

**MINUTES OF A MEETING OF THE PLANNING COMMITTEE  
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE  
ON MONDAY 19<sup>th</sup> JANUARY 2025 COMMENCING AT 7.31pm**

**Present:** Councillors A Fletcher (Chair), K Qureshi (Vice-chair), S Laycock, and J Paxton

**Attending:** C Callen (Clerk)

**Minutes Taken by:** C Callen

**25/376 APOLOGIES FOR ABSENCE** – These were received from Councillors J Mikkelson and W Rudd.

**25/377 SPECIFIC DECLARATIONS OF INTEREST** (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*) – There were none.

**25/378 MATTERS ARISING**

There were none..

**25/379 APPROVAL OF THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 17<sup>th</sup> NOVEMBER 2025**

A copy of the minutes was provided to all members ahead of the meeting. Councillor Fletcher **PROPOSED** approval of the minutes of the Planning meeting held on 17<sup>th</sup> November, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**.

**25/380 UPDATE ON PLANNING APPLICATIONS REFUSED/GRANTED**

The list of planning application decisions was circulated to members prior to the meeting. A copy is provided within the minutes. This was acknowledged by members.

**25/381 UPDATE ON ENFORCEMENT NOTICES – FOR INFORMATION ONLY**

There were none.

**25/382 TO CONSIDER NEW PLANNING APPLICATIONS**

**CB/25/04019/FULL, 10 Hanover Place:** Alterations to convert loft including extension to rear dormers and new front rooflight.

- No comments

**CB/25/03659/FULL, 4 Bedford Road:** Two storey rear extension.

- No comments

**CB/25/04034/FULL, 54 Hexton Road:** Render to front and side elevations. New windows. Timber cladding to front elevation.

- No comments

**25/383 TO REVIEW AND AGREE THE PARISH COUNCILS ACTION PLAN 2026/27 FOR THE PLANNING COMMITTEE**

The draft Plan has been drawn up by the Clerk, following the Budget review at the end of 2025. The committee were happy with the plan in respect of Planning, with the amendment to the Neighbourhood Plan project to reflect the Referendum and subsequent implementation of the Plan. Therefore, Councillor Fletcher **PROPOSED** the approval of the amended draft 2026/27 Planning Action Plan. This was **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.

**25/384 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

Members discussed the plans to publicise the Neighbourhood Plan Referendum on 19<sup>th</sup> February. The format of the flyer to be delivered to households was agreed and it was suggested to hold an additional drop-in event at Barton Rovers FC at their next home game on 7<sup>th</sup> February.

**ACTION – Clerk to speak to the Football Club to make the necessary arrangements.**

Meeting closed at 7.49pm