

**MINUTES OF POLICIES & RESOURCES COMMITTEE OF  
BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE  
ON MONDAY 28<sup>th</sup> OCTOBER 2019 COMMENCING AT 8.03PM**

Present: Councillors Mr L Davison-Williams (Chair), Mrs B Thomas (Vice-chair), Mrs G Gardner  
Mr J Paxton, Mr J Selley and Mr A Channon

In attendance: Mrs C Callen (Clerk)

Minutes: Mrs C Callen

**19/338 APOLOGIES FOR ABSENCE** – There were none.

**19/339 SPECIFIC DECLARATIONS OF INTEREST** – There were none.

**19/340 MATTERS ARISING**

Virgin Media have started installing the Fibre Broadband at the Office this week with an expectation to have it operational by mid-November.

MJT Electrical have been instructed to replace the lights at the Village Hall. They will be in touch to arrange an installation date.

Councillor Channon has previously agreed to review the Online Engagement & Communication Policy. The Parish Website also needs to be reviewed to ensure it will be compliant with the 2018 Regulations by September 2020 – NALC have now provided further information regarding this. The Clerk has obtained details of the proposed plans to replace the 'bedsparishes' website service run by Cambridge Open Systems, which is being discontinued in March 2020. These items will be put on the agenda for the next Committee meeting. Councillor Channon has agreed to review the material with the Clerk ahead of the next meeting.

An email has been received from Jayne Cole at Local Council Public Advisory Service to advise that she is relocating to take up a new role. The future of LCPAS, which currently acts as our GDPR Data Protection Officer, is uncertain but at the moment they will continue to support the Council.

**19/341 APPROVAL OF THE MINUTES OF THE POLICIES & RESOURCES COMMITTEE HELD ON 30<sup>th</sup> SEPTEMBER 2019**

Councillor Davison-Williams **PROPOSED** the approval of the minutes of 30<sup>th</sup> September 2019, **SECONDED** by Councillor Thomas **with 5 in favour and 1 abstention**.

**19/342 TO CONSIDER AND APPROVE THE S137 GRANTS FOR 2019/20**

A summary of grant applications was provided to all committee members prior to the meeting. The 2019/20 budget for small grants had been set at £3,000. Councillor Paxton declared an interest in Barton Kids Club and Ramsey Manor Lower School PTA. Councillor Channon declared an interest in 2<sup>nd</sup> Barton-le-Clay Brownies. The committee reviewed all grant applications received and reached a consensus on the proposed 2019/20 grants shown below:

ORGANISATION	ORGANISATION'S ACTIVITIES	GRANT REQUIRED FOR	COST OF PROJECT	AMOUNT SOUGHT	LAST YEAR AMOUNT GRANTED	PROPOSED GRANT 2019/2020
<b>Barton Helping Hands</b>	Local volunteers who provide time and transport to any residents of the village in need	Public Liability Insurance	£190.00	£190.00	£185.91	£190.00
<b>Unity Hall</b>	Scouting & Guiding HQ	New notice board for outside hall to promote events, bookings, etc.	£450.00	£300.00	£200.00	Nil
<b>Keech Hospice Care</b>	Adult and Childrens Hospice providing palliative, supportive and end-of-life care	Music Therapy service for pre and post bereavement support – 6 sessions	£55,903pa	£240.00	£240.00	£240.00

ORGANISATION	ORGANISATION'S ACTIVITIES	GRANT REQUIRED FOR	COST OF PROJECT	AMOUNT SOUGHT	LAST YEAR AMOUNT GRANTED	PROPOSED GRANT 2019/2020
<b>Barton Countryside Conservation Volunteers</b>	Volunteers providing manpower, equipment and training to maintain and develop countryside conservation and public access within Parish	1. Bridge materials (2 steel beams) 2. Training from Wildlife Trust 3. Local Wildlife Guides	£1,000.00	£360.00	Nil	£360.00
<b>Barton-le-Clay &amp; District Local History Society</b>	To research and promote local history, encouraging residents to participate in establishing village archive and making this available to view	New website and cloud storage to move photographs from paper to digital for all to access	£380	£180	Nil	£180.00
<b>Barton Scout Troup</b>	Weekly Scout Group with an active outdoor programme. Aimed at young people in the village from 5yrs to 15yrs	Equipment to learn skills including knotting, survival. Troop tent for growing numbers	£1,100.00	£500.00	£500.00	£200.00
<b>Noah's Ark</b>	Non-profit making group offering a weekly get-together for parents/carers and pre-school aged children.	Plastic reusable plates, cups & tablecloths Good quality story books for each child	£140	£100	£100.00	£100.00
<b>Barton-le-Clay Village Hall</b>	Multi-Functional Village Hall run for the benefit of local groups and organisations	Purchase crockery & glassware for kitchen	£245.78	£245.78	£150.00	Nil
<b>Barton Tennis Club</b>	Village Tennis club run by volunteers. Affiliated to LTA. Promote and maintain tennis facility and provide membership for those wishing to play tennis and offer coaching for all ages	Shelter and 2 bench seats for members and visitors attending coaching sessions	£1,500.00	£500.00	Nil	£250.00
<b>Barton Kids Club</b>	Wraparound childcare for 4-11 year old children attending Ramsey Manor Lower School and Arnold Academy, including Holiday Club. Run by Parent Volunteers	Large planting container in natural material (wood) for Children's Garden Project	£600.00	£480.00	Nil	£250.00

ORGANISATION	ORGANISATION'S ACTIVITIES	GRANT REQUIRED FOR	COST OF PROJECT	AMOUNT SOUGHT	LAST YEAR AMOUNT GRANTED	PROPOSED GRANT 2019/2020
<b>Arnold Academy PTA</b>	Parents, students and teachers working together to raise money from organised events to improve the school	To provide a cold beverage dispenser in the dining room at lunchtime & reusable cups	£652.99	£400.00	£349.00	£100.00
<b>2<sup>nd</sup> Barton-le-Clay Brownies</b>	Weekly Brownie Girl Guides group for girls aged 7-10	Purchase new resources detailing badge syllabuses, unit meeting activities & awards	£300.00	£200.00	Nil	£200.00
<b>The Barton Players</b>	Amateur Dramatic Society	Purchase staging to expand youth productions	£4,500.00	£1,000.00	Nil	£300.00
<b>Ramsey Manor Lower School PTA</b>	Parents, students and teachers working together to raise money from organised events to improve the school	New Educational Resources	£500.00	£500.00	300.00	£100.00
<b>Harlington Upper School</b>	Educational establishment for children aged between 13 and 18	Prizes for annual awards evening	£125.00	£125.00	£125.00	£125.00
<b>Arnold Academy</b>	Educational establishment for children aged between 9 and 13	Prizes for annual Year 8 leavers award evening	£50.00	£50.00	£50.00	£50.00
<b>Gale Court Residents</b>	Sheltered housing for elderly residents	Lunch/entertainment event	£230.00	£230.00	£230.00	£230.00
<b>The Royal British Legion</b>	To support all armed service personnel.	Poppy Wreath	£100.00	£100.00	£100.00	£100.00
					<b>TOTAL</b>	<b>£2,975.00</b>

Councillor Davison-Williams **PROPOSED** the approval to allocate grants totalling £2,975.00 as per the schedule of S137 grants above, subject to a review of the application by Barton Kids Club and Barton-le-Clay Village Hall at the Full Council meeting on 11<sup>th</sup> November; **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**19/343 TO RETROSPECTIVELY APPROVE COST FOR REPAIRS TO THE RADIATOR IN THE PARISH OFFICE**

MJT Electrical have provided a quote to replace the radiator in the Parish Office. Due to health & safety, it was agreed at Full Council on 14<sup>th</sup> October 2019 (19/293.6) to proceed with these works as soon as possible. The Clerk has instructed MJT to undertake these works. Councillor Davison Williams **PROPOSED** approval of the cost of £280 plus VAT for MJT Electrical to replace the Office Radiator; **SECONDED** by Councillor Channon and **UNANIMOUSLY CARRIED**.

**19/344 TO CONSIDER AND APPROVE USE OF THE BARTON WASTE TRANSFER STATION**

The Clerk has investigated a waste carrier licence for the groundsman to allow for disposal of adhoc waste, particularly from the allotments, that cannot be placed in the skip due to weight or type (wood, scrap metal, etc.). A free lower tier waste carrier registration has been completed. This will now allow the groundsman to take waste to Barton Skips Waste Transfer Station or CBC Thorn Turn Recycling Centre. Any waste disposal would need to be paid for via cash/card at the

time of disposal (from Petty cash). Councillors agreed they are happy to trial this suggestion and will review the costs in due course.

**19/345 TO CONSIDER AND APPROVE COST FOR HEALTH & SAFETY SUPPORT**

Further to meetings with Peninsula and Ellis Whittam, quotes have been provided to provide just Health & Safety Support, to be in place once the current contract with Peninsula ends in February 2020. Following discussion, Councillor Davison Williams **PROPOSED** approval of the cost of £100 plus VAT per month for Peninsula to continue to provide this service, subject to the Clerk negotiating a 2 year contract (in light of historic issues experienced); **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

**19/346 TO ACKNOWLEDGE CORRESPONDENCE REGARDING THE NATIONAL COMMUNITY ENERGY CAMPAIGN AND AGREE ANY FURTHER ACTION**

Correspondence from 'Power for People' was circulated to Councillors ahead of the meeting. This was acknowledged.

**19/347 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**

There was none.

The meeting closed at 9.21pm.