

MINUTES OF A MEETING OF THE SPORTS FIELD COMMITTEE
OF BARTON-LE-CLAY PARISH COUNCIL HELD AT THE PARISH OFFICE
ON MONDAY 28th JANUARY 2019 COMMENCING AT 8.06PM

Present: Councillors Mr J Selley (Chair), Mr J Paxton (Vice-Chair), Mr J Roberts and Mr L Davison-Williams (ex-officio)

In attendance: Mrs C Callen (Clerk)

Minutes: Mrs C Callen

18/467 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mr D Gunter and Mr A Channon

18/468 SPECIFIC DECLARATIONS OF INTEREST - There were none.

18/469 MATTERS ARISING

Councillor Selley advised that the repairs to the lightning protection equipment on the Sports Pavilion had been completed today.

18/470 TO APPROVE THE MINUTES OF THE SPORTSFIELD COMMITTEE HELD ON 3rd DECEMBER 2018

Councillor Selley **PROPOSED** that the minutes of the meeting held on 3rd December 2018 be approved, this was **SECONDED** by Councillor Paxton with 3 in favour and 1 abstention.

18/471 TO CONSIDER AND APPROVE ADDITIONAL EAR MARKED RESERVE ALLOCATION

Members agreed that no additional ear marked reserve funds were required at the current time.

18/472 TO CONSIDER AND APPROVE PITCH FEES FOR 2019/20 FOOTBALL SEASON

Due to cost increases with running the Sports Field and facilities, including a rise in the grass cutting, hedge cutting and service contracts, as well as now completing the white-lining all year round and the charge from Barton Rovers for the use of their car park, Councillor Selley **PROPOSED** an increase in pitch hire fees of 5% plus VAT where applicable, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.

18/473 TO CONSIDER AND APPROVE COSTS TO REPAIR GRILL COVER ON SPORTS PAVILION

Councillor Selley and the groundsmen have met on site to discuss the repairs required to the grill where it is loose and in danger of falling on users. A quote has been received from SMRHS Ltd, who usually service the boiler, suggesting a budget of £4000 is required to make and install a bespoke grill. The Groundsman has suggested using plastic mesh to cover and secure the grill, which will prevent stone damage and birds accessing the area but still allow ventilation. As this is a Health & Safety issue, it was agreed to proceed with the plastic mesh option on an urgent basis. No costs are available yet and they will need to be approved retrospectively at the Full Council meeting in February.

18/474 TO RETROSPECTIVELY APPROVE COSTS TO REMOVE SHRUBS NEAR DRAINAGE DITCH ON SPORTS FIELD

Councillor Selley advised that the drainage ditch and man-hole cover near to the A6 on the far side of the Sports Field are very overgrown and the roots of trees and hedges have invaded the inspection pit. He has met with Mr Horner on site to discuss possible clearance, for which Mr Horner would charge £40 per hour to carry out the work. However, the removal of the vegetation will damage the drainage pit and pipe work. Therefore, it was agreed not to progress the work at the current time until there is more certainty on the future of the site. In the meantime, the Groundsman has been asked to review the condition of the ditch on the A6 and we will liaise with Central Bedfordshire Highways team to clear as necessary.

- 18/475 TO RETROSPECTIVELY APPROVE THE COSTS TO REPAIR THE ROLLER SHUTTER DOOR ON SPORTS PAVILION**
Members were previously advised that the roller shutter on the side door of the Pavilion was misaligned and difficult to shut. On a health & safety basis, Industrial Door Systems (IDS) were asked to attend the site and re-align the door as a matter of urgency. The work was undertaken last week and although it is now functional, neither Councillor Selly nor the Groundsman are happy with the quality of the work completed. **ACTION – Assistant Clerk to contact IDS and invite them to examine the work undertaken and particularly the poor welding which could create issues in the future. The invoice is not to be paid until the Parish Council is satisfied with the work.**
- 18/476 TO RETROSPECTIVELY APPROVE THE ADDITIONAL COSTS TO REPAIR TOILETS WITHIN THE SPORTS PAVILION**
Costs of £70 have already been approved for the works to repair the toilets in the disabled and men's toilets which were undertaken urgently on health & safety grounds. Invoices now received for £90 each for the works carried out on 11/12/18 and 12/01/19. Councillor Selley **PROPOSED** the approval of an additional £40 to settle the invoices, **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 18/477 TO CONSIDER AND APPROVE REQUEST FROM CHILTERN YOUTH FOOTBALL LEAGUE TO HOLD TOURNAMENT ON SUNDAY 12TH MAY 2019**
As in previous years, we have been approached by the Secretary of the Chiltern Youth Football League to hold the Cup Finals on Sunday 12th May 2019 at the Sports Field. They have c.10 matches to play across the day on various pitches and would also require use of the changing rooms. Councillor Selley **PROPOSED** the approval of the booking with a 5% increase in cost to £170.25 + VAT and subject to sufficient stewards assisting with parking, safety and clearing litter from the site at the end of the day, including Barton Rovers FC car park. This was **SECONDED** by Councillor Roberts and **UNANIMOUSLY CARRIED**.
- 18/478 TO CONSIDER REQUEST TO FLY MODEL AEROPLANE AT LUTON ROAD SPORTS FIELD**
The annual request has been received from a resident of Harlington to fly his control line model aeroplanes at the Luton Road Sports Field. A copy of his insurance certificate to 31/12/2019 has been provided. There have been no issues previously so Councillor Selley **PROPOSED** permission be granted for the model aeroplane flight at the Sports Field for 2019, **SECONDED** by Councillor Paxton and **UNANIMOUSLY CARRIED**.
- 18/479 TO CONSIDER REPLACING BROKEN FENCING ON ACCESS ROAD BY UNITY HALL CAR PARK**
The fence on the access road by Unity Hall car park was broken over the Christmas period. The broken pieces of wood have now been removed. Since the fence was originally erected, the hedge has grown up behind it and Unity Hall now have a high metal fence bordering their car park. Therefore it was agreed that there is no need to replace the fence. If issues arise with parking, then a post is to be put up with the 'no parking' sign.
- 18/480 ANY OTHER BUSINESS OF AN URGENT NATURE OR FOR INCLUSION ON THE NEXT AGENDA**
Reynolds Landscaping have enquired if we wish them to undertake slitting on the Sports Field. Previously we have tried slitting on Pitch 5 but it was not felt to be very effective. **ACTION – Reynolds to be asked to provide quote for consideration only at this stage.**

Meeting ended 8.40pm