2 lockable drop posts to block the entrance to prevent cars parking in this area. Work should hopefully be completed in the Autumn.

116.2 **To receive the minutes of the Highways & Environment Committee meeting held on 20<sup>th</sup> June 2022 and to consider and ratify any recommendations contained therein**

The minutes were circulated to members prior to the meeting. Councillor Paxton **PROPOSED** the approval and ratification of the minutes of the meeting held on 20<sup>th</sup> June 2022, **SECONDED** by Councillor Miller and **UNANIMOUSLY CARRIED**.

116.3 **To acknowledge the Bus Shelters inspections**

The bus shelter inspections of 30<sup>th</sup> June 2022 were acknowledged. Everything was in order.

- 116.4 **Update regarding tree planting as part of the Queens Green Canopy and agree next actions**  
The Clerk has contacted CBC to apply for funding towards this project. CBC have agreed to assess the suggested area of Arnold Recreation Ground with the local Tree Officer to see if it is suitable for planting. In the meantime, they have offered to meet via Microsoft Teams to discuss the scheme in more detail. Councillors Paxton, Day and Thomas agreed to join the online meeting.  
**ACTION – Clerk to arrange suitable date with CBC to discuss progression of this project.**
- 116.5 **To acknowledge Central Beds Council consultation regarding new powers to address moving traffic offences and agree any response**  
CBC are consulting on a proposed pilot scheme to install ANPR devices to address areas where traffic offences are regularly occurring. One of the sites identified is the right-hand turn from the A6 towards Pulloxhill by the 'Speed the Plough' Car Wash site southbound. Following a review of the questions raised in the consultation, members agreed that the Clerk should respond on behalf of the Parish Council to strongly agree with the new powers to be applied in this situation. Members were encouraged to also respond on an individual basis.
- 22/117 LEISURE COMMITTEE REPORT/UPDATE**
- 117.1 **Matters arising from previous Leisure Committee not included within agenda – information only**  
The Assistant Clerk reported that the annual RoSPA survey had now been completed and the report received. This has highlighted only minor findings which will be considered by the Committee in due course.  
  
The Assistant Clerk met with a drainage consultant from Central Beds Council last week to discuss the drainage issues experienced in the Play Area at Arnold Recreation Ground. The main problem is the clay soil but they will consider possible options and provide a response in due course.
- 117.2 **To receive the minutes of the Leisure Committee meeting held on 4<sup>th</sup> July 2022 and to consider and ratify any recommendations contained therein**  
The minutes were circulated to members prior to the meeting. Councillor Thomas **PROPOSED** the approval and ratification of the minutes of the meeting held on 4<sup>th</sup> July 2022, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.
- 117.3 **To receive the minutes of the Horticultural Show Sub-Committee meeting held on 4<sup>th</sup> July 2022 and to consider and ratify any recommendations contained therein**  
The minutes were circulated to members prior to the meeting. Councillor Gardner **PROPOSED** the approval and ratification of the minutes of the meeting held on 4<sup>th</sup> July 2022, **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.
- 117.4 **To acknowledge weekly Playground and Fitness Equipment Inspections**  
The Arnold Recreation Ground playground, Fitness Equipment and Norman Road play area inspections for the 5<sup>th</sup> July were acknowledged. Everything was in order.
- 117.5 **Update on the 2022 Horticultural Show and to consider any actions**  
A copy of the minutes from the meeting held on 4<sup>th</sup> July were provided ahead of the meeting by way of update.  
  
**Re- Minute no 22/103** - The Safer Central team have confirmed that they will have a stall at the Show from 2.30pm – 5pm to coincide with the public opening times. The stall will be located outside the Hall. The Fire Brigade, Police and Streetwatch will be represented.  
  
**Re- Minute no 22/104** - Councillor Paxton has been asked to act as auctioneer and has agreed.  
  
At the June Full Council meeting, members were asked to check their diaries and advise whether they are available to help with set up on 9<sup>th</sup> September and assist on the day, 10<sup>th</sup> September. Councillors agreed to advise Councillor Gardner of their availability accordingly.

117.6 **To delegate authority to Horticultural Show Sub-committee to approve costs/actions for 2022 Show**

A number of decisions will need to be made prior to the Horticultural Show on 10<sup>th</sup> September (purchase of refreshments, consumables, prize money, etc). Councillor Gardner **PROPOSED** approval to delegate authority to the Horticultural Show Sub-committee to approve any costs/actions required; **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.

117.7 **To approve the purchase of gift vouchers for the Allotment Competition winners**

Councillor Gardner **PROPOSED** approval of a total cost of £65 to cover the purchase of National Garden Centre gift vouchers for the Allotment Competition winners (1<sup>st</sup> prize: £30, 2<sup>nd</sup> prize: £20, Newcomer award: £15). This was **SECONDED** by Councillor Thomas **with 6 in favour and 2 abstentions**.

**22/118 SPORTS FIELD COMMITTEE REPORT/UPDATE**

118.1 **Matters arising from previous Sports Field committee not included within agenda - information only**

**Re- minute no 22/050.3** – The Clerk has been in contact with the Personal Trainer running Boxfit on the Sports Pitches. He has apologised for the unauthorised usage and also for using the fence to anchor his ropes. The Clerk has issued a draft Hire Agreement to charge him £25 per week for 2 hours usage, stipulating the areas off the pitches that can be used. He has provided details of his insurance cover. He has inquired about the availability of toilets (not unlocked for training sessions), a possible post to be erected to fix the ropes to and also a temporary advertising board when he is on site. The Clerk has sought clarification of exactly what he is wanting. At present he has stopped using the field and is using Arnold Recreation Ground. A response is awaited.

**Re-minute no 22/050.4** – The cost to clear the drains has been confirmed at £352 plus VAT. This is well within the maximum amount authorised at the June Full Council Meeting (£750 plus VAT). A quote for repair work to prevent future blockages has not yet been requested.

**Re-minute no 21/499.1** - Gilks Fencing have installed the new pedestrian gate, wooden fence panel and replacement jockey wheel on the vehicle gate which was damaged in the accident. Now that the pedestrian gate (which acts as a post for one half of the vehicle gates) is level the jockey wheel is too high and does not touch the ground.

With one side of the vehicle gate now level it is evident that the other gate post is leaning and the gate is dragging on the ground making it difficult to close. Gilks Fencing have been asked to provide a quote to reset the other gate post so that both gates are level.

A quote to reposition both jockey wheels will be sought. If council wish to go ahead with the repositioning of the wheels the cost will need to be met by the Parish Council.

**Re-minute no. 21/510** - The annual fertilising of the sports pitches has been rescheduled to take place on Monday 15<sup>th</sup> August.

On Friday 8<sup>th</sup> July, Councillors Selley, Day, Gardner, Paxton, the Clerk, Assistant Clerk and Tim Wall (Leisure Consultant) visited Cranfield's 3G facility. The facility is operated by Beds FA. Barton has been identified as an area in need of extra football 3G facilities. The project could be funded by the Football Foundation and Developer funding. Following the meeting, Tim Wall Leisure quoted £975 to provide a feasibility report to be used in discussions with Central Beds Council when looking at S106 funding, including the feedback from the Cranfield site – particularly around parking and building usage. Members were all in agreement to obtain this report which will now be requisitioned due to urgency, with retrospective approval of the costs at the Extra-Ordinary meeting on 25<sup>th</sup> July.

118.2 **To retrospectively approve the additional spend for the annual reseeding of sports pitches**

The annual drill seeding was completed on 16<sup>th</sup> June by Barton Rovers FC and the goal mouths, centre spots were reseeded by the Groundsman w/c 23<sup>rd</sup> May. The cost of grass seed, topsoil and machinery hire was higher than expected this year. A total of £1,285.00 had been budgeted for the

project, the actual spend was £1,483.10. Councillor Selley **PROPOSED** the retrospective approval of the additional £198.10 spend, **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.

**22/119 MONTHLY FINANCIAL REPORTS**

**119.1 To receive and consider Balance Sheet, Income & Expenditure Account, Creditors & Debtors Reports for month 3**

The monthly financial reports for June month-end were received by members. No issues were raised.

**22/120 APPROVAL OF PAYMENT OF ACCOUNTS**

**120.1 To consider and approve payment of accounts as listed within the schedule or added at the meeting for July**

The payments schedule for July was provided to members prior to the meeting. Payments to Cawleys were added at the meeting. Councillor Paxton **PROPOSED** approval of the payments for July, totalling £37,030.16, including transfer from Savings account, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

**22/121 TIME ALLOCATION FOR COMMITTEE MEETINGS**

**121.1 Dates available for committee/sub-committee meetings –**

25<sup>th</sup> July – Extra-ordinary Meeting to be held at the Village Hall, start time 7.30pm

8<sup>th</sup> August – Neighbourhood Plan Steering Group online meeting, start time 7.30pm

11<sup>th</sup> August – Horticultural Show Sub-committee meeting – venue and time to be confirmed.

Burial Ground Committee onsite meeting – Assistant Clerk to check members availability and arrange a suitable date in the next couple of weeks.

**22/122 ITEMS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

There were none.

The meeting closed at 10.21 pm

I certify these minutes are a true and correct record of the Parish Council meeting held on 11<sup>th</sup> July 2022

Dated this the 19<sup>th</sup> September 2022

**COUNCILLOR B THOMAS  
CHAIRMAN**

**PAYMENT OF ACCOUNTS  
July 2022**

FOLIO No	PAYEE	DESCRIPTION	AMOUNT	VAT DUE	TOTAL	ACC. No.	MUTIPLE INV. TOTAL	CHQ No.
22/0113	Central Bedfordshire Council	Council Tax - Parish Office (July)	£ 240.00	£ -	£ 240.00	4137		DD
22/0114	Central Bedfordshire Council	Council Tax - Sports Pavilion (July)	£ 489.00	£ -	£ 489.00	4811		DD
22/0115	Peninsula Business Services	H&S Support Services - July 2022	£ 107.64	£ 20.33	£ 127.97	4151		DD
22/0116	Cawleys	Skip Emptying - Burial Ground (June)	£ 47.22	£ 9.44	£ 56.66	4314		
22/0117	Cawleys	Skip Emptying - Office Recycling (June)	£ 6.30	£ 1.26	£ 7.56	4134		
22/0118	Cawleys	Skip Emptying - Allots (June)	£ 199.32	£ 39.86	£ 239.18	4134	<b>£ 303.40</b>	DD
22/0119	Scottish Power	Electricity - Parish office (01/05/22-16/06/22)	£ 123.63	£ 6.18	£ 129.81	4137		DD
22/0121	Crown Gas	Gas - Pavilion (01/06/22-30/06/22)	£ 28.32	£ 1.42	£ 29.74	4812		DD
22/0122	British Gas	Electric supply Pavilion (01/06/22-30/06/22)	£ 76.65	£ 3.83	£ 80.48	4806		DD
22/0123	Puzzle Technology Ltd	IT Support maintenance, Backup, licences - July	£ 245.60	£ 49.12	£ 294.72	4142		DD
22/0124	Virginmedia	Fibre Broadband Office - July	£ 45.00	£ 9.00	£ 54.00	4105		DD
22/0125	Telefonica UK Ltd (O2)	Monthly Mobile Subscription - July	£ 13.40	£ 2.68	£ 16.08	4105		DD
22/0126	NEST	Pension payments June 2022 (Paymt due July)	£1,047.39	£ -	£1,047.39	526		DD
22/0127	HM Rev & Customs	Mth 03 PAYE	£ 960.20	£ -	£ 960.20	525		
22/0128	HM Rev & Customs	Mth 03 Nat. Emp'ee NI Contribution	£ 638.47	£ -	£ 638.47	525		
22/0129	HM Rev & Customs	Mth 03 Nat. Emp'er NI Contribution	£ 754.55	£ -	£ 754.55	525	<b>£2,353.22</b>	FP
22/0130	I Nicholls	July Salary	Salary	.	Salary	4002		FP
22/0131	S Cowie	July Salary	Salary		Salary	4001		FP
22/0132	C Callen	July Salary	Salary		Salary	4000		FP
22/0133	J Fitzgerald	July Salary	Salary		Salary	4003		FP
22/0134	K Small	July Salary	Salary		Salary	4004		FP
22/0135	S McConville	July Salary	Salary		Salary	4004		FP
	<b>TOTAL SALARIES</b>		<b>£6,519.18</b>	<b>£ -</b>	<b>£ 6,519.18</b>			
22/0136	J Fitzgerald	June Mileage 230 miles @ 45p	£ 103.50	£ -	£ 103.50	4107		FP
22/0137	J Fitzgerald - Petty Cash	Keys/Fuel/tap/strimming sleeves	£ 49.21	£ 9.84	£ 59.05	4140		FP
22/0138	Petty Cash	Postage Stamps	£ 17.00	£ -	£ 17.00	4106		Dcard
22/0139	Barton Village Hall	Meeting Room Hire - Mar, Apr, May	£ 315.00	£ -	£ 315.00	4112		FP
22/0140	Be Safe Fire Protection Ltd	Annual Service of Fire Extinguishers (Pavilion/Office)	£ 90.00	£ 18.00	£ 108.00	SPLIT		FP

22/0141	MJ Granger Gounds Maintenance	Grass Cutting 24/05/2022	£ 408.36	£ 81.67	£ 490.03	SPLIT		
22/0142	MJ Granger Gounds Maintenance	Grass Cutting 07/06/2022	£ 408.36	£ 81.67	£ 490.03	SPLIT		
22/0143	MJ Granger Gounds Maintenance	Grass Cutting 10/05/2022	£ 408.36	£ 81.67	£ 490.03	SPLIT	<b>£1,470.09</b>	FP
22/0144	Beds Rural Communities Charity	Housing Needs Survey - Neighbourhood Plan	£2,688.96	£ 537.79	£ 3,226.75	4700/371		FP
22/0145	D&G Short Ltd	Gaffa tape/jubilee clips/wasp spray/staples/fluid	£ 16.31	£ 3.26	£ 19.57	4140		FP
22/0146	KC Horner	Remove and store Goal Posts	£ 85.00	£ 17.00	£ 102.00	4813		7549
22/0147	Barton Rovers FC	T-mobile Mast rental (50%)	£ 1,625.00	£ -	£1,625.00	4802		FP
22/0148	M Small t/a Parish & Community Futures	Greenwoods Planning Consultant Report	£ 341.25	£ -	£ 341.25	4700/370		FP
22/0149	Acute Ambulance & Medical Services	First Aider - Jubilee Picnic in Park	£ 150.00	£ 30.00	£ 180.00	4191/327		FP
22/0150	Acute Ambulance & Medical Services	First Aider - Jubilee Beacon Lighting	£ 60.00	£ 12.00	£ 72.00	4191/327	<b>£ 252.00</b>	FP
22/0151	Barton-le-Clay WI	Afternoon tea catering at Gale Court	£ 154.00	£ -	£ 154.00	4121/327		7550
22/0152	Draincare Ltd	Unblock drain at Barton Rovers	£ 352.00	£ 70.40	£ 422.40	4807		FP
22/0153	Herts County Council	Stationery supplies	£ 25.23	£ 5.05	£ 30.28	4113		FP
22/0154	Reynolds Landscaping Services	Grass Cutting June	£ 374.40	£ 74.88	£ 449.28	SPLIT		FP
22/0155	TSB Bank	Transfer to Current Account from Savings	£15,000.00	£ -	£15,000.00	n/a		TF
22/0156	TSB Bank	Transfer to Tennis A/ct from Current A/ct (Rent)	£1,650.00	£ -	£ 1,650.00	n/a		TF
		<b>TOTAL JULY 2022 PAYMENTS</b>	<b>£35,863.81</b>	<b>£1,166.35</b>	<b>£37,030.16</b>			