

**MINUTES OF A MEETING OF THE SPORTS FIELD COMMITTEE  
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE VILLAGE HALL ON  
MONDAY 26<sup>th</sup> MARCH 2018 COMMENCING AT 9.30PM**

**Present:** Councillors Mr J. Selley (Chair), Mr D. Gunter (*ex-officio*) and Mr L. Davison-Williams (*ex-officio*).

**In Attendance:** Cllr Mrs B. Thomas.

**Minutes:** Mrs A. Merryweather (Clerk)

**17/529 APOLOGIES FOR ABSENCE** – Cllr, Mr J Paxton (Vice Chair).

**17/530 SPECIFIC DECLARATIONS OF INTEREST** (*Cllrs may make declarations pertaining to the agenda at this point or at any point during the meeting*). – None.

**17/531 APPROVAL OF THE MINUTES OF THE COMMITTEE MEETING HELD ON 25<sup>th</sup> SEPTEMBER 2017**

Cllr Selley deferred the minutes approval to the next Sportsfield Committee.

**17/532 MATTERS ARISING** – None.

**17/533 TO CONSIDER/APPROVE THE COSTS FOR FERTILISER AT LUTON RD SPORTSFIELD.**

Cllr Selley requested that grass cutting of the Sportsfield should start mid-April, with fertiliser and re-seeding once the goal posts have been taken down in May. **ACTION: Office staff to initiate grass cutting contract mid-April, contact Mr Horner to arrange goal posts removal and book fertiliser application for May 2018.**

Cllr Selley PROPOSED to accept the quote for 1 application of liquid fertiliser on Luton Road Sportsfield at a cost of £590 + VAT, SECONDED by Cllr Davison-Williams and UNANIMOUSLY CARRIED.

**17/534 TO CONSIDER/APPROVE THE COSTS FOR RE-SEEDING THE GOAL MOUTHS FOR THE SPORTSFIELD**

Cllr Selley PROPOSED to approve the cost of £175 + vat for re-seeding the goalmouths and centre spots at Luton Road Sports field, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED. **ACTION: Purchase seed at a cost of £175 + vat, Groundsman to apply once goalposts are removed.**

**17/535 TO CONSIDER/APPROVE THE COSTS FOR INITIAL LASER PITCH MARKING 2018/19.**

Cllr Selley PROPOSED to approve the cost of £988.80 + vat for LTS Ltd initial laser pitch marking the Sportsfield, SECONDED by Cllr Davison-Williams and UNANIMOUSLY CARRIED.

**ACTION: Clerk to book LTS for initial line marking last 2 weeks July 2018.**

**17/536 TO CONSIDER/APPROVE THE COSTS FOR LITTER BIN AT THE SPORTSFIELD & CARPARK.**

Cllr Selley PROPOSED to install a post mounted litter bin to locate by the pedestrian gate into Barton Rovers FC car park. **ACTION: Quotes to be taken to Full Council in April 2018.**

**17/537 TO CONSIDER INSTALLATION OF LIGHTING ALONG SPORTSFIELD ACCESS ROAD.**

Cllr Thomas asked the committee to consider lighting for the Sportsfield access road. Cllr Selley felt the cost was prohibitive, therefore the motion was declined.

**17/538 TO CONSIDER/APPROVE SUPPLY & INSTALLATION COSTS 2 PAIRS OF TAPS FOR CHANGING ROOMS.**

Cllr Selley PROPOSED to approve the cost for 2 pairs of taps for the changing rooms at a cost of £150, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED. **ACTION: Assistant Clerk to book plumber**

**17/539 TO REVIEW THE PITCH HIRE FEES FOR 2018/19.**

Following discussion Cllr Selley PROPOSED a 5% increase on Pitch hire fees for 2018/19, SECONDED by Cllr Gunter and UNANIMOUSLY CARRIED. **ACTION: Clerk to notify sportsfield Users of increase for 2018/19 season.**



**17/540 TO CONSIDER MIDWEEK FOOTBALL ARRANGEMENTS TO CLEAR BACKLOG OF GAMES AND APPROVE COSTS INVOLVED.**

Members discussed arrangements for mid-week play of matches. The Groundsman is willing to alter hours if required. Barton Rovers Youth were willing to forgo changing facilities to hold unattended matches mid-week. After discussion, Cllr Selley PROPOSED to allow mid-week games at the sportsfield in April/May, SECONDED by Cllr Davison-Williams and UNANIMOUSLY CARRIED.  
**ACTION: Clerk to respond to Barton Rovers Youth to advise of decision.**

**17/541 TO CONSIDER/APPROVE ACTION PLAN FOR RISK ASSESSMENT (SPORTSFIELD CTTE ONLY).**

The Risk Assessment Action Plan was reviewed by all present and Cllr Selley PROPOSED the following actions be approved, SECONDED by Cllr Davison-Williams:

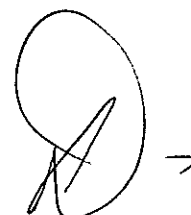
1. Admin/Legal – request football teams to have thermal blanket in case of injury at games.
2. Hazardous substances – Implement COSHH training for staff.

**ACTION: Clerk to update Risk Assessment Action Plan.**

**17/542 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON NEXT AGENDA –**

None.

The meeting closed at 10.10pm.

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