

**MINUTES OF PAY & PERSONNEL SUB-COMMITTEE OF
BARTON-LE-CLAY PARISH COUNCIL HELD ONLINE
ON FRIDAY 14th August 2020 COMMENCING AT 9.02AM**

Present: Councillors Mr J Roberts (Chair), Mr J Selley (Vice-chair), Mr L Davison-Williams and Mrs B Thomas

In attendance: Mrs C Callen (Clerk)

Minutes: Mrs C Callen

20/160 APOLOGIES FOR ABSENCE – None

20/161 SPECIFIC DECLARATIONS OF INTEREST – None Received.

20/162 MATTERS ARISING

The Clerk provided an overview of the candidates and interviews undertaken with the Chairman.

Councillor Thomas joined at 9.07am

20/163 APPROVAL OF THE MINUTES OF THE MEETING HELD ON 31st July 2020

Councillor Roberts **PROPOSED** approval of the minutes of the Pay & Personnel Sub-Committee meeting held on 31st July 2020, **SECONDED** by Councillor Thomas **with 3 in favour and 1 abstention.**

20/164 EXEMPT BUSINESS –

Resolution to exclude members of press and public from debate on agenda items 20/165 to 20/166 (Standing Order 67). "That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw".

Councillor Roberts **PROPOSED** the above resolution be passed, **SECONDED** by Councillor Davison-Williams and **UNANIMOUSLY CARRIED**. There were no members of the press or public present.

20165 TO CONSIDER AND APPROVE APPOINTMENT OF THE PLAYGROUND KEYHOLDER AND AGREE STATEMENT OF TERMS OF EMPLOYMENT

Interviews were undertaken on 12th August with three of the candidates, with the fourth candidate to be interviewed week commencing 17th August.

Following discussion, Councillor Roberts **PROPOSED** that the role be offered on a job-share basis to the two candidates who live next to the park entrance, subject to satisfactory suitability being established once the final candidate is interviewed; **SECONDED** by Councillor Thomas and **UNANIMOUSLY CARRIED**.

The terms of the role will be based on a zero-hours contract, with the employees completing a weekly timesheet so that they are paid for the hours they work. They will be expected to commit to cover for each other.

20/166 TO CONSIDER AND APPROVE SALARY FOR THE PLAYGROUND KEYHOLDER

As advertised, Councillor Roberts **PROPOSED** that the National Living Wage salary (currently £8.72 per hour) be agreed for the role, with the offer to join the NEST contributory Pension Scheme and the minimum statutory holiday leave of 28 days (including bank holidays), **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

20/167 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

There were none.

The meeting closed at 9.36am.