

**MINUTES OF A MEETING OF THE SPORTS FIELD COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE VILLAGE HALL
ON TUESDAY 3RD MAY 2022 COMMENCING AT 8.10 PM**

Present: Councillors Mr J Selley (Chair), Mr N Day (Vice-chair), Mrs A Vale, Mr J Roberts, Mr J Paxton (ex-officio), Mrs B Thomas (ex-officio)

In attendance: Mrs S Cowie (Assistant Clerk), Mrs C Callen (Clerk)

Minutes: Mrs S Cowie

21/638 APOLOGIES FOR ABSENCE – Councillor Paxton had advised that he would arrive a little late.

21/639 SPECIFIC DECLARATIONS OF INTEREST – Councillor Roberts declared an interest in agenda point 21/642 as he has links to the group.

21/640 MATTERS ARISING

Minute point 21/640. A comparison of pitch fees was provided and noted. Members agreed that it was a useful exercise to ensure Bartons fees are in line with other similar facilities.

Minute point 21/623.2. The annual lightning equipment check had taken place that day. The inspection report will be shared once it is available.

Minute point 21/510 The fertilising of the sports pitches has been scheduled to take place on 19th May. A booking for a one-off training session has been accepted and invoice forwarded to the Club.

The Chiltern Youth League tournament is scheduled to take place on Sunday 15th May. Members were asked to check their diary and let the office know if they can help the Groundsman on the day.

21/641 TO APPROVE THE MINUTES OF THE SPORTS FIELD COMMITTEE HELD ON 21ST FEBRUARY 2022

There were no queries on the minutes. Councillor Selley **PROPOSED** approval of the minutes of the committee meeting held on 21st February 2022, **SECONDED** by Councillor Roberts and it was **UNANIMOUSLY CARRIED**. The minutes were approved.

21/642 TO CONSIDER REQUEST FOR USE OF THE PAVILION

Members considered a request from Bedfordshire Ukraine Appeal to use the Pavilion for storage and a pop-up shop during the non-playing months. The space available in the building will be limited and a large section will be inaccessible due to the storage of goal posts in the changing room corridor. Although members were keen to assist, they felt that there may be a more suitable space within the village which should be investigated. Venues suggested were the Village Hall foyer or old TSB bank. It was agreed that enquiries should be made but that if a suitable venue cannot be found, the group should come back to the Parish Council for further consideration. The Clerk agreed to contact the owner of the TSB building on the groups behalf.

Councillor Paxton joined the meeting at 8.33pm

21/643 TO CONSIDER THE PAVILION PLUMBING SPECIFICATION AND CONDITION SURVEY AND AGREE THE WAY FORWARD

Members considered the options and recommendations for plumbing and hot water repairs for the building. Due to the value of the contract, being over £25,000, it will be necessary for the Specification to be advertised as per the Public Contracts Regulations 2015, which are laid out in the Parish Councils Financial Regulations.

Following lengthy discussion and consideration Councillor **PROPOSED** the following items should be included in the specification:

- **Wash hand basin taps** – Option 1 to supply and install 17 pairs of Rada wash hand basin taps. Councillor Day **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.

- **Disabled toilet wash hand basin tap** – investigate the cause of low flow replace the tap if required. Councillor Vale **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.
- **Showers and Urinals** – Option 2, to replace all shower solenoids, fit access, replace two failed urinal flush controls and descale 6 shower mixers. Councillor Roberts **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.
- **Mains Water Supply** – to reinstate the electronic limescale protection to the mains water supply, Councillor Roberts **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.
- **Removal of redundant equipment** – remove and dispose of redundant storage tank, water heaters and flue system using appropriate lifting equipment. Councillor Vale **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.
- **Hot water generation** – Option 2, to supply and install two Lochinvar EcoKnight condensing boilers and flue system. Councillor Vale **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.

Items identified in the Building Condition Survey will be included in the ongoing maintenance programme.

ACTION: Assistant Clerk to draw up specification ready for discussion with Bedfordshire Football Association and the tender process.

21/644 TO ACKNOWLEDGE RECEIPT OF THE ELECTRICAL INSTALLATION CONDITION REPORT AND CONSIDER ANY FURTHER ACTION

The five yearly inspection undertaken on 29th March was acknowledged. The report rated the building as Satisfactory, members agreed to review the list of recommendations at a later date.

21/645 TO CONSIDER THE POLICE VISUAL AUDIT REPORT AND AGREE ANY ACTIONS

The Environmental Visual Audit undertaken on 11th March was reviewed. Following discussion it was agreed that the report should be shared with Barton Rovers FC, Unity Hall and the Bowls Club for comment and a meeting should be arranged to discuss the findings.

20/646 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA – for information only - Nothing further.

The meeting closed at 9.50 pm