

**Minutes of Meeting of Neighbourhood Plan Steering Committee
held on Monday 31st March 2025, at 7.30pm, at the Parish Office**

Present: Councillor A Fletcher (AF) (Chair), J Fletcher (JF), A Knight (AK) and Councillor K Qureshi (KQ)

Minutes: C Callen (Clerk, Barton-le-Clay Parish Council) (CC)

1. Welcome and Introductions

AF welcomed everyone to the meeting.

2. Apologies for absence

These were received from J Irwin, N Day, W Rudd and S Oxley

3. Declarations of Interest

There were no new declarations.

4. Matters arising from previous meeting

AF gave an update on progress made since the last meeting.

Feedback from Central Beds Council has been slow, maybe because they are now working on the next Local Plan. It remains important to complete the NP for the Village which will run to 2035.

Following the Regulation 14 Consultation last Spring and feedback provided by Central Beds Council, JF has reviewed the plan and updated it, as per the amendments highlighted in yellow on V9 of the Plan. Some of the CBC feedback related to policy terminology. The new draft document is now reduced, with some of the background information that was interesting but added no value, now removed.

As a result of all the feedback, we had to go back to Aecom and The Greensand Trust to get them to amend their Design Guide and Green Infrastructure plans, based on the feedback provided. We also had to obtain additional funding from Locality to cover the cost of the consultant's additional time.

Aecom have now provided the final version of the Design Guide, following its approval by Locality. The Greensand Trust have also provided their amended Green Infrastructure Plan and Local Green Space Assessment.

5. To approve the Minutes of the meeting held on 18th December 2023

The minutes were approved.

6. Review of the updated Draft Neighbourhood Plan, following feedback from the public consultation held in 2024

Members then discussed the draft Plan v9.0. A copy had been emailed to members ahead of the meeting. A few further amendments were suggested, including the addition of a Revisions History table, dates of the consultations held in 2024, updates re Dementia Policy and Leisure Strategy and general tweaks to the layout. JF agreed to make the necessary amendments and re-circulate to the group by 7th April.

No changes were proposed to the Design Guide or Green Infrastructure Plans.

7. Agree next stage

CC agreed to provide the Revisions History table and dates of the Consultations held in 2024.

The final documents will then be circulated to all members – any feedback to be emailed back to CC to collate.

Once JF has updated the NP, a copy will be put to the Parish Council for approval at their meeting on 14th April.

CC agreed to contact the CBC Neighbourhood Planning Officer to clarify what information they need to progress to the next stage (Independent Examination).

CC to update the website with the latest documents.

8. Date of next meeting – To be agreed in due course.

The meeting closed at 8.20pm