

**MINUTES OF PAY & PERSONNEL SUB-COMMITTEE OF  
BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE  
ON MONDAY 2<sup>nd</sup> DECEMBER 2019 COMMENCING AT 7.30 PM**

Present: Councillors Mr J Roberts (Chair), Mr J Selley (Vice-chair), Mrs B Thomas and Mr L Davison-Williams

In attendance: Mrs C Callen (Clerk)

Minutes: Mrs C Callen

**19/438 APOLOGIES FOR ABSENCE – None**

**19/439 SPECIFIC DECLARATIONS OF INTEREST – None Received.**

**19/440 MATTERS ARISING**

The Peninsula HR Contract has now been terminated 3 months early and only H&S support will be provided going forward.

Following the last meeting, staff have been advised of their pay rises and have expressed their gratitude to the Council.

**19/441 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 7<sup>th</sup> OCTOBER 2019**

Councillor Roberts **PROPOSED** approval of the minutes of the Pay & Personnel Sub-Committee meeting held on 7<sup>th</sup> October 2019, **SECONDED** by Councillor Thomas **with 3 in favour and 1 abstention.**

**19/442 EXEMPT BUSINESS –**

Resolution to exclude members of press and public from debate on agenda items 19/443 to 19/444 (Standing Order 67). "That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".

Councillor Roberts advised that as there were no members of the press or public present, the resolution was not required to be passed.

**19/443 REVIEW OF COMMITTEE EXPENDITURE FOR 2019/20 AND TO CONSIDER AND APPROVE DRAFT BUDGETS FOR 2020/21**

Details of the year-to-date and year-end forecast figures were provided. Budget for 2020/21 includes allowance for an overlap in groundsman salary of three months to allow for upskilling the prospective new groundsman ahead of the current groundsman's planned retirement. Members felt that this one-off cost should be recommended to come from General Reserves, rather than precept, in the final review. Realistic assumptions have been made with regards to the salary costs. Additional staff costs have been included in the Policies & Resources proposed budget for training, recruitment and groundsman clothing. The current groundsman has been offered a pre-retirement course but he has declined.

Councillor Roberts **PROPOSED** the recommendation of the draft 2020/21 Pay & Personnel budget, with a £107,003 sub-committee precept. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED.**

**19/444 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

None.

The meeting closed at 7.50 pm.