

**MINUTES OF A MEETING OF THE POLICIES & RESOURCES COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE VILLAGE HALL ON
MONDAY 26th JUNE 2017 COMMENCING AT 9.50PM**

Present: Councillors Mr D. Gunter (Chair), Mr L. Davison-Williams (Vice Chair), Mr J. Selley, Mr J Paxton, Mrs B. Thomas and Mrs G. Gardner.

Minutes: Mrs A. Merryweather (Clerk)

17/112 APOLOGIES FOR ABSENCE – Cllr Mr R. Everson.

17/113 SPECIFIC DECLARATIONS OF INTEREST (Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting). – None.

17/114 APPROVAL OF THE MINUTES OF THE COMMITTEE MEETING HELD ON 22nd MAY 2017.

114.1 Cllr Gunter PROPOSED approval of the minutes of the Sports Field Committee held on 22nd May 2017, SECONDED by Cllr Thomas and CARRIED UNANIMOUSLY.

17/115 MATTERS ARISING – None raised.

17/116 TO CONSIDER SUBSCRIPTION RENEWAL FOR BABUS 2017/18

116.1 Cllr Gunter deferred this item to Full Council due to time constraints. **ACTION: Assistant Clerk to include item on Full Council agenda.**

17/117 TO APPROVE ADDITIONAL COSTS FOR SHELVING AND ARCHIVE BOXES

117.1 Cllr Gunter deferred this item to Full Council due to time constraints. **ACTION: Assistant Clerk to include item on Full Council agenda.**

17/118 TO ACKNOWLEDGE GREEN BOOK UPDATE EMPLOYMENT BRIEFING

118.1 Cllr Gunter acknowledged the ‘Green Book’ update employment briefing. **No Further action required.**

17/119 TO REVIEW CODE OF CONDUCT

119.1 Cllr Gunter deferred this item to Full Council due to time constraints. **ACTION: Assistant Clerk to include item on the Full Council agenda.**

17/120 TO APPROVE ELECTRICAL APPLIANCE PAT TESTING

120.1 Cllr Gunter PROPOSED approval to accept the quote from contractor Pure PAT to carry out electrical appliance testing at the Parish Office and Sports Pavilion at the rate of £50 attendance, £1.25 per item, £4.95 microwave emissions test and £3.95 new plug fitted, SECONDED by Cllr Selley and CARRIED UNANIMOUSLY. **ACTION: Assistant Clerk to book Pure PAT to complete electrical appliance testing.**

17/121 TO APPROVE ARCHIVING OF COUNCIL DOCUMENTS, LENGTH OF TIME TO RETAIN DOCUMENTS AND DESTRUCTION OF DOCUMENTS PAST ARCHIVING TIME

121.1 Cllr Gunter deferred this item to Full Council due to time constraints. **ACTION: Assistant Clerk to include item on Full Council agenda.**

17/122 EXEMPT BUSINESS - Resolution to exclude members of press and public from debate on agenda items 17/123 & 17/124 (Standing Order 67) was passed by Cllr Gunter. That in view of the confidential nature of business being transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

No public or press were present whilst item 17/123 and 17/124 were being discussed.

17/125 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON NEXT AGENDA – None

The meeting closed at 10pm.

