

**MINUTES OF POLICIES & RESOURCES COMMITTEE OF
BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE
ON MONDAY 26th NOVEMBER 2018 COMMENCING AT 8.50PM**

Present: Councillors Mr L Davison-Williams (Vice-Chair), Mrs B Thomas, Mr A Channon
Mr J Selley, Mrs G Gardner & Mr J Paxton

In attendance: Mrs C Callen (Clerk) and Councillor Mr J Roberts (Chair of Pay & Personnel Sub-Committee)

Minutes: Mrs C Callen

18/350 APOLOGIES FOR ABSENCE – Councillor Mr D Gunter

18/351 SPECIFIC DECLARATIONS OF INTEREST – None

18/352 MATTERS ARISING – None

18/353 APPROVAL OF THE MINUTES OF THE P&R COMMITTEE HELD ON 24th SEPTEMBER 2018 AND 29th OCTOBER 2018.

Councillor Davison-Williams **PROPOSED** the approval of the minutes of 24th September 2018, **SECONDED** by Councillor Gardner and **UNANIMOUSLY CARRIED**.

Councillor Davison-Williams **PROPOSED** the approval the minutes of 29th October 2018, **SECONDED** by Councillor Channon with 4 in favour and 2 abstentions.

18/354 REVIEW OF COMMITTEE EXPENDITURE FOR 2018/19 AND TO CONSIDER AND APPROVE DRAFT BUDGETS FOR 2019/20

Councillor Davison-Williams reviewed the expenditure for 2018/19 and then went through the draft Budget requirements for 2019/20. An increase in the level of S137 Grants has been included. A reduction in water rates is currently being negotiated. Councillors debated whether the skip, currently based at the allotments, could be reduced, removed or the cost split with the Leisure Committee. Councillor Channon agreed to confirm the amount required to operate the website, which is currently hosted on his own site. The budget is to also include the cost of an update to the office IT systems and a meeting is arranged for 29th November with a consultant to advise on the options available and related costs. The Ear Marked Reserve for training cost is to be increased to allow for CiLCA training for the new clerk, training for the assistant clerk and groundsmen and any new councillors requiring training.

Councillor Davison-Williams **PROPOSED** the approval in principle of the draft budgets with finalised numbers to be confirmed at Full Council. This was **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.

18/355 REVIEW OF PAY & PERSONNEL SUB-COMMITTEE EXPENDITURE FOR 2018/19 AND TO CONSIDER AND APPROVE THE PAY & PERSONNEL SUB-COMMITTEE DRAFT BUDGETS FOR 2019/20

Councillor Roberts outlined the rationale that the Salaries Budget had been calculated. This incorporates the NALC/NJC planned increases from April 2019. Overtime has been based on expected levels and Pension rates have been calculated, allowing for an increase when staff have completed 12 months service.

Councillor Roberts **PROPOSED** approval of the draft salaries budget for 2019/20 resulting in a £94139 Salaries precept requirement. This was **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

18/356 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA

Councillor Roberts updated the committee and confirmed that the [REDACTED]

Councillor Channon raised concerns that the baby clinic in the village has been withdrawn and that the nearest clinic for residents from the village is now Silsoe. **ACTION – Clerk to contact Councillor Shingler to ask him to investigate the costings and rationale for this decision and then update the Parish Council at the next Full Council meeting.**

The meeting closed at 10.07pm.