**MINUTES OF A MEETING OF THE POLICIES & RESOURCES COMMITTEE OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE ON MONDAY 28th SEPTEMBER 2026 COMMENCING AT 8.06PM**

Present: Councillors J Paxton (Chair), J Mikkelson (Vice-chair), A Fletcher, S Laycock and A Vale

In attendance: C Callen (Clerk)

Minutes: C Callen

**26/203 APOLOGIES FOR ABSENCE –** These were received from Councillor J Selley.

**26/204 SPECIFIC DECLARATIONS OF INTEREST –** There were none.

**26/205 MATTERS ARISING**

Councillor Fletcher will be attending the quarterly Community Policing priority setting meeting on 7th October and will provide an update at the next Full Council meeting.

The project to install a storage container on the Sports Field for the Parish Council has not yet been progressed. This item will be carried over to the next meeting.

The Clerk attended an online workshop with Breakthrough Communications and will be reviewing the data policies and audit over the coming weeks for the Parish Council. A reminder was given to ensure care is taken when using AI tools, particularly the free versions as these do not include data usage agreements.

The annual service of the Fire Alarm and Emergency Lighting at the Pavilion was undertaken on 21st September. Several bulbs and batteries require replacement. This will be discussed further at the next meeting once the full report and costings have been provided.

**26/206 TO APPROVE THE MINUTES OF THE POLICIES & RESOURCES COMMITTEE MEETING HELD ON 15th JUNE 2026**

A copy of the minutes was provided to members ahead of the meeting. Councillor Paxton **PROPOSED** the approval of the minutes of 15th June, **SECONDED** by Councillor Vale and **UNANIMOUSLY CARRIED**.

**26/207 TO CONSIDER AND APPROVE THE RENEWAL OF THE COUNCIL'S INSURANCE POLICY FOR 2026/27**

The Annual renewal of the Council's insurance policy is due as at 30th September. The Clerk has reviewed the renewal quote and amended some of the amounts to ensure the new fencing, benches and machinery are covered. The premium has increased by 6% to £4244.06, or alternatively, a three-year fixed rate agreement would reduce the premium to £4080.08. Under the delegated authority approved at Full Council (26/154.2), Councillor Paxton **PROPOSED** approval of the renewal for 2026/27 at a cost of £4080.08 3yr FRA with Ecclesiastical Insurance, **SECONDED** by Councillor Fletcher and **UNANIMOUSLY CARRIED**.

**26/208 TO CONSIDER AND APPROVE THE TERRORISM PREVENTION AND PREPAREDNESS POLICY**

The Assistant Clerk has drawn up a policy to reflect the requirements for protection against terrorism, based on latest legislation. This is now required as part of the preparation for the Remembrance Day Service. A copy was provided to members ahead of the meeting. After review, an amendment was suggested under section 5 re third party event hiring. Councillor Paxton **PROPOSED** the approval of the amended Policy, **SECONDED** by Councillor Mikkelson and **UNANIMOUSLY CARRIED**.

**26/209 TO CONSIDER AND APPROVE THE COST TO RENEW THE COMMUNITY DEFIBRILLATOR SUPPORT PACKAGE**

The Community Heartbeat Trust provide annual support for the three defibrillators owned by the Parish Council at a current cost of £135+VAT pa. They have advised that the contract is up for renewal. The new Resue Ready Plan for each site will cost £196+VAT per annum, per site. The

Plan includes provision of replacement pads and batteries. Members requested that additional quotes for this service be obtained before the renewal is undertaken.
**ACTION – Clerk to obtain quotes**.

**26/210 TO CONSIDER AND APPROVE DONATING THE OBSOLETE WHITE LINE MACHINE TO BARTON ROVERS FC VOLUNTEERS FOR USE AT ARNOLD ACADEMY PITCHES**

The Parish Council have two white-lining machines that are used regularly by the Groundsman, for marking out at the Sports Pitches. In addition, there is a third machine (c24yrs old) which was originally replaced but then restored by the former part-time Groundsman a couple of years ago and is now in working order but rarely used. Barton Rovers Youth FC have established football pitches at Arnold Academy over the Summer with the help of volunteers, to boost the offering for their teams, as well as for use by the School. They borrowed the Council's third white line machine to use with their own paint, to mark out the pitches initially. These will obviously need doing regularly over the season. It has been suggested that the Parish Council might consider donating their obsolete machine to the Club. Members were disappointed that no formal request had been received via the correct channels. However, following consideration, Councillor Paxton **PROPOSED** approval to offer the spare white line machine to Barton Rovers Youth FC at no cost and with no warranty, **SECONDED** by Councillor Laycock and **UNANIMOUSLY CARRIED**. The Clerk was requested to advise the Club that any future requests must be made in writing directly to the Council Office and not via its grounds staff.

**26/211 TO APPROVE COST FOR BATPC TO HOST COUNCILLORS 'WAYS OF WORKING' TRAINING SESSION**

As discussed at the last Full Council meeting, Councillor Fletcher has been liaising with BATPC to host a training session for all councillors to help improve working practices, following feedback from the staff appraisals. The session is proposed to be held one evening and some suggested dates in November and December have been put forward. The cost for the session has been advised at £395. Members will need to commit to the training, which will be held in the Village Hall. The staff will not be required to attend. Councillor Paxton **PROPOSED** approval of the cost of £395 for training to be held on 17th November at 7.30pm, **SECONDED** by Councillor Mikkelson and **UNANIMOUSLY CARRIED**.

**26/212 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA** – There were none.

The meeting closed at 9.03pm