

**Minutes of Meeting of Neighbourhood Plan Steering Committee**  
**held on Monday 15<sup>th</sup> August 2022, at 7.33pm**  
**Online via Zoom**

**Present:** Councillor A Fletcher (AF) (Chair), J Fletcher (JF), S Waller (SW), J Irwin (JI), S Oxley (SO) and R Sheen (RS)

**Minutes:** C Callen (Clerk, Barton-le-Clay Parish Council) (CC)

**1. Welcome and Introductions**

AM welcomed everyone to the meeting.

**2. Apologies**

These were received from Councillor N Day, Councillor G Widdowfield, A Knight, R Taylor and T Wall.

**3. Declarations of Interest**

AM reminded members of the procedures regarding declaration of interests. There were no new declarations.

**4. Matters arising from previous meeting**

SO to arrange a meeting in September with the Governors and Trustees of The Pyramid Schools Trust, which covers all the local schools, to discuss the Plan.

**ACTION – SO to arrange meeting for September.**

CC/GW still to arrange a meeting with the local Doctors Practice to discuss the Plan.

**ACTION – CC to arrange a suitable date with the Practice Manager/GW.**

The Greensand Trust are currently working on the Green Infrastructure Plan. It was suggested that their representative should be invited to join the next meeting in September to discuss progress.

**ACTION – CC to issue invite.**

Following previous discussions regarding the library building and potential to rebuild, including residential flats above, AF advised members that this had been raised with Central Beds Council at a recent meeting when S106 funding to improve the library facility was highlighted. No funding is currently available for any major works.

As discussed at the last meeting, RS provided draft wording for a statement opposing any potential large-scale development being considered in the future, outside allocations within the Central Beds Council Local Plan. This was agreed to help prevent any urban sprawl.

**ACTION – CC to send wording to members for any further thoughts to be provided by the end of the week.**

CC/AF to complete the application for the Locality Grant for Technical Support funding towards production of a Design Guide, to support the Neighbourhood Plan.

**ACTION – CC/AF to complete application.**

**5. To approve the Minutes of the meeting held on 6<sup>th</sup> July 2022**

A Fletcher **PROPOSED** approval of the minutes from the meeting held on 6<sup>th</sup> July 2022, **SECONDED** by J Fletcher and **UNANIMOUSLY CARRIED**.

**6. Update and agree draft Introduction to Plan**

JF and AF have drawn up draft introduction, history summary, background and scope of the Plan, vision and objectives wording. This was shared with members at the previous meeting. Members have now had an opportunity to review the documents in more detail and agreed that no further changes were required at this stage.

**7. Update regarding the 'Asset of Community Value' process**

AF apologised that she had not yet had an opportunity to research the process.

**ACTION – AF to email all members with details of the process for consideration at the next meeting.**

## 8. Review of Timeline for Plan

Members reviewed progress against the original timeline approved in February 2022.

**ACTION – AF to update the details to show progress to date and revised timeline going forward.**

**ACTION – CC to publish the Housing Needs Survey on the website.**

**ACTION – AF/JF to share the basic Plan document agreed so far with all members.**

**ACTION – CC to arrange for a banner to be displayed at the Village Horticultural Show on 10<sup>th</sup> September to help with raising awareness of the Plan with local residents.**

In addition, the Parish Council have been considering facilities to support the Dementia-Friendly Communities project. It was felt that suitable wording should be included with the Neighbourhood Plan.

**ACTION – AF to investigate wording for consideration at the next meeting.**

The Parish Council recently arranged for Central Beds Council to undertake a traffic survey on Bedford Road and Sharpenhoe Road, to support its bid for additional road safety/speed reduction measures to be installed in those locations. It was agreed that the results should be included within the transport section of the Neighbourhood Plan as evidence.

AF and CC provided a brief update following the Parish Council's recent meeting with the Planning Officer from Central Beds Council regarding potential S106 funding available from the new development East of Barton-le-Clay that has now received outline planning approval.

## 9. Date of next meeting

It was agreed to meet again on Monday 12<sup>th</sup> September 2022 at 7.30pm online via Zoom.

**ACTION – CC to invite Greensand Trust to attend meeting to discuss the Green Infrastructure Plan.**

The meeting closed at 8.10pm