

**MINUTES OF A MEETING OF THE SPORTS FIELD COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE
ON 29th JANUARY 2024 COMMENCING AT 7.26pm**

Present: Councillors Mr J Selley (Chair), J Mikkelson, A Tebb and N Day (ex-officio)
In attendance: S Cowie (Assistant Clerk), Councillors K Qureshi, B Thomas, G Gardner
Minutes: S Cowie

23/417 APOLOGIES FOR ABSENCE – were received from Councillors A Vale and J Paxton.

23/418 SPECIFIC DECLARATIONS OF INTEREST – Members were reminded of the procedures, there were no declarations of interest made.

23/419 MATTERS ARISING

The damaged section of the access road has been temporarily fixed, the Assistant Clerk will speak to the Groundsman about the permanent fix.

The full time Groundsman has begun his Grounds Maintenance Level 1 online course.

It has been noticed that there has been an increase in the level of dog fouling on the pitches in the last few weeks. CBC's Safer Central officers have been visiting the site to engage with dog owners and remind them of the regulations regarding dogs off lead on or by marked out pitches and the possible fines which could be incurred. Additional signage, for display at the site, has been requested.

Councillor Qureshi arrived at 7.30pm. Councillor Thomas arrived at 7.32pm

23/420 TO APPROVE THE MINUTES OF THE SPORTS FIELD COMMITTEE HELD ON 27th NOVEMBER 2023

There were no queries. Councillor Selley **PROPOSED** approval of the minutes of the committee meeting held on 27th November 2023, **SECONDED** by Councillor Day with **3 in favour and 1 abstention**. The minutes were approved.

23/421 RETROSPECIVE APPROVAL FOR THE COST OF EMERGENCY DRAIN CLEARANCE

Councillor Selley **PROPOSED** the retrospective approval of the cost for emergency drain clearance work, carried out by Draincare Ltd at a cost of £370.75 + VAT. Councillor Mikkelson **SECONDED** the proposal, and it was **UNANIMOUSLY CARRIED**.

23/422 TO CONSIDER REQUEST TO USE THE SPORTS FIELD FOR FOOTBALL TRAINING SESSIONS

Members considered the request for one-to-one football training sessions on the sports field. They were in favour of approving the request, subject to receipt of the relevant insurance documentation. There were concerns over additional wear and tear of the surfacing, and it was agreed that this should be monitored going forward. Councillor Selley asked for a Hire Agreement to be prepared, document to include the areas (off the pitches) which can be used for training. The Groundsman will be asked to regularly check for wear and tear of the surface and report back to the office. The monthly fee was agreed at £50.00 for a maximum 2-hour sessions, Monday to Friday.

Councillor Day **PROPOSED** agreement in principle to the request, subject to the conditions as above, **SECONDED** by Councillor Selley and **UNANIMOUSLY CARRIED**.

ACTION: Hire Agreement to be drafted.

23/423 TO APPROVE THE COST OF WELDING ON THE MAIN ENTRANCE GATE

A quote had been requested but was not available at the time of the meeting.

ACTION: Item to be added to the next Agenda, once the cost to weld the jockey wheel back onto the main entrance gate is known.

Councillor Gardner arrived at 7.43pm

23/424 TO REVIEW THE PAVILIONS SHUTTERS AND AGREE ANY ACTIONS

The manual shutters on the front and side doors were installed some years ago and can be difficult to operate. Members considered whether electric shutters should be considered and agreed that quotes should be sought, for further discussion and budgeting.

ACTION: Quotes to be sought

23/425 TO REVIEW AND AGREE THE PARISH COUNCILS ACTION PLAN 2024/25 FOR THE SPORTS FIELD COMMITTEE

Members reviewed the Committees Action Plan for 2024/25. In addition to the annual pitch maintenance, access road maintenance and lighting requirements, the following projects were added to the Action Plan. To consider Pitchpower grant funding to improve pitch conditions and to review the Pavilions shutters.

Councillor Selley advised that he will provide an update on the progress of Barton Rovers Football Club lease renewal and the ongoing drain issues at the next meeting. Councillor Selley **PROPOSED** approval of the Sports Field Committees Action Plan 2024/25, **SECONDED** by Councillor Day and **UNANIMOUSLY CARRIED**.

23/426 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA – for information only - Nothing further.

The meeting closed at 7.57pm