

**MINUTES OF POLICIES & RESOURCES COMMITTEE OF  
BARTON-LE-CLAY PARISH COUNCIL HELD AT BARTON-LE-CLAY  
VILLAGE HALL ON MONDAY 26<sup>th</sup> FEBRUARY 2018 COMMENCING AT 7.32PM**

Present: Councillors, Mr D. Gunter (Chair), Mr L. Davison-Williams (Vice-Chair), Mrs B. Thomas  
Mrs G. Gardner and Mr J. Selley.

Minutes: Mrs A. Merryweather (Clerk)

**17/451 APOLOGIES FOR ABSENCE – Cllr Mr J. Paxton.**

**17/452 SPECIFIC DECLARATIONS OF INTEREST – Cllr Gardner declared she is a member of  
Barton Rovers Football Club.**

**17/453 APPROVAL OF THE MINUTES OF THE P&R COMMITTEE HELD ON 5<sup>th</sup> FEBRUARY 2018.  
PROPOSED by Cllr Gunter, SECONDED by Cllr Thomas and UNANIMOUSLY CARRIED.**

**17/454 MATTERS ARISING – None.**

**17/455 TO REVIEW & CONSIDER THE OPTIONS FOR ALL COUNCIL'S INVESTMENTS.**

Cllr Thomas put forward the suggestion to transfer an amount up to the £85k Financial Services  
Compensation Scheme (FSCS) savings protection limit into the 1 Year Hampshire Trust Bond.

Cllr Davison-Williams PROPOSED to roll-over the £50,475 maturing balance invested in  
Hampshire Trust to a further 1 Year Bond at a fixed rate of 1.3% AER, SECONDED by Cllr  
Gardner and UNANIMOUSLY CARRIED.

Cllr Davison-Williams PROPOSED to transfer £31,815 from the Public Sector Deposit Fund  
(PSDF) investment in the Hampshire Trust 1 Year Bond, SECONDED by Cllr Thomas and  
UNANIMOUSLY CARRIED. **ACTION: Clerk to complete the paperwork ready for  
Full Council ratification in March 2018 and Authorised signatories to sign.**

**17/456 REVIEW OF INVESTMENT POLICY 2017/18.**

Cllr Gunter deferred to Full Council . **ACTION: Clerk to include 2 page policy in pack.**

**17/457 REVIEW OF S137 GRANT POLICY.**

Members reviewed the policy document. Cllr Davison-Williams requested to amend 6.1 to  
"disqualification the following year" and add "(4 years)" to clarify item 7.4.

Cllr Gunter PROPOSED to approve the S137 Grant Policy with amendments to items 6.1 and  
7.4, SECONDED by Cllr Davison-Williams and UNANIMOUSLY CARRIED. **ACTION: Clerk to  
review S137 Grant Policy next in 2022.**

**17/458 TO CONSIDER/APPROVE SUPPLY & INSTALLATION COSTS 2 PAIRS OF TAPS FOR  
CHANGING ROOMS.**

Following discussion it was agreed that the Clerk should seek a second quote for taps.  
**ACTION: Clerk to get second quote for taps. Cllr Gunter to provide contact details.**

**17/459 TO CONSIDER/APPROVE COST OF COSHH ASSESSMENT TRAINING FOR STAFF.**

Following discussion the Clerk was requested to ask if the Assistant Clerk is willing to carry  
out COSHH training on-line. The Annual review is straightforward only changing if a new  
substance is used. Cllr Gunter PROPOSED the committee APPROVE the HSQE on-line  
training, subject to the Assistant Clerk's agreement, at a cost of £15 + vat, SECONDED by Cllr  
Thomas and UNANIMOUSLY CARRIED. **ACTION: Clerk to ask Assistant Clerk.**

**17/460 TO CONSIDER QUOTATION RECEIVED FOR TREE FROM BARTON CHRISTMAS LIGHTS  
GROUP.**

The proposal and quotation were reviewed. Councillors had concerns on vandalism & vulnerability  
of the tree in the suggested Lime close location and wanted to explore other options. **ACTION:  
Clerk to contact the library manager to seek their consent for Xmas tree in car park and get  
quote for real tree from Frosts-Woburn Sands / Willington.**



**17/461 APPROVE BRFC CAR PARK USE 2017/18 PAYMENT ARRANGEMENT**

Cllr Selley outlined what had happened at the BRFC car park meeting. Members agreed to pay £200 for car park use at the start of the season. Cllr Thomas requested that Barton Rovers FC invoice the Parish Council for the £200 in respect of the car park use because it needed to be dealt with separately to the rent in a visible and transparent way. Cllr Thomas PROPOSED BRFC invoice the Parish Council £200 for car park use 2017/18 and each year at the start of the season, SECONDED by Cllr Gunter and CARRIED 4 in FAVOUR and 1 ABSTENTION. **ACTION: Clerk to email Mr D. Whiley (BRFC) with the decision.**

Cllr Davidson-Williams discussed the issue with litter being left in the BRFC car park and informed councillors of the reciprocal arrangement for teams to pick up litter. Members agreed that the Groundsmen should litter pick the carpark after games and that committee should consider purchase of a litter bin for the BRFC car park. **ACTION: Clerk to seek quotes for litter bin.**

**17/462 TO CONSIDER BRFC PROPOSAL**

BRFC proposal deferred to discuss at Sportsfield Committee.

**17/463 REVIEW OF FOOTBALL CLUB/O2 MAST LEASES.**

*O2 have had access to their mast but have not paid any rent. Cllr Davison-Williams recommended that the Council's solicitor should push for O2 to pay the income.* **ACTION: Clerk to draft letter to solicitor to request prior 3 year's rent income for use of the O2 mast on BRFC site.**

**17/464 ANY OTHER BUSINESS OF AN URGENT NATURE – None.**

A Full Council Meeting will be held at the Village Hall on the 12<sup>th</sup> February 2018 at 7.30pm

The meeting closed at 8.41pm.

